

# NCWSC Committee Meeting Minutes

February 2-3, 2007

## Pacific Grove, Lighthouse Lodge and Suites

**Note:** The meeting minutes for this meeting are not chronologically ordered. In an attempt to make the minutes more easily used as a reference, the minutes will be ordered in a topical fashion.

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The meeting was convened at 8:20 am with a moment of silence followed by the Al-Anon/Alateen declaration. The traditions, concepts and warranties were read.

Roll Call was taken.

The meeting adjourned at 4:00 pm.

### Motions

#### ***Motion #0702.01 (Unanimous)***

Move: Carol G.

Second: Johanna M.

Motion Text: That the minutes be accepted as submitted.

#### ***Motion #0702.02 (Substantial Unanimity):***

Move: Art B.

Second: Johanna M.

Motion Text: That the NCWSC encourage districts to combine a local district event with an NCWSC meeting.

#### **Discussion:**

- Is this an alternative option to having two assemblies? No.
- The way the motion is worded our attendance at the event is voluntary?
- Do we need to stipulate when the district would take place? No, the committee meeting would be held as usual.
- D-15 invited a bunch of people to their regular birthday meeting after the October committee meeting. It's not the same district, but it was close to the meeting location.

#### ***Motion #0702.03 (Substantial Unanimity):***

Move: Patti M.

Second: Chris A.C.

Motion Text: That the NCWSC begin paying a fair rate for storage of the NCWSA records and archives, regardless of whether or not these items are stored in a members home or at another storage site, effective immediately.

**Discussion:**

- If I heard that correctly, it says we will pay a member for rooming our stuff. I understand being self-supporting. I also believe that people have the right to give room in their houses as far as what they donate.
- As committee members we're encouraged to submit fair expenses and then we can donate back. This gives the organization an idea of how much we're paying. I think this is the spirit of the motion.
- Since our records and archives currently reside in members homes, I would recommend we call three storage facilities, get an average per square foot, and then use that average. We should also know the size of the storage room, and the type of storage room. Kim volunteered to research this information.

**Motion #0702.04 (Withdrawn):**

Move: Johanna M.

Second: Chris A.C.

Motion Text: That the full names and addresses of committee members be published in the 12-Stepper, unless the individual requests that some specified information be withheld.

**Discussion:**

- Motion was withdrawn after a review of motions passed/failed for Assembly and the Committee showed that this issue is already addressed. Committee members are to have their names and some contact information listed in the 12-Stepper. However, they can use any alias, and contact information if personal safety is a concern, provided this information can be used to reach them.

**Motion #0702.05 (Passed: Unanimous):**

Move: Joe G.

Second: Art B.

Motion Text: That NCWSA provide position-specific email addresses for all NCWSA officers, coordinators, and district representatives to ease area communications and provide continuity across panels.

**Discussion:**

- This does not specify how these would be used or where they would be publicized? The intention is to ease communication. So the more widely we use these, the better.
- Anyone can subscribe to the 12-Stepper, we don't guarantee Al-Anon membership. So this is a good idea.
- Do districts have to use this? No, districts are autonomous, so they don't have to, but it is to their benefit.
- This takes care of all of the communications problems with anonymity that we've had in the past.
- Since I'm not a district rep, I don't have to change my email address, is that right?
- Can we have a separate address for DRs, and then another one for events at a district? No.
- We are not requiring DRs to receive every email for their district, but this gives an option.

## Elections

**Election**

No Elections

## Committee Reports

**Alateen Safety Committee (Vic)**

- What has WSO said about what we name the requirements? Can we call them *safety* requirements?
- Everything we've done will be reported to the Assembly.
- WSO has certified that our requirements meet their minimum standards.
- We've tried to improve the forms, but some information is required and could not be taken off.

- They will meet in March.

### **Discussion**

- Does the safety administrator need to be fingerprinted even if they do not work directly with Alateens? Yes. You are an Al-Anon member in Alateen service if you are the District Alateen Safety officer.
- For an Alateen event, if someone is driving a teen, do they need to be a certified sponsor? It is more important to have the travel form.
- Another committee member corrected that the guideline states that anyone in the car must be a sponsor.
- How does the Area Safety Officer know if there is a change, or if this is a renewal?
- John clarified that we would prefer that they be certified.
- It was clarified later by reading the requirements for Alateen Safety: “The definition of an Al-Anon member involved in Alateen service includes traveling with Alateen members to or from an Al-Anon function.” To me this appears to say, “Yes, if you are transporting a teen, you should be a certified sponsor.”
- If a person transporting a teen is not an Al-Anon member, we cannot enforce the guideline on them, but it is a good idea to have them fill out a transportation authorization.
- My glove box is filled with transportation authorization for every Alateen that I transport. I leave a copy of that with the parent.
- This is a slippery slope that every member might potentially need to be a certified sponsor.
- The committee will discuss the issue of what to do with an Al-Anon member who only drives a teen (such as a parent of a teen, who brings their child's friend).

### **Executive Committee Report (Joan W.)**

- The EC met last afternoon at 3:30 pm.
- The officers were evaluated last year. Two in October, and two in December.
- Minutes were approved of the May and October meetings.
- In the course of the officer evaluation and the Alternate Delegate, the E.C. Would like to make a recommendation to make the Alateen Safety Administrator job become an actual position separate from the Alternate Delegate. John feels that he has not had the time to focus on both positions. If he did have to step into the Delegate role, the Alateen Safety paperwork would likely be left undone. The E.C. would like discussion on this today if possible. They want to thank John for his work.

### **Discussion**

- The discussion of this will be tabled until the May meeting. Would the E.C. like to make any statement about this idea during this meeting?
- If this body decided it should be an officer position, then many changes would need to be made. If it is a coordinator position, there are fewer changes.
- The Safety Committee's recommendation was for the Alternate Delegate to take this on temporarily. The EC should pass this recommendation to the Alateen Safety Committee for them to consider and make a recommendation.

### **Budget Committee Report (John S.)**

- Net income was \$6000.
- Under forms on the web site look for a form called NCWSA Budget request. It is for everyone, and is typically due by the end of the year before the budget. Please fill out these forms where your actuals have exceeded your budget.
- What about NoCAC? The only part of our budget is the typical \$1500 grant that we give them on an annual basis. Their budget is all based on their registration.
- What is the current prudent reserve? The prudent reserve is to be six months of certain expenses. We can look into sending money to the WSO if there is excess.
- If we're not coordinators and we have suggestions for the budget, can we give those to you? Yes.
- PI/CPC asked: Does my budget include reimbursement for committee meetings? No. If not, then I didn't spend this much money. The treasurer will be consulted.

- The budget committee will meet soon to discuss the budget before the next committee meeting.

