

NCWSC Committee Meeting Minutes-Approved 5/6/12

October 29, 2011

Littleton Community Center, Galt

Note: The meeting minutes for this meeting are not chronologically ordered. In an attempt to make the minutes more easily used as a reference, the minutes will be ordered in a topical fashion.

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Motions

1110.01: Approval of Minutes from July 2011 Committee Meeting, with corrections: in EAP the P stands for Program, not Persons. Moved (Charlene R.), seconded (Sandi C.); passed with substantial unanimity and 1 abstention.

1110.02: Approval of Minutes from October 9 2011 Committee Election Meeting, with corrections: separate Coordinators from Alternates. Moved (Debbie H.), seconded (Chris D.); passed with substantial unanimity and 1 abstention.

1110.03: Motion to accept bid from District 1, Feb 3-4 Eureka, Committee Meeting, at Red Lion Inn, \$1000 for 2 days of meeting. \$89/night Single/Double, triple \$109, suite \$119.: Moved (Charlene R.), seconded (Chris M); passed with substantial unanimity, with 1 abstention

1110.04: Reimburse Alateen Coordinator Carla G. \$411 for expense of attending Washington Alateen Convention. Moved (Joyce D.), Seconded (Lisa B), passed with substantial unanimity, with Carla abstaining.

1110.05: Reimburse Institutions Coordinator Louise M. up to \$700 for Institutions expenses. Moved (Debbie H), Seconded (Mary Jo), passed with substantial unanimity, with 1 Against, 2 abstentions.

**Motion to adjourn: Moved (Diane C.), seconded (Charlene R.)
Passed with substantial unanimity on voice vote.**

1110.06: Consensus: Bylaws Section I.3 has the wrong room # at Santa Clara Valley Intergroup. The Assembly has to approve that change but it does not need to be an amendment. Consensus: change it to correct “Q82”, marked as Pending, pending approval of NCWSA members.

The Executive Committee passed guidelines for Financial Assistants and asked for approval from the Committee: **Tabled** to February.

We will need to **continue the conversation** about Committee Meeting and Assembly Schedules-tabled to February meeting.

Elections

Alternate Website Coordinator: Chris D Unanimous except for 1 abstention

Alternate Institutions Coordinator—no one stood: position still open

We need a **volunteer to check into getting more numbers for conference calls and coordinating calls**. Chris D points out that the web site could set up a calendar on the web site. Patrick B. will look up; Johanna MM will coordinate if that will be needed.

Forming Task Forces to Update the Following Guidelines (drafts by February Committee Meeting)

NCWSA Assembly Guidelines (B22): **John S** (chair), Sandi C., DeDe W, Yvonne d, Debbie O.

NCWSC Guidelines: **Art B** (chair), Joan W., John S, Bruce H, Joyce D, Peggy P., Charlene R.,

Convention Guidelines: **Debbie O** (chair), Yvonne d, Kim H, Charli D., DeDe W., David B., Bonnie M.

NCWSA Treasurer Guidelines: **Chris M** (initial chair), Carol G., Claude D., Debbie H., Carol K., Art B.

Thought force to look at Assembly and Committee Meeting Schedules for 2012 and forward: **DeDe W**, chair, Patti R, Denice, Diana C, Patrick B., Yvonne d.

Routine Business

The meeting was convened at 8:12 AM with a moment of silence followed by the Serenity Prayer. The Traditions (Wendy L.), Concepts (Diana C.) and Warranties (Debbie C.) were read.

Chairperson's Welcome (Patrick B): How many people are awake? How many at their first committee meeting: Welcome. How many on the current panel? Next panel? Thanks for being here. For some of us, this is the final meeting: we're probably feeling pride, a sense of accomplishment, fatigue, and ready to move on to the next thing. Some have a deer-in-the-headlights feeling. We are trying something different, to ease the transition from one panel to the next: what if we had a Committee meeting that ran like a normal committee meeting and included both current and incoming people? Even if you are totally confused throughout today, you will still be a one step ahead when you come to your first real committee meeting. We are trying to do usual business, plus some things we want to pass on to the next Committee. Coordinators may not have much new to report since Assembly, but they may need to share what their incoming replacements need to know. If we use an acronym or say something you don't understand, please ask the question. I'm excited to try this out and see how it works. I feel a sense of anticipation. I have mixed feelings; it seems like a blink of the eye since we were planning the first Committee meeting in February 2009!

