

LONG RANGE PLANNING COMMITTEE GUIDELINES

1. DEFINITIONS OF TERMS IN THESE GUIDELINES

- A. CHAIR/ CO-CHAIR refers to the Long Range Planning Committee Chairperson or Co-Chairperson.
- B. SECRETARY refers to the Long Range Planning Committee Secretary.
- C. BYLAWS refer to the By-laws of the Northern California World Service Area (Area 03) of AFG, Inc.
- D. NCWSA refers to the Northern California World Service Area (Area 03) of Al-Anon Family Groups, Inc.
- E. NCWSC refers to the Northern California World Service Committee pursuant to ARTICLE V of the By-laws.
- F. LRPC refers to the Long Range Planning Committee, an ad hoc Committee of NCWSC created by the NCWSA Chairperson pursuant to ARTICLE IX, Section 1 of the Bylaws.
- G. Ad hoc refers to a special and temporary (committee).

2. LONG RANGE PLANNING COMMITTEE MEMBERS

- A. Members of the LRPC will be appointed by the NCWSA Chairperson to serve a finite term until the issues for which the committee has been established for have been dealt with or until replaced by another member appointed by the NCWSA Chair.
- B. The NCWSA Chair may appoint any Al-Anon member, currently active in Al-Anon service to the LRPC.
- C. There is no minimum or maximum number of LRPC committee members, but the number should allow for efficient conduct of committee business; e.g. 3 to 7 members.
- D. The LRPC shall elect its CHAIR or CO-CHAIRS by written, secret ballot, 2/3 of the votes required for election.
- E. Minutes of LRPC meetings shall be taken and provided to the NCWSA Chairperson and Delegate (after the minutes have been approved).

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3. TERM OF OFFICE

The term of office of members of the Long Range Planning

Committee members will be at the pleasure of the NCWSA Chairperson.

4. MISSION

The Long Range Planning Committee:

- A. Will evaluate long range goals and strategic directions for the operation of Al-Anon in NCWSA by:
 - 1) "Brainstorming" on the "what ifs" that could impact the future of Al-Anon Family Groups in NCWSA;
 - 2) Exploring special topics determined by the NCWSA Chairperson; and,
 - 3) Conducting polls or surveys of NCWSA members to determine and prioritize concerns within NCWSA.
- B. Will consider the impact of NCWSA long range plans in light of Al-Anon's Twelve Traditions and Twelve concepts of service.
- C. Will report the findings of their deliberations to the NCWSA Chairperson, along with a recommended long term course of action or direction, when appropriate, and,
- D. Will NOT duplicate the duties or responsibilities of any NCWSA Officer, Coordinator or committee.

1-10-92: Approved by NCWSA Chairman

DRAFT 8/10/91
Approval

For Submission to NCWSC for