### ***NoCAC Committee (Brian D.)***

- They will be choosing their hotel at their meeting next week.
- The first bash is planned, and will be the June 29-July 1 at Big Basin Park
- First fund raiser will be in Los Gatos at Vasona Park in March.
- A vote of consensus was requested to make a grant of \$1500 to support NoCAC this year. The committee supported the vote and the grant was made.

### **Discussion**

- Please send an email to the web master of newsa.org web site ASAP so that information can be posted.

### ***Web Committee (Art B.)***

- Major issue on the web site is related to anonymity at the public level. Email addresses that appear to be someone's full name should not be used. Going forward, any email address that appears to be someone's last name will be removed from the web site.
- Fall is the 10<sup>th</sup> Anniversary of the web site.
- There are many statistics, a few have been put in the report.
- The most looked at page is meetings.
- On a search of the word Al-Anon, we are the number one hit on nine of the ten most popular web search engines.
- A motion was put forward for position-specific email addresses.

### **Discussion**

- How many districts maintain their own web sites, and how many are dependent? There are 10 areas, including both AIS areas which maintain their own?
- I'm still getting 12-Stepper subscriptions as being past Group Records coordinators. Can you find that and correct it?
- The web committee requests that if you find pages or content with incorrect contact information to let them know. There are over 600 pages on the site, and it is impossible to know with 100% certainty the contents of every single document.

### ***Convention Committee (Kim )***

- The convention committee met and did a walk-through of the Village at Squaw Valley to view the location of the upcoming convention.
- The 2007 Al-Anon Alateen convention is just a few months away. Plans are coming together quite well.
- The speakers have been selected. There will be a wife and husband, who will also do a workshop on traditions and relationships.
- If you haven't had the opportunity and you're not sure whether to attend, because another of the workshops is run by a woman named Helen W. She has been in Al-Anon for 63 years.
- Preregistration deadline is March 24, 2007. Fees are \$20 for Al-Anon and AA, and \$10 for Alateen. At the door is \$30 and \$15 respectively.
- There is a flyer in the bin. Alateen is raising funds for them to have their own rooms at the convention. Alateen needs your help.
- A slide presentation of the convention locale was presented to the committee.

## **Coordinator Reports**

### ***12-Stepper Editor***

- I would like to get more participation from members, and districts and coordinators. The Stepper can be more alive and vibrant if personal stories are shared.
- I would like to have themes for issues with articles from members that match that theme.

- I've learned some tricks with regard to formatting that will improve the quality of the Stepper.
- February 17 is the last day to accept submissions.
- He would like to add web sites for districts.
- I will be missing the next committee meeting. Could someone please step in and help me as Alternate 12-Stepper Editor?
- My goal is to have the next issue out by April ahead of the convention.

### ***Alateen Coordinator***

- Happy 50th Birthday Alateen and Alateen Sponsors – This is YOUR year. Rock n Roll.
- It is going to be an exciting year for Alateen full of many events and continued growth.
- Since the October Committee meeting I have conducted three Alateen workshops: one for District 16 before Winterfest, one during NOCAC and one before District 7's Alateen Fundraiser. The workshops had great speakers and participation. I also kicked off the drawing for Alateen sponsors for the Sponsors Weekend Getaway Oct. 5-7 2007 at the workshops. For every event an Alateen sponsor attends with Alateen participation they will receive a chance to win a free registration for the Sponsors getaway weekend.
- Working on the following projects for this year:
  - Alateen Safety Committee met and reviewed and revised the Alateen safety forms to include the fingerprinting/background check process and will continue to meet to discuss Alateen safety issues.
  - Scheduled next Alateen workshop District 14 Day in Al-Anon on February 10th -
  - Speaking at the Spring Fling in February and District 24 in July
  - Planning to support Alateen Convention Fundraiser on March 17th and final planning meeting for April Convention with Alateen participation.
  - Special Alateen Express issue coming out by March and will include registration packets for upcoming Alateen related events, sharings from NOCAC, Alateen Webtalk, drawings, poetry etc.
  - Working on District 23 special Alateen Speaker Meeting Birthday Celebration April 20
  - Planning to Attend Growing Together Weekend at Westminster Woods May 17-20 for the 25th Anniversary Celebration and conduct a sponsors workshop
  - Assisting WCAC committee as needed on West Coast Alateen Conference, tentatively scheduled for August 3-5 in Morgan Hill.
  - Sponsors Getaway Weekend 10/5-7 – Speakers Willie from Southern California and Cathy and Mike C. from Oregon. Registration packet out in the Alateen Express – Special Edition.
- Plan to support NOCAC as needed and attend as many fund raisers and meetings.
- Every event needs an Alateen speaker. Have you reminded schools/counselors in your area about Alateen? What has your Al-Anon group done to support Alateen in your area? Are your children attending Alateen? Have you read any Alateen literature?
- Please contact us if you have questions/info or need help keeping Alateen growing!

### **Discussion**

- When you send out the special Alateen express will the NoCAC fliers be ready to be put in it? That will likely be a bit early to include. Worst case we'll get it into the May issue of the Stepper.
- Who gets the information for WCAC? Everyone who gets the Stepper, and every Alateen sponsor. She will also send out a special letter to all bordering state's Alateen coordinators.
- Will it be listed under events on the web site? Yes, as soon as the registration information is known.

### ***Archives Coordinator***

- First of all - the World Service Office Archives featured two portions of the NCWSA Archives in their quarterly report to all Area Archives Coordinators.
- I received responses from other Archives Coordinators to an inquiry which Joe, WSO Archives, sent out after I requested information regarding what an Area Archives Committee does. Since Guidelines for the committee needed to be written, I asked Joe what other committees did. After review of the responses, our Area is in good standing.

- Pictures of our displays were placed in the report, including ‘Friendship to Fellowship’: the framed picture of Lois and Ann, maps of original California with districts, a map showing 12 districts after California divided. And many others.
- Information was given to a Group regarding the year they registered.
- Copies of maps are to be given to District 14, when a member stops by to get them.
- So far, there are two members of the Area Archives Committee with a possible two more members. This committee of five will consist of two members with 3 years and a sponsor, and 3 members with 5 or more years with a sponsor. It is gratifying that members are really interested in the paper trail of our history.
- Guidelines for this committee have been approved by our CHAIR and BYLAWS. Hopefully, an Area Archives Committee meeting will be called for orientation in February for decisions to be made regarding when and how often to meet., and other details.
- Unfortunately, I am still working on a backlog of material, but one day at a time, it is shrinking. When the committee meets, it will shrink more.
- The next Archives Display will include a letter from Minnesota US Rep Jim Ramstad, which was entered into the Congressional Record in recognition of the AI-Anon-Alateen Fellowship’s 55th Anniversary.
- Oh please, pretty please - remember to date your material!