There was a unanimous decision to give newcomers voice, but they do not have vote.

Roll Call was taken.

The meeting adjourned at about 5:00 pm with the Al-Anon/Alateen Declaration

Committee Reports

Executive Committee Report: (Charlene R.)

We passed our guidelines for Financial Assistants and would like approval from the Committee: Tabled to February.

Thanks to the Executive Committee.

Debbie H presented the Management Audit

The Executive Committee (EC) is the Board of Directors for NCWSA. We are a 501(c)(3) corporation. Bylaws are legal, not optional. Guidelines flesh out what the Bylaws say. Records are supposed to be kept at

headquarters. Our headquarters are in Santa Clara Valley and we store records in SF. Corporate records are defined by law; there is a list in the report. We are required to do an annual audit, which is being done by the Alternate Delegate; it needs to be officially signed and certified. The membership list would be the list of GRs signed in at Assembly. The information that is present is spotty, and it looks like we have not made good transitions/good mentorship. We have to pay sales taxes on our T-shirt sales, due January 31 every year. We have the structure to follow our guidelines; the audit showed that we don't follow them completely. We developed an EC checklist as well as corporate timelines.

This will also be of interest to Districts that are incorporated. The records "missing" from the corporate storage do exist; they just need to be gathered up from the various locations they exist.

Minutes must be kept in perpetuity, although financial records need to be maintained for only 7 years. Archives: we might want to look into merging Archives Storage and Corporate Records Storage. She does have minutes that go way, way back.

LRPC (Long Range Planning Committee) looked at this in terms of knowledge management: how living history of our area is retiring. This is a problem that is widespread.

We've had problems getting expense reports submitted on time for a very long time.

LRPC looked at the idea of getting an actual corporate office, but that got dropped. Changing the corporate office within a county does not require an amendment of Bylaws, but moving to another county requires an amendment: has to be published 45 days before, and requires a majority vote of the Assembly.

The corporate office is at the District 12 office, which has a paid worker, who works for D 12.

It would help if we had a flow chart of what needs to be done at panel change.

EC was asked to create a list of actions needed.

Thanks were given to the EC members.

Budget Committee Report (John S and Patrick B presented "How to Work the Budget" in place of the Committee Report)

There have been a lot of questions about the budget. What is my budget? What might I want to do that is beyond my budget? Need to submit requests to the Budget Chair, who is the Alternate Delegate. Where do different things go? Travel vs. copying, etc. Income is broken out when it has different categories: Assembly Registration, Assembly 7th Tradition. Convention income: T-shirts, raffle, registration, 7th Tradition, etc. Expenses. Budget as presented has many rows hidden. For instance, we

show total Committees and total Coordinators, but there are line items for each. Amount in coordinator line is for office expenses: printing, stamps, paper. Facilities coordinator to go to facility and look at it and go home, it's the coordinator expense. For going to Committee, it's a committee travel expense. By the July Committee meeting, you should have a best guess for what your expenses will be next year. Use the budget form; get it to the Alternate Delegate by December 15. First presentation of budget is at February for the following year. At July meeting the Committee reviews the budget and that is the last chance to ask for more money. Normally the Budget Chair asks for requests.

How do we find out what our current budget is?

Deb H: we need a midyear report that will allow us to adjust the budget for the rest of the year. Coordinators need to know their budget: and how they are doing.

If you are both a DR and a Coordinator, who pays for travel to the committee meeting?—the District pays(?).