### **Discussion**

- I would like us to make sure that we're paying for whatever storage facility that we're using. I don't see a problem with a member keeping our information, but we should be self-supporting and pay for it.
- We do need to find new archive storage. Her space is finite and she will run out some day.
- If we're looking for space, we should remember that all of our corporate records are being kept by another member in a garage in San Jose. We don't pay for that space, but should be included in our search for space.
- Do we have a committee working on this?
- How much storage space do we need? Currently it is a 10x12 bedroom, so it would ideally need to be larger than that. Also, when storing archives, those facilities have special requirements that make archival storage possible. There are many storage facilities designed for this.
- Shouldn't this be an item in the budget: storage for corporate documents and archives? I house our district's computer in my home. I was really enthusiastic about it two years ago, but not so much now.
- I do a lot of storage for a living. Self-storage facilities do have humidity-controlled rooms that make archive storage possible.
- The chairperson will inquire with the Archives coordinator and have the archives committee look into storage facilities and present something to the May committee.
- This should be looked into immediately. The Archives person is very close physically to the archives right now. If they get moved it will affect the cost of the position.
- If we create some geographically specific spot where our archives live, won't that be limiting us in the future? What about using PODS (portable on demand storage)? I don't think you can get PODS that are climate controlled for archival storage.
- Didn't the committee agree to fund an archives committee and their expenses? This was decided in the May 2006 committee meeting, to fund the committee and include budget for their travel to regular meetings.
- A central location would make it more convenient for members of the committee.

### ***Bylaws and Insurance Coordinator***

The report for Bylaws and Insurance was delivered in two parts.

#### **Bylaws and Guidelines**

- Lately, most people have been sending guideline revisions, forms, and minutes directly to Jim, the Website chair, for posting on our website. This has created a problem in that I don't know what has been updated, which in turn creates two problems. One, the Bylaws Coordinator is supposed to be the holder of these records and my records are no longer current. And two, the Bylaws Coordinator is also

supposed to update the NCWSC on what has been updated and I cannot do that when I don't know myself. I'll work with Jim to resolve this.

- Based on what was said earlier about making the Alateen Safety Administrator a separate position, it sounds like we will also have to revise the Bylaws accordingly.

### **Insurance**

- At Assembly I reported that our insurance broker has agreed to issue certificates of insurance to AI-Anon groups in our area under the NCWSA general liability policy. I received a number of requests and have obtained certificates for them. I also received requests for several Special Events - for D11's Day In Al-anon in October and for another district's fund raiser in December. These events were covered at a cost of \$50 each, which was paid by the two districts. There are currently three Special Events included in our policy. However, they were misidentified when they were added to the policy. I am working with our broker to correct this. These three Special Events already included in our policy are Area events. Additional events held by the Area or by districts within our Area can be covered, also, but there will be charges for this additional coverage. Right now, those charges have been \$50, but that will likely change when the original three have been corrected. Coverage for additional events will be based on the type of event, # of attendees, etc. and is determined by the insurance company based on the answers provided in the Special Event Questionnaire. I am continuing to work with our broker on this.
- I am continuing to discover that the more questions I ask about insurance, the more questions there are to ask about insurance. And that sometimes I have more answers than the insurance people. So this continues to be a struggle and a challenge. And one that I will continue to work on.
- DRs, please note that I am still available to visit your business meetings to discuss insurance.

### **Discussion**

- Insurance: Is there an umbrella policy for NCWSA that includes districts? Our policy can issue certificates to groups who need it for their facilities, or for special events. No question has come to her whether this can cover districts themselves. This needs to be looked at because additional charges can be incurred by the area for special events. The expense is passed on to groups.
- Insurance: How much lead time is need for insurance for events? Ideally, it can take as little as a week. But it can take several weeks. Notify us as early as possible.
- Insurance: What is the cost for a district special event? Currently we've been able to keep it at around \$50, but it can exceed \$100.
- Insurance: If a group provides babysitting, and it has a certificate, does that cover babysitting? I don't know.
- Insurance: The Insurance Coordinator will be invited to the next DR meeting in May. They were asked to direct questions to her over email, and she will answer questions then.
- Bylaws and Guidelines: As for bylaws that are being updated to the web site? They were guidelines, and she will get things up to date.

### **Diversity**

- Not present. No report submitted.

### **Facilities Coordinator**

- RFP's (Request for Proposals) have been listed on the website (see [www.ncwsa.org/forms.org](http://www.ncwsa.org/forms.org)). Please use these when requesting hotels to make proposals for Committee Meetings and Assemblies. If you need a copy either email me ([facilities@ncwsa.org](mailto:facilities@ncwsa.org)) or call me (925-939-8820). These RFP's guide you and the hotel in responding to our needs and allow us to be consistent when asking hotels to make proposals to us.
- If you need information on using Amtrak to reach our Convention in Squaw Valley in April please contact Jane or me for the flyer. The station stop is Truckee and a connecting local bus will take you to the hotel. All convention space at the Village at Squaw Valley is held by the NCWSA. Please book early to get the rooms you want and see the convention flyers for booking details. Please note the booking code was changed by the hotel and it is NOCA.
- The next NCWSC meeting will be at The Pines Resort in Bass Lake May 4th and 5th. Call 800-350-7463 for reservations and please use NCWSA as the code. Cutoff date is April 4, 2007. Each Chalet

sleeps up to four people for \$129 per night plus 9% tax. Check in is 4 PM and checkout is 11 AM. Twenty Chalet doubles have been set aside each with two queen sized beds plus there are five Chalets set aside for Saturday for those who wish to stay over (Chalets are \$129 for Saturday and \$99 Sunday through Thursday). You can enjoy Yosemite which is just 20 miles north of the resort. For net directions use The Pines Bass Lake, CA as a basing point. A buffet luncheon will be served in our meeting room and we will have coffee/tea service during the Saturday meeting.

- Assembly is at the Red Lion in Sacramento on Sept. 14, 15 and 16, 2007 with a cutoff date of 8/14/07. 75 rooms have been blocked for Friday and Saturday nights with singles/doubles at \$84, triples at \$94, quads at \$104 and roll aways are \$15. Reservation numbers will be in the publicity material later.
- For the October Committee Meeting I grabbed a deal from the Crowne Plaza SFO that includes free meeting rooms for Friday and Saturday. The dates are October 19 and 20, 2007. This is the same hotel where we had our 2005 Convention. Normally we would vote on locations but this opportunity was superior to all other options so I grabbed it to lock in the space. Rooms will be \$109 plus 10% tax and a \$2 tourism fee for the 20 doubles and 5 kings that have been blocked for us. Parking is free for those staying at the hotel – please confirm this when you check in to avoid confusion. Code is NCWSA. We will have coffee/tea, sweet rolls, Danish, yogurts, bagels and juices the morning of the 20th. The hotel is in Burlingame at 1177 Airport Blvd. [www.sfocp.com](http://www.sfocp.com).
- So far I have one bid for the first committee meeting in 2008 from Patti District 12 San Francisco. It is at the River Lodge Conference Center in Fortuna with lodging at one of several local hotels. This one needs some work to finalize costs and dates. The meeting rooms cost between \$245 and \$350 per day depending on space required. No costs are yet available on hotel charges. Please use the Committee RFP to develop additional bids and bring them to the May Committee meeting.
- All space required through the end of 2007 has been booked and contracts signed.
- There have been requests for meetings to be the further reaches of our large area. This only happens with your help.

## **Discussion**

- At Bass Lake, did we rent the whole facility? No, that's the Village at Squaw Valley. At Bass Lake, we're at the Pines Resort.
- Bass Lake is in my District, in the South. But that is supposed to be a North meeting. How does that affect the rotation of committee meetings? This will be addressed by the Chairperson later.
- Do we have to host it? You could invite another District to host it.
- The meeting in Fortuna, when is that supposed to be? February 2008.
- When I booked the convention room, they took my whole reservation out of my credit card. The facilities coordinator suggested that if this happens you call back and ask them to only charge the first night and refund the remainder.
- If you do not cancel 15 days in advance, you will be charged \$50 per night. This is one of the downsides to working with a resort, instead of a hotel.
- How far in advance do I need to put in a bid for the north for October 2008? You have plenty of time. I would suggest having it by October 2007. With groups the size of the committee meeting, we rarely have a problem with booking space.

## **Group Records**

- Not much to report at this time, it is great to be here and here is a list of tasks completed to date.
  - Updated the database for all changes received through Jan 31 2007.
  - Printed reports for Alateen Coordinator and Alateen Safety committee.
  - Printed report for Institutions.
  - Printed report for the Spanish Speaking Coordinator and the Spanish Speaking liaison.
  - Made copies of the Welcome letters to get out 1 New Meeting.
  - Printed DR report for all groups to be updated.
  - Created a binder with all current group information by City and WSO#.
  - Ran reports for members upon request, to the best of my ability.
  - Updated the NCWSC committee list.



- Keeping in tradition as of today Feb 1, 2007 there are 704 groups registered with the area, including 51 Alateen meetings, 20 Hospital and Institutions meetings, and 39 Spanish Speaking meetings. There are 20 men's meetings and 17 women's meetings. Down by 2 meetings total from last report, and adding 1 new meeting in Area 3.
- When your GRs update their group information a copy should go to your DR and to WSO to Al-Anon Family Group Headquarters, Inc. 1600 Corporate Landing Parkway Virginia Beach, Va.23454 and one to myself at Debbie O. P.O. Box 576924 Modesto, CA, 95355.
- To help the newcomer locate a meeting it would be greatly appreciated if there were an address to go along with the meeting place also a current phone number they can call.
- Also last names of group contacts will help for delivery purposes, with just the last initial the outside world may assume it is affiliated.
- Jim S and myself have updated the Group Records Form that can be downloaded by going to ncwsa.org then select Service, then select Form A 16 it has all the new contact info at the bottom. I have also put a copy in your boxes.

### **Discussion**

- Alateen group registration goes to the Alateen Safety Officer, currently the Alternate Delegate.
- What is the Area's number? 03.
- Did you find out a way to print out the WSO list? I have their current listing for their bulk mailing. I have not gone through that list, because of my recent move, but plan to check my addresses with theirs.

### **Institutions**

- Pink reports are in the bins.
- Flyer for the AA H&I conference is in the bins. April 13-15 in Petaluma. There is a map on the back of the flyer.
- The Al-Anon portion will have workshops with Al-Anon and Alateen speakers and panels.
- Linda D. is the local chair for the conference and presented the following information:
  - I will talk some about this during the PI/CPC report. Look for a copy of the tentative agenda for the H&I conference in your bin. This is tentative, and could change. If you're going through your bins, you'll find a D-05 meeting schedule, on which is the URL for the D-05 website (<http://ncwsa.org/d05>). If you go onto that web site, the agenda for the H&I event will be on the web site and will be updated there as it changes.
  - On the site, you can also find an article that I wrote about the part that AA plays in the H&I conference, and the part that Al-Anon plays. I've made copies of that and they are also in the bins. We've had a lot of calls about this.
  - There has been a lot of cooperation from D-05 and lots of participation.
- I would like Erik, the D-05 DR to go back to his district and thank them for their help.

### **Literature Coordinator**

- All forums are in binders now. The only missing Forum is Sept 2006.
- She also has a monthly magazine from Al-Anon in Great Britain, too.
- There is an order form for Al-Anon faces Alcoholism periodical. Payment and order before Feb 15, 2007.
- She brought and will be updating the literature display since it is quite old and many of the literature pieces on it are no longer in print.
- Irma would like to Archive some of the literature. I'll be working with the Archives committee to make sure that they have the material they need.
- D-09 Institutions would like to take some of the duplicate older forums to a recovery facility. She is still deciding what to do as there might be other districts who might want to use some of these.
- She's placed in the bins a sheet which makes recommendations on how to write sharings to submit to the forum. It is actually an Alateen paper, but the ideas could be used by anyone.
- She still has copies of the service manual. If you need one, contact her.
- In the past Literature was to keep two copies of everything. She will not be continuing this process, since the second copies, designated for research, do not ever get used for research.

- She is proposing to drop the LDC portion of her title. The main reason to keep it was to get the LDC discount for literature. But since we have no LDC, it seems more honest to call a spade a spade, and having been treasurer, she knows we don't need to nickel and dime it. But she is still pragmatic and will wait to propose this until after she has placed the next order of literature.

### **Discussion**

- I've contacted WSO about the change in literature prices and have not heard anything back from them. We have a lot of questions about how to work with WSO about ordering literature. What do we do with old books as far as pricing? The districts should charge the old price for books purchased at that price.
- There are several flyers on topics that pertain to family members with Alcoholics coming home from institutions. How can we get copies of these? Email the coordinator, or call WSO directly, they sometimes have a stash.