Submitting Expenses

Has been covered fairly thoroughly: get your expenses in ASAP: within 60 days, by Nov 15. Mileage rate is IRS business mileage rate. The funds come from the groups, so when traveling please carpool if possible, share a room, be reasonable about meals. Don't submit alcohol expenses to the Area.

We discussed the \$40,000 limit at which we need to report that there is no self-dealing; tabled to February committee meeting.

Convention Committee (Chris D)

Convention 2012 will be April 20-22 at Squaw Valley. The committee did a walk-through at Assembly and is happy with the site. The meeting rooms will be nearer check-in than they were for Assembly. They are still looking to fill some positions. He does have event treasurer: Patti R., but still looking for an Alateen chair, Alateen sponsor-male, greeter, entertainment, secretary, and AA liaison. There have been \$480 in T-shirt sales so far. The goal is to break even.

Coordinator Reports

12-Stepper Editor (Denice E)

I'm grateful to be here. Thanks for all the cards and prayers. All reports are due to Kathy and me by November 13, 2 weeks from tomorrow.

Thanks to the review committee: the December issue is online only. Kathy H has been awesome. The only suggestion I would make is to combine the May Assembly and June Committee issues: it's hard to get the May

Assembly issue out. Think about how long it takes to get the 12 Stepper out.

Alateen Coordinator (Carla G)

Sponsors R&R is set for Sept 14-16 2012. NoCAC is Nov 11, 2011. Electronic files have been given to Bonnie and she gave past copies of Alateen Express to Lisa. Finishing Sponsor R&R guidelines.

Alateen Liaison Report

Camilla R. (N), Cat B. (C), Jessica G. (S)
not present

Archives Coordinator (Chris M)

I received some responses to the long-time member questionnaire, they were very long and interesting. District 6 got their District History project done. Irma shared some beautiful pictures of past Archive displays.

Bylaws and Insurance Coordinator (Bruce H: written report supplemented by alternate Joyce D)

From our Committee discussion, the attached are a list of positions whose guidelines exist and we will update them to the current standards. Fact--Time changes things and some of these guidelines are ten years old and outdated. Fact--In the coming elections our future Committee members deserve to know, and must know the purpose of the position (why), what we are doing in the position and how we are doing it. Part of your current Committee position is to serve after elections as a **service sponsor** to the newly elected people of this position. Suggestion--We can present Al-Anon Service by describing what we do or have done in the past 3 years at our Transition Meeting to generate an enthusiastic group to which we will turn over responsibilities for Area Al-Anon. Position Guidelines: some of the ones reviewed this year don't have a current date: we will review that and get it up by end of the panel.

Information for October Transition Meeting: Helped by Bylaws
What are they for? **By-laws** refer to the internal rules of our organization. The set of documents, or what we refer to as **The Binder**, consists of the Articles of Incorporation, the NCWSC Guidelines, the Appendix A (Forms), the Appendix B (Guidelines), and Assembly and Committee Motions Passed/Failed. Some of this sounds scary now and other parts will become your friend down the road. NCWSA is bound by these important items. On the web site, you can determine the revision date of forms and guidelines by looking next to the name of the item, or in the footer of each document.

Al-Anon members are free to access this very important document. Committee Members may use the web site or have and may update **The Binder** that they have from the web site. The steps of getting to copy the updated pages you need for your binder-- *ncwsa.org > service > (forms, guidelines, motions) > locate with appropriate footer number > highlight the doc sign > print it > punch 3 holes > replace the old version*. NCWSA is in the process of updating our Guidelines that are more than a year old (Some are ten). If you believe your Committee position description is out dated, please contact Bylaws Coordinator and we will be glad to help you. Contact the Bylaws Coordinator if you feel you are missing or are in need of a Binder.

Updating/Handing-off Guidelines Binders Joyce: send Bruce an email if you need a binder. It will be 1", double-sided, and available at January 14 turnover meeting, if people want it and don't have access to web.

Karleen H(DR-9): DRs asked about Binder—she showed hers.

Committee members can get the information from the website and print it out or keep going to the website.ncwsa.org>service>document.

Art B (former Del, Panel 34) recalls that we agreed to have 2 copies of the Binders at every committee meeting. Some DRs feel that we should not have paper binder: most current info is on internet. We will discuss this further toward the end of the meeting.

Peggy P(DR-5): underlined the importance of going to the Bylaws and Guidelines. Bylaws are legal, guidelines are additional responsibilities. Address on Bylaws face page is incorrect: we can just change it. I.3 has the wrong room # at SCVI. Assembly has to approve that change but it does not need to be an amendment. Consensus: change it to "Q82", marked as Pending approval of NCWSA members.

Insurance (Joyce D) will need to be completely revised with new panel, will need Patrick and Yvonne's help to complete those.

Diversity (Janie)

No report

Facilities Coordinator (Debbie O)

Hotel from last night apologized for any inconvenience. If you did not get a discount, it will happen. This hotel was easy to work with, and least expensive.

Group Records (John S for Connie F)

Delegate showed how to get to A16 and the information about completing A16, which is A16i

Institutions (Louise M)

Has soft-cover copies of How Al-Anon Works for those going into recovery homes. H&I Convention is put on my AA with Al-Anon participation; she can't choose the location. Trying to work on programs for the families of prisoners, but it takes time.

Literature Coordinator (Sandy S)

LITERATURE REPORT:

She participates in a conference call for Literature. Congratulations to Diane and Charlene. Our newest book, Many Voices, One Journey, is wonderful but sales are lower than expected. Please pass it on that it's a great book. Sales of soft-cover How Al-Anon Works are going very well.

FORUM REPORT

Bits and pieces of The Forum are on line on WSO website: 3 articles from each issue. We still need people to subscribe to the magazine: subscriptions are going down again. It's a good thing to give as gifts. Please keep subscription forms in group binder.

PI/CPC (Brenda W)

Gave a long report in writing to show that she has been doing things, even though she hasn't spent much money. She reminded us about Al-Anon Faces Alcoholism. It's been a blast being an area coordinator.

Web Committee (Chris D for Jim S)

Showed where can you find things on the website. WSO members site: PDF versions of the Service Manual is available there. NCWSA website: Showed the Service Calendar and Events Calendar and FAQ, Newsletters, Contact Us and Search function.

Question re putting the Area number where it can be easily found. A: The instructions for A16 has the Area number (03), and the new one is already on the form. On the website version the names and addresses are removed.

The officers and coordinators are available at Contact Us; Donations is a button under Service, becoming an AMAIS starts at the District.

Delegate's Report (John S, Panel 49, California North, Area 3)

Not much has changed since Assembly. Thank you all for letting me serve and for supporting me in that service. I really appreciate the opportunity, the growth, and the support. I'm grateful I get to stick around another 3 years. I dropped out of service at the Area level for a while, and it was a big mistake. Coming back has been wonderful.

Thanks to John for his service.

Officer Reports

Treasurer's Report (Carol G)

Hello fellow fun-seekers. I am Ms. Moneybags. I am so glad to see the incoming Treasurer here. I don't have a formal report, but I brought the financials. Liabilities is negative in A/P. I'm looking into it. This has been highly stressful, but I do appreciate that you trusted me to do the work and I learned some stuff. If you want your money today, I need your forms by 1 PM. There is a deadline for expenses: November 15 (EC recommended by November 1). Then I can give a smooth transition for Claude.

Patrick: at the beginning of the panel there was a major problem with cash flow. Carol stepped in and stuck with it. She deserves a lot of credit.

Chairperson Report (Patrick B) chronologically this was the last item of business

I was hoping people would be excited now, and you are tired. I have appreciated all the support you have given me. I have grown a lot in this position. My boss has noticed some growth and change in me, without knowing why. You have cooperated. This panel has been amazing. Thanks to everyone and congratulations for the work we have done. Congratulations to those of you stepping up. Standing ovation for Patrick.

Secretary Report (Johanna MM)

What do you need to know to support your new Secretary?