### **PI/CPC**

- Since our last Committee meeting I have been spending a good deal of time, focused on the up coming Hospital and Institution Conference, which as a reminder will be held April 13th, 14th and 15th, 2007, in Petaluma, California. As the Chairperson of this event and being geographically closer to the site much of this has fallen on me, and I am honored that Louise felt I was the person to help.
- Several months ago I had a conversation with our Delegate Sandi C., about PI/CPC and Outreach and my concerns as to the direction this service commitment is going. It seems to those involved at the District level Coordinators as well as the District Representatives find the concept of this service to be an enigma.
- Sandi, suggested I give some thought to this and present to the Committee my ideas to make this service more productive, which is a work in progress. It is clearly a concern in many Districts about what to do and how to go about doing this work. So once again I am asking these Coordinators and District Representatives to contact me with ideas on how we should move forward.
- I certainly realize with all that is going on in our busy lives, this does not always seem like a priority but this is really OUTREACH. This has the potential to reach the greatest number of people with the exception of our Website..
- In speaking with Marylou at World Service about my concerns and their ability to send out more PSA, is limited based on their budget, so once again its all about dollars.
- Contacting TV and Radio stations with PSA is not as rewarding as I hoped it would be but we just need to keep trying, generating e-mail and making phone calls. I am still holding my self out to be invited to your District to make a presentation of ideas for PI/CPC projects. Hopefully in the Spring there will be more events, workshops, etc., in which I can lend a hand.
- I encourage you once again to contact WSO requesting specific TV and Radio stations in your area to be sent PSA, that is what it takes to make it happen. We should be receiving a report from World Service shortly on the stations that were sent PSA last year. My understanding is that they are working on their findings now and the information will be sent to all the Coordinators.
- I have been able to respond to requests from Rehabilitation Facilities, Doctors and members of the Professional community, sending them materials, pamphlets, schedules and information about our Websites.
- Right now I am working with the Executive Director of Turning Point and Arrowood in Sonoma County, which is also an affiliate of DAAC. I believe I mention this during my report at the last Assembly. Well I am happy to report that I gave my first information presentation at Turning Point on Wednesday, January 17th. They have asked me to make this presentation once a month for the next three months to see what kind of response the counselors receive from the family and friends and if it has been helpful. I will be providing them with meeting schedules and resources in the community to help them when their family member leaves the facility. These clients are 90% court-ordered for terms of 90 days to 6 months. Al-Anon can give hope to these families, many of which fall within the lower income bracket. If this program is successful I am sure they will link Al-Anon/Alateen on their Website.
- Let me remind you that "Al-Anon Faces Alcoholism 2007", is going into it's second printing, it appears to have been very successful. I am enclosing a copy of the new order form in the District Representatives mail file, please make sure your PI/CPC Coordinators receive this order form as there is a deadline for ordering and it is a great project for your Districts.

- Also hot of the press from WSO and Sandi, soon, each Area Coordinator mailing will be posted in its own folder on the File Exchange, and your Area Coordinator will have access to their respective mailings on line. The Delegate, will also have access to all Coordinators folders, and will receive an e-mail notice specifying the file location of the new posting.
- The first Area Coordinators to go on-line will be PUBLIC OUTREACH COORDINATORS. Please make sure your Delegate has the name, mailing address, phone number and e-mail address for your Public Outreach Coordinator(s) (including PO, PI, CPC, and Institutions as applicable). Sandi will make sure this information is passed on to World Service. You will be receiving an e-mail in the coming weeks with access instructions. .
- Thank you for your for your interest in PI/CPC, hopefully Kim H. and I with your help can come up with a “skit” on this for the Assembly in September 2007, and ideas?
- There is a black and white copy of a flyer to celebrate Lois’ birthday in March in the bins. We are doing the “Leave Hope” project to leave literature in public areas on Lois’ birthday.

Discussion:

- Could we encourage districts to leave classified ads in local newspapers with Al-Anon meeting information? This is on my budget dream list.

**Discussion**

- We don’t have a public information person and there are many stations that are shared by the Bay Area. Is there a way that the Area can coordinate outreach to stations, so there is not double-headed management of this outreach?

## **Delegate’s Report**

### ***Delegate’s Report***

- End of February, she will be on the Alateen panel at the Spring Fling in Sacramento.
- April 20 - 27 she will be at the World Service Conference (WSC). This means I won't be at the convention.
- At the end of Conference, she will pitch the 2013 International to be hosted by Sacramento. The 2008 International will be in Pittsburgh. Our bid is one of 14. We will likely not hear anything until October.
- I've had very few comments about the topic of having two Assemblies.
- A suggestion was brought to her regarding having committee meetings happen in conjunction with workshops, in wider geographical areas, and have the meetings be two days long. A motion was presented and passed (see Motion 0702.02 in these minutes). The purpose is to get more people involved in service. We could maybe do more in outlying areas.
  - We did this when we went to Mendocino. We had a workshop in conjunction with the meeting.
- It is possible that it could replace a second assembly. The whole reason I asked for a second Assembly was to present my report in a more timely fashion after the WSC. As it is now, I might go to one or two districts with my report, but by the time I present it to the Assembly in June, it is old news.
  - I would not like the idea of committee meetings and workshops replacing the second Assembly. The Assembly is for GRs. The report is for the GRs. The committee meetings are for the committee. Even if the invitation was given for members to come to a workshop held in conjunction with a committee meeting, it would only be the locals who would attend. No one else in the area would benefit.
- We're going to bring the idea of two Assemblies to Assembly. This was requested by the GRs. It needs to be discussed there.
- What would it take to start having two day committee meetings?
  - The committee decides the nature of our meetings.
  - February would be the earliest, since all of the committee meeting locations are booked through October.
  - It also directly affects the budget.
  - It affects how the committee meeting bid form is structured and how the RFP is worded.
  - Let's remember that meetings don't have to be in a hotel. The workshop doesn't have to be in the hotel. We can use the hotel for part of the meeting if we want to and then save money by having the district host us.

- There is a picnic area in Fortuna that could accommodate us, weather permitting.
- I just added up my expenses for events, and it is about \$1000 less than the figure on the budget.
- Maybe we could have business on Sunday and the workshop on Saturday.
- Having business on Sunday would be difficult for me because of the nature of my business. The primary purpose of the committee meeting is to do business. Saturday should be spent for that. This way committee members who have other commitments will be able to expect the same time block that would have been used had we not changed this.
- This should be voluntary for committee meetings, rather than mandatory (for districts). We should expect districts to have to host the workshop.
- A motion was presented, voted on, and passed.
- Please let me know what you would like me to do with the Alateen traditions. There is a movement to combine the Alateen traditions with the AI-Anon traditions. I'm interested in your feedback and in particular the feedback of Alateen members.
- The address for cards and love gifts is in her report.
- Orders for AI-Anon Faces Alcoholism are due in February, if you want bulk orders.
- eCAL is on line. You can now download it off of the member's web site.
- Remember to leave literature in public places on March 4 for Lois' birthday.

### **Ad Hoc Committee on Two Assemblies**

- This information will all be presented to Assembly. I've only had one response. If I don't get anymore responses, I will bring it up to the next committee meeting as to whether or not we bring it to Assembly.

## **Officer Reports**

### ***Treasurer's Report***

- Report is in the bins.
- If you have any questions, please let her know.
- Met with EC in December.
- With help of Chris M. she got the books together and finished the taxes in time for us to not be charged a late fee.
- Learning QuickBooks has taken patience.
- It is very important that donation information is correct. It cannot be stressed enough that the WSO number for groups need to be on the donations. It can take 15-20 minutes to find it. With the number of donations, this time adds up.
- Apologies for the delay with the appeal letter. It will be out this month.