Notify the Secretary of all changes of DR, ADR, Committee members of all stripes. If your phone number, cell number, mailing address, or anything else changes, let the Secretary know. She will change the Roster and notify Group Records, 12 Stepper, Web-Site Coordinator, and Delegate. As you have your elections, let the Secretary know of all changes to DR and ADR.

Use the Yahoo group. You can change your own email at the Yahoo site, but please let the Secretary know if you do change your email address. At the start of the panel, the new Secretary will be trying to clean up the Yahoo group, deleting folks who are no longer on the panel and adding those who are new on it. Please respond to her.

Mail can go TO Secretary@ncwsa.org, but it will come FROM JohannaMM@aol.com before turnover and from pattior23@gmail.com after turnover. Please inform the incoming DRs and ADRs (and Alateen reps, etc.) to expect email from us and respond.

Each Committee member has a folder in the bins, identified by your title. Check it early and often. Use the bins to get information to your fellow Committee members: flyers for upcoming events, copies of your reports, etc. Make 62 copies if you want to put one in each folder. You should have a nametag in the folder; if you leave it there at the end of each meeting, the Secretary will bring it back next time. If you take it home, it is your responsibility.

Please go to the website and/or the Yahoo group files to review the minutes soon after they are posted (you'll get a notice).

Before every Assembly, DRs should submit a report to the Secretary and the 12 Stepper Editor, preferably electronically. Before every Assembly and Committee meeting, the same is expected from Officers and Coordinators.

It's been a pleasure (and a lot of work) being your Secretary. I look forward to continuing to work with you as your Alternate Delegate.

Alternate Delegate Report (Joan W)

Joan was absent, but we expressed how grateful we are to Joan for her service, especially regarding the budget. All the officers agree she has been a great asset in our officers' conference calls.

AAPP Report (Bonnie M)

I don't have much to report since 3 weeks ago. At Assembly I mentioned I expected to receive updated lists from WSO, and I have not received them. We have made so much progress over this panel in bringing the Area up to speed on following our safety guidelines. Charli and I will go over the letters we sent to DAPPs and DRs; in the process the letters will get revised. All of us serve Alateen, especially DRs. Thus we should all be certified as AMIAs.

Intergroup Liaisons

No reports

Other Business

Communicating Between Meetings – Johanna MM.

Yahoo Group

Join the NCWSC Yahoo Group: you will need an invitation from the Secretary, and when you get it you will need to accept. If you don't already have one, you will need a Yahoo ID, but you do not need to use it: you can set the address for email to be delivered to whatever you use now. Do remember your Yahoo ID and password: you will need it if you

want to change the address to have your email sent to. I think you will also need it to access Files posted to the group.

If you Reply to a post, it will go to everyone on the list-serve. If you would rather reply just to the person who sent it (and a lot of the time the rest of us would appreciate that), then copy and paste the email address of the sender into your To box.

It **is** OK to post attachments, but be very careful of that: we added this function to make things easier for posting of flyers, etc, but it runs the risk of attaching viruses. Also, many people cannot open attachments, so a lot of us copy the text and copy it into the note as well as attaching. If you have a newer version of Office and make documents in .xls or .docx, realize that many people cannot open those. Also, although everyone can open a .pdf, it cannot be modified by most people, so if you can send things in .doc that would make life easier.

If what you are sending **is** intended for the whole group, then send it to ncwsc@yahogroups.com. If you need to send things to a select group, please make a group just for that.

Conference Calls

The Officers and Delegate, the Executive Committee, and many other groups within NCWSC communicate via conference call. Up until now, our former Delegate Sandi C. has been coordinating that, but we need to change the protocol on that, which we will probably do this weekend. The way this generally works is you dial a number and are asked to enter a participant code. If the moderator is on already, you get connected. Once everyone is on the call, the meeting starts. Of course, it is good courtesy for only one person to talk at a time and to mute the call if there are noises on your end (except when you are talking) and to try to minimize the noise at your end in general.

Individual E-mails, Letters and Calls

Of course, you may communicate with another member by phone, mail, or email at any time. If what you are discussing is of interest to the whole group, however, it would be better to use one of the methods above. You can use the Roster or the list at the back of the 12-Stepper to find the contact information for the person you want to contact. We need a volunteer to check into getting more numbers for conference calls and coordinating calls. Chris D points out that the web site could set up a calendar on the web site. Patrick B. will look up; Johanna MM will coordinate if that will be needed.

Bids:

Committee Meeting Bids (February 2012)

For Sarah J from District 1, Feb 3-4 Eureka, Red Lion Inn, \$1000 for 2 days of meeting. \$89/night Single/Double, triple \$109, suite \$119. Another way to save funds is to stay with members up there.

Motion to accept bid: Moved by Charlene R, Seconded by Chris M
Passed with Substantial Unanimity, with 1 abstention

Assembly Bids (May 2012)

Diana S D11 is looking at some locations in San Rafael

Yvonne D14 is finding it expensive to rent a school: \$800-1000. It would be cheaper to have the committee meeting the evening and day after the 1-day Assembly.

Committee Meeting Bids (July 2012)

None

Turnover Meeting after January 1, 2012? Traditionally there has been a turnover meeting, traditionally at the outgoing Delegate's house, but John's house has neither the room nor the parking needed. It's an opportunity to turn over your stuff, meet one-on-one with your counterpart, and do some work together in preparation for the new panel. Usually does not include DRs. Typically this is a potluck. We are looking at January 7 or 14. Some options: Sandi C's house in Elk Grove either Jan 7 or 14, no charge. Concord \$20 January 14, Martinez (Johanna's house) either weekend free, Walnut Creek United Methodist Church \$375 on January 7. **Consensus** to hold it January 14, 2012, at 10:30 AM, at Ygnacio Valley Presbyterian, Concord. Potluck

New Business:

Request by Alateen Coordinator for Reimbursement: Carla -- in July 2011 attended Washington Alateen Convention (flew to Portland, stayed with Cathy C, drove with Oregon Alateen coordinator). Would like to be reimbursed for air fare and registration a total of \$411. Invaluable to meet with another Alateen coordinator, see how another Alateen coordinator does things. Recommend that it be added to budget so that once during her panel she go to an outside event. Oregon does not have its own Alateen convention; some of their teens are coming down to NoCAC to help them set up their own convention. Our expenses are exceeding budget, but due to some large donations we are even more above budget in income. Sponsors R&R cleared \$499.

It is preferred that you request funds exceeding your budget before the fact, but we do have a mechanism for asking for reimbursement later. Sometimes we don't know ahead of time about the opportunities.

Motion: Reimburse Carla \$411 for this expense. M Joyce, S Lisa B, Passed with SU with Carla abstaining.

Request by Institutions Coordinator for Reimbursement: Louise. Brought all her information, receipts, the donations from pink cans, etc. Debbie H. is her point person for Folsom Prison: they are currently in the Ranch, outside Folsom, and has the possibility to go into the prison. Asking for reimbursement of travel expense, because she is over budget. Very good interview with the Folsom coordinator; will start soon at Folsom. Mileage is 296 miles per round trip. She also has expenses from the point person in another prison who supplied coffee and copies of the Steps, Traditions, and Concepts, a \$200 expense. Also, set to go to Redding for walk-through for Hospitals and Institutions Conference there, late November. Will be about 700 miles round-trip. Yvonne, David and she will have to go to Sacramento to get their beige cards renewed: 248 miles. She and Yvonne have taken 608 hours of meetings into prisons, other volunteers have taken 1290 hours of meetings, and they have put more than 1000 miles on their cars.

Motion: reimburse Louise up to \$700 Moved (Debbie H), Seconded (Mary Jo), passed with SU with 1 No, 2 abstentions.

Inmates need our message, but so do those family members waiting to get into the prisons. The Assembly constituted a thought force to discuss this as well as many related questions.