### ***Chairperson Report***

- Thanks to Vicki for chairing assembly.
- As Chairperson, since October, I have done the following:
  - Met with the EC Committee for my interview.
  - Answered many e-mails.
  - Registered for SWRDM March 9-11<sup>th</sup>.
  - Prepared the agenda for the February 2007 NCWSC meeting.
  - Compiled the Suggestions given at the October NCWSC meeting.
  - Prepared for Chairing this meeting.
  - Met with the Officers to discuss and make a decision about forming a legal advisory committee. It was decided that we do not need a committee to advise the committee to advise the committee. If we need any legal advise, we can hire someone at that point. We also have one member, who is an attorney, who volunteered to give direction, if needed.
  - Met with the officers regarding the legal advisory committee which was directed by the NCWSA EC recommendations from Dec 2, 2005. The advisory committee was recommended. The officers believe that we have enough experience to decide if we need legal expertise, we should hire a professional.

## **Discussion**

- My thought was that we would have someone set up in line if we had a problem. No, this was for a committee. If we need legal help, we should hire it.
- The culmination of the comments will be discussed later.

## **Secretary Report**

- Greetings members of Northern California Al-Anon. As usual, service work is challenging and rewarding. There is not a lot to report from my part except for one colossal thing, the minutes from the 2006 Assembly. According to the document statistics, 1026 minutes were spent working on the minutes and there are 42 pages or 26,965 words of absolute imperfection. Yes, it is imperfection because these are only the draft minutes. So now, it is up to you, my fellow Al-Anon members, to help me where I've missed information, mistyped, misspelled, or otherwise incorrectly recorded some event that took place last September. Please download these minutes from [www.ncwsa.org](http://ncwsa.org/minutes_NCWSA-NCWSC.html) found at the page: [http://ncwsa.org/minutes\\_NCWSA-NCWSC.html](http://ncwsa.org/minutes_NCWSA-NCWSC.html).
- The new GR orientation slide show that was presented at the 2006 Assembly was shared with the committee membership.

## **Alternate Delegate Report**

### **Alternate Delegate and Budget Committee Chair**

- I have had the pleasure of speaking on two occasions this fall, District 15's January potluck and the Soup Etc event in District 8. As usual I heard what I needed to hear and came home focused and got to work. I am speaking on February 10 at District 14.
- The Alateen Safety job continues to trigger me big time, and as uncomfortable as it is I keep pushing through my stuff. What HP clearly told me in January was that my stuff is now affecting others and I cannot permit that to continue. I have been remiss in returning phone calls and in replying to inquiries even when the work is done. So what am I doing to resolve this? I am working with the EC to ensure that the behavior does not continue and all tasks are up to date. I have gotten a new service sponsor to whom I report at least once a week. This will ensure that I keep up. I have a list of amends to make and that has already begun.
- The Budget Committee tried to meet in December but sickness canceled that meeting. We will meet on February 18 at the Treasurer's house to complete our outstanding tasks.
- I hope that you who are my best teachers will continue to require that I perform my duties as expected.

### **Area Alateen Safety Administrator**

- In your district packets there are fingerprint forms, renewal form for copying, list of Alateen meetings and a list of Alateen sponsor candidates. Here's what to do:
  - The Sponsor lists are to confirm which sponsor candidates have completed the fingerprint process and are renewing. If they have not been background checked, they must do so to continue as sponsors. If they have a fingerprint flag of Y, they are approved though I may still be waiting for a WSO number. If they have not been background checked or fingerprinted, they are no longer approved. I am up to date with that data.
  - Fingerprint forms should be filled out and given to those sponsor candidates who have not been fingerprinted. Some cases have shown up as unacceptable scans, that is the state or FBIU could not read the scans. These will have to be redone. They need their ATI number from the state in order to get the correct scan associated to them. I will follow up on those. I have not received any rejections.
  - Renewal forms should be copied and given to those sponsor candidates who want to continue as Alateen sponsors. The sponsors should return the forms to the District Alateen process person who should confirm the info and then send to me. Obviously my date of February is unrealistic so lets shoot for March 31. That gives me the month of April to work with those who have not completed. This process for all sponsor renewals will be completed by the May meeting.
  - The meeting list should be reviewed for accuracy and if there are changes please send them to me.
- I plan to be linking sponsors with meetings in the future. WSO already does this, and uses the information for corresponding with the Alateen meetings.

## **Discussion**

- What about sponsors who have a primary meeting but work as a backup for some other meeting? Do you only need the information about their primary meeting? What should I put if I'm getting certified, but I'm not associated with a meeting, such as a Safety Administrator? Currently there are two "jobs" associated with certification, either a sponsor or the district safety officer.
  - If you're the DSO, I won't expect to see a meeting. In the future I will be adding other jobs associated with being certified Alateen sponsors. I'll be spending some time looking at the information from WSO and comparing that with our data to see where there are discrepancies. Currently I don't have sponsor's linked to meetings, WSO has had this in the past. As we go forward, we'll hopefully be more in sync with WSO.
- There are people on my list that sponsor in District 25, but I'm in D-12.
  - Yes. There is no D-25 safety representative. This person lives in D-12. So that they can be sponsors and be certified, they've asked to be listed as D-12.
- I still have other people that I don't know who they are.
  - There was a person who sponsors in Marin (D-11). She put her home address on her application and didn't mention a district on the application. She has been moved to 11 now. But please be aware, I will match addresses to District when there is no District information. The exception to this is for San Jose, but Jay, the safety administrator there is a reliable source of information in that case.
- I have two or three sponsors who are certified but not at a meeting. They are working with NoCAC, or Westminster Woods, or doing some other work with teens. What do I put on their application?
  - Put them as sponsors. We do have sponsor candidates not associated with groups. WSO just wants to make sure that every group has a certified sponsor. They don't care if a sponsor doesn't have a group.

## **Intergroup Liaisons**

### ***AIS District 6-10 (Sacramento area)***

- Literature office recently bought two cases of "What's Drunk, Mama?" and they were passed out to meetings in the district, as well as schools, libraries, counselor offices, etc as a public outreach project.
- Spring Fling will be held on February 23-25.
- Nonevent fund raiser will be in April. We have an event like this twice per year, from which funds go to support our AIS office.
- In May we will have an Al-Anon/Alateen birthday celebration. This will be on May 12.
- The bid for the 2013 International Convention has been signed and turned in. We will find out if we've won the bid later this year. We did make the cut for the top 14.
- We still need an Alateen coordinator for Intergroup.
- Intergroup meetings are the second Wed of each month at the People Reaching Out building in Sacramento.
- Subscription forms for our monthly newsletter are available. Cost is 12 issues for \$12, 24 issues for \$23, and 36 issues for \$34.