SWRDM (Southwest Regional Delegates Meeting) will be in Aptos, all past and present Delegates, Trustees, some Chairpersons. Purpose is to prepare incoming Delegates: Hawaii, Ca-S, Ca-N. We also send our Alt Del and Chairperson. It will be March 9-11, 2012, at Seacliff Inn, Aptos. Most attendees come in Wednesday or Thursday and try to do fun things. David and Art gave her ideas of fun things to do. They will need some drivers. Any AI-Anon member can attend, without voice or vote. One can learn a lot about service, meet trustees and delegates. There will be a Spiritual Speaker Meeting. Sandi is asking for love gifts, for about 60-80 people, asking Districts for love gifts or donations for others to make love gifts. Contact Sandi C. if you can help.

One-Day Assembly

We had a long discussion re how to best schedule a One-Day, or Delegate's, Assembly, and Committee meetings.

One proposal is 10 AM-4PM at a hotel, Committee would spend night, do Officer and Coordinator and DR meeting Saturday night, then Committee meeting Sunday 8-4.

Discussion: One-day Assembly should be in a cheaper location. However, it might be less expensive because the room might be given as reduced cost, and mileage is reduced because it's going to one meeting. Cheap rooms might cost us a lot in renting chairs and tables: hotel rooms might be less expensive overall. A lot of DR expressed desire of attending one-day assembly **with** their GRs, and this might still create a problem. There is a wide spread between July meeting and February meeting. Free WiFi is a great asset, which we don't get in most community centers, but do in a hotel. What ever happened with idea of doing an electronic meeting? We can make copies easily in a hotel. We need a fall Committee meeting. Maybe after each of the two Assemblies there are electronic meetings of the Committee. Also, do the three sections still serve us, with the Central Section being very expensive. DRs discussed this multiple times: majority want 1-day Assembly to be electronic in 1 location and live in the other. A majority don't want Committee meeting after Assembly. Need to keep in mind the 12-Stepper needs to get out 45 days before 2-day Assembly—this is a legal requirement. Even the late-July meeting does not give enough time to get things to GRs in time. Could we do a combined Assembly/Committee meeting in early June, would that give enough time for 12 Stepper? First part of June there are graduations and start of school holidays. We could push Assembly out to November. Our current dates are holdovers of old requirements. The only currently set date is WSC in April. Bylaws revised: NCWSA shall meet during September or October. 45-days requirement is for amendments to the Bylaws. Notice of Assemblies must be given at least 35 but not more than 90 days before Assembly, announced at regular assembly, or in person, phone, or mail at CMA (Current Mailing Address). We will need to continue this conversation-tabled to February meeting. When we deviate from standard weekends, we can create conflicts. Bids can come with dates in May or June. **Thought force** to look at 2012 and forward: **DeDe W**, chair, Patti R, Denice, Diana C, Patrick B., Yvonne d.,

DR Meeting Report (Juaneta G)

Topics: Elections, Transitioning, some difficulties in districts.

Elections: some Districts use a Nominating Committee, one used a nominating form.

Transitioning: lots of ideas. Lots of DRs planned on meeting with incoming DR, some districts doing a transition meeting sort of like this.

Some things will be put on list-serve: One-page: where to find it.

Nominating form. Job description. DR orientation at February Committee

meeting, with past DRs to help give an orientation. Some districts have Concept study before district meeting.

Problems: people not following group conscience, disruptive people, dual members.

I have really enjoyed this panel and specifically the DR meeting.

Question: will we continue the DR phone meeting? There are not enough incoming DRs here to decide. Next meeting Weds, Nov 16 at 7 PM, Lisa will put it on list-serve: let incoming DRs know.

Question: Last meeting we discussed using Area conference call; where does that stand? A: some funds were added to budget, and it needs to be added to the Guidelines.

Comment: Catherine says that the clerk at the hotel felt very stressed checking us all out: remember that we represent Al-Anon and need to treat people kindly.

Announcements

Don't forget to check your bins and leave your name tags.

Next Meeting

February 3-4, 2012, Red Lion Hotel, Eureka