### ***Santa Clara Valley AFG Intergroup***

- We are looking for some new coordinators. Some positions need to be filled.
- We are going into our second year in the new structure with coordinators having break-out meetings during meetings
- Survey results reflect a feeling that there isn't enough time for the break-out sessions during the Intergroup meetings. .
- Insurance has been a big topic for us. We insure our groups. Our insurance coordinator has been working to have Officer and Directors liability and sexual misconduct insurance. This will greatly increase our expenses, but we have worked with the area Insurance Coordinator and she was a lot of help.
- Our Intergroup Representatives and coordinators have felt they would like longer terms. On the other hand, some people feel certain coordinators have served for too long.
- There have been a lot of changes, so we will be reviewing our bylaws and amending them according to our current working structure.

## ***Alateen Liaison***

- She has been speaking at AA and Al-Anon functions.
- There was an AA function in Vacaville, and it was the first time they had an Alateen speaker
- There is a lot more exposure to AA and Al-Anon members who have not heard an Alateen member before. This is producing positive effects as far as bridging the gap between AA/Al-Anon and Alateens.
- She's been invited to be on the Spring Fling speaker panel.

## ***Hispanic Intergroup***

- My name is Julieta D.; I am the liaison that represents the Hispanic Al-Anon Information Service Office (Intergroup) from the Northern California community.
- Our intergroup office counts with its Executive Board and with some Committees as:
  - Public information: Public information meets every three month in our intergroup office in South San Francisco. This committee also counts with three Public Sub-Committees in the areas of Santa Clara, East bay and San Mateo. These public information sub-committees participated in six health fairs in the cities of Sacramento, Santa Cruz, Alviso, Oakland, South San Francisco and San Jose.
  - Records: Our records committee keeps our entire Al-Anon/Alateen directory updated every two months. Our Bulletin News Letter, "LA Antorcha", has renewed its edition as June 2006. This News Letter is to inform all Spanish groups about the current events and/or activities in our fellowship in Northern California.
  - Hospital and Institutions: Even though we do not have a committee for the hospital and institutions, an Al-Anon group from San Jose initiated a hospital/institution group in the Department of Social Services for their Spanish speaking clients only.
  - Alateen Committee: We have a formal Alateen committee workshop that meets every three months in the Intergroup office. There are five Alateen groups. One is bilingual speaking and four are in Spanish. There are ten Al-Anon members that sponsor these Alateen groups. The groups are located in the cities of San Jose, Alviso, Oakland, Pittsburg and Redwood City.
  - Literature: Our Intergroup office also manages its entire literature center that supplies our 35 Spanish Al-Anon and five Alateen groups.
  - The Intergroup Office: The Intergroup office is open three days a week. It is open Mondays, Wednesdays and Fridays from 1 pm to 5 pm. There is a member of Al-Anon that is also the receptionist that is there during these hours.
  - Guidelines Study Workshops: We also have the guidelines committee that meets every three months in the Inter-group office to provide "guidelines study workshops" for the Al-anon /Alateen Spanish members.
  - Activities Committee: We have an activities committee that makes fund raising activities as: food sales, donations for raffles of literature.
  - Magazine ad: We currently have an ad in a Spanish magazine called, "TV Novelas", that pertains in the Bay Area.
- As a liaison I see lots of progress within our Spanish Intergroup office. One of the things is in providing information and services from our Al-Anon fellowship as a whole. Secondly, the Intergroup office wants to acknowledge the great support from Art B. He has been helping us in regards to the bylaws. We also want to thank Art for his good disposition which has permitted us to form a corporation regarding the bylaws to a non profit organization that we are currently in the process.
- The Hispanic intergroup meeting list has been left in the bins.

## **Discussion:**

- Are you in touch with groups in Fresno and Visalia? Yes, we are in touch with groups throughout the state.
- Would you like to join the Alateen safety committee? She will be asked.
- If a single Spanish-speaking person comes to an English speaking meeting, is there information we can give them so they can get in touch with Intergroup.
- How many groups? 35 and 5 Alateen
- How many groups come to intergroup meetings? We have 40 people typically

# Other Business

## ***Bids:***

- No Bids

## ***DR Meeting Report***

Colleen reported that the DRs discussed the following topics

- One of the DRs is missing a binder.
- D24 acted as Chairperson.
- It was enjoyable and informative.
- There was a letter passed out which is a letter to the GRs that is no longer in guidelines.
- Group Records presented to the meeting about process for updating group information
- Topics covered:
  - District meeting guidelines and format. How to handle latecomers.
  - Insurance was a big topic. After some discussion it was tabled and they will continue at their next meeting.
  - Motivating and inspiring people: People shared what they have done in the past to do this; what has and hasn't worked.
  - General overview of district meetings

## ***Feedback from GRs As To Assembly***

- The only feedback from my GRs was to have more timely agenda. They would like more clearly labeled what items on the agenda will require a vote.
- Approving the Alateen safety committee guidelines will also be important and will require a vote.
- My GRs would like the district reports to be shorter, and would like the DRs reports on Saturday so they get to be there for them.
  - We will discuss how to approach some of the structure of the Assembly. District reports are valuable. This is the one time the GRs get to hear what other districts are doing. We might want to think about how we can approach this and discuss it again in the May committee meeting.
- My GRs would like someone to give more background when we're voting on long-standing issues. Don't assume that everyone knows everything that has happened in the past.
- There was a sentiment that when we are discussing topics, if people going to the mike might bring up issues that were discussed previously. Don't shut them down with the statement that it has been discussed before.
- I think the DR reports are important. We should not forget this is their one time a year to share what is happening in their district.
- Can we please remember to bring PowerPoint presentations for important discussions.
- We frequently talk about important issues that do not make it back to GRs. At the next committee meeting, can we make a tentative list of things that we expect to discuss at the next Assembly? This document can be used to communicate to back to the groups? A preliminary list of tentative topics that will be discussed.
- Can we have a single Power Point that has slides that says what people do, that we can have shown when a given person is presenting?
- Peter has a PowerPoint presentation on the subject of the Alateen Safety Requirements that he used to present to his group for the discussion in 2005. He would be glad to make that available to the safety committee if they want it.
- At the next committee meeting, can we make a list of things that we expect to discuss in a one-page format. This list could be a resource for DRs to take back to their districts and inform the GRs of expected topics. If this is discussed at the District level, it might clear up a lot of confusion before we even get to Assembly. This might reduce the amount of time spent at the mike, allowing us to accomplish more. This could be a tentative agenda, but only of the topics that are known that will be voted on and/or discussed.



- Some of us are aural learners, some of us are visual learners, but if we tried to have PowerPoint presentations for every DR and every coordinator, it would be a disaster. Maybe we could have a single slide for each position with a couple of bullets that describe what they do. For district reports, we should show the NCWSA map and have the district highlighted.
- To clarify on the Power Point suggestion, I was not suggesting for everyone, only the important topics, for example, the budget spreadsheet. District reports really shouldn't be on PowerPoint.
- What I've learned for this year, and what I didn't do last year, is to inform my group reps so that they are prepared for Assembly. Whether this is the dual-membership discussion, or about the Alateen safety requirements. I'm taking notes, and hoping that I can have those discussions at our district meetings. The 12-Stepper that comes up for Assembly has everything that we need to know about, so I'll be focusing on making sure that we have this covered.
- What I can remember from the feedback was that they liked the Assembly. My GRs really liked the fun parts of Assembly. They liked that district reports were fun. One report after another can make it really really dreary without that.
- I'm going to bring the compilation of the suggestion forms for Assembly to the May meeting, kind of like we did in October. We can then have this in front of us while we discuss our planning for Assembly.

### ***Open Positions***

- Alternate Institutions Coordinator is still open.

### ***Announcements***

- I finally connected with someone I've gotten a phone call from. My county behavioral health people in the Alcohol and Addiction education people. They were asking if they could include our phone numbers on bus placards.
- A church has had a pastor go out and I was asked to go speak to the meeting.
- Can we use AI-Anon contact information (WSO, NCWSA) in articles without permission? Yes.
- D-14 has put their meeting lists, which if folded one way is an outreach tool, and if folded the other way can be used at meetings for newcomers.

### ***Old Business***

#### **Responses to our survey on how we can serve the Area Better:**

- These responses were distributed to the committee.

#### **WCAC**

- It will be the first weekend in August at the Fresno Airport Holiday Inn.

#### **Archives Storage**

- Nothing to report. Will be discussed the next meeting.
- We should be paying for the space we are paying for.
- Storage space should include everything, archives, and corporate records (which is currently in a garage in San Jose).
- How big a storage space do we need? Currently the archives 10X12 bedroom.
- Archival storage is different from other storage locations. We need to be specific as to the kind of storage location.
- This is something that should be worked on immediately. We need to know how much, who will take it over, and make it a priority to prepare for the next panel.

#### **Discussion of Dual Membership Motion**

- At Assembly this year, we will be discussing the dual-membership issue again, with regards to the Delegate bringing the topic to the conference. There has been some concern in the area that it isn't being discussed at the district and group level. We want this to be an informed group conscience. Are there any

suggestions or ideas as to how we can make sure that local discussions take place so that we're prepared for Assembly.

- Vicki is coming to D-16 on Saturday May 12 at 8:00 pm to do her workshop. After that, there will follow discussion at the District meeting to gather sufficient information.
- D-05 will also be having discussion about that, and have the memorandum on historical events around this topic that Sandi brought. I would recommend making copies of that and giving it to Group Reps to discuss it.
- Can D-16 make a recording of this workshop and send that to the other DRs?
- Because it is an interactive workshop, we can't record it. You might invite Vicki, too.
- D-20-22 will invite Vicki to talk, too. Last time this topic came up, one of my meetings talked about it for 15 minutes at every meeting for 6 months.
- D-12 have tentatively scheduled for Vicki to come to our district, too in either June or July.
- Vicki said that as far as the recording of her workshop, it is very interactive and difficult to record. But she loves this conversation and will come to any district who asks.
- Art B. I chaired the 1994 meeting on dual members. Please read that conference summary. I can also come and share on this.
- I have a concern about the wording at the motion.
  - The motion text can't be addressed here. It would have to be amended at the Assembly.

### **Discussion of Trustee Nomination**

- We have a submission for regional trustee. It is a little different than before. By August I need all regional trustee applications. This means that we will have to affirm the nomination before Assembly. We are looking into affirming the nomination at the committee meeting instead, for this one nomination.
- I have two outstanding questions to WSO:
  - Clarification that the deadline is, in fact, correct.
  - Can the committee affirm the nomination in lieu of the Assembly?
- What about the motion from October: That the committee affirm the changes put forward to guideline B-24?
  - The DRs were supposed to take this back to the GRs before we vote about this. We wanted to get input for the change.
  - The current procedure is that the Trustee resumes are brought to this committee in May for the person to be elected, which is then taken to the Assembly to be affirmed. WSO changed their date to August.
  - This change to the guideline was put forth so that we can still vote for the person in May. The resume can then be sent in. In September, at Assembly, the person can still be affirmed. If they do not, we withdraw the application at that time. That is what I would like to suggest. This is a three year trial at WSO for the new timing. We should make our guideline change follow that same three year trial period. If you like, I'll bring this to the next meeting.

### ***New Business***

#### **Meeting Location Discussion**

- We want to encourage our meetings to be in the outreaches of the Area, in order to foster participation.
- If you are a district and have difficulty putting together a bid, but you want to host, talk to the Facilities coordinator (Gene).
- The rotation of North, Central, and South is a suggestion. If there is a better time of year for your district, submit a bid, and he will help out.
- Ideally, every district should submit a bid. Get us to come to you.
- What is the guideline for Assembly? If there is a good bid for a district, I'll just go with it.

#### **GR Orientation Presentation**

- The GR Orientation presentation was presented to the committee.
- A suggestion was made to more prominently show NoCAC on the Committees slide, and have Alateen more prominent in the presentation.

### **Splitting California into Three Areas (Vicki H.)**

- Back when I was Delegate, Southern California and I discussed going to the policy committee and get the policy changed so that California could possibly to another split. Currently the policy allows for a state to only split into two separate areas. We wanted to address that for California specifically, and have that policy changed so that we could begin the discussion of a split into three or even more areas.
- I brought that back to a committee meeting to get different DR opinions and feelings as to our ability to support what we have currently in Northern California based on the size and number of meetings, or would it be beneficial to look at another split.
- The southern-most districts were excited about the idea, feeling that they might perhaps get better participation and support.
- Out of that discussion, I put together notes. I researched statistics on representation to number of meetings, and sent that to the Policy Committee. I also spoke with two people to the policy committee.
- It was on the policy committee agenda two years ago, but we do not know exactly what is currently being done.
- Southern California has reopened these discussion along with Sandi.
- We have asked WSO to look at the fact that they want Al-Anon to grow, but the current structure does not support the growth.
- We're waiting to hear what happens. We can't do anything locally until the policy changes at WSO. You will be updated as new information is available.

### ***Next Committee Meeting***

The spring committee meeting May 4 and 5, 2006: The location is The Pines at Bass Lake at 5321 Date Avenue 95841. To make reservations call 1-800-338-2810 or 916-338-5800. Our reservation code is NCWSA for the rooms at \$84 per day plus tax.