

# **APPROVED Minutes NCWSC May 5, 2013**

## **Hilton Garden Inn, Elk Grove, CA**

Note: The meeting minutes for this meeting are not chronologically ordered. In an attempt to make the minutes more easily used as a reference, the minutes will be ordered in a topical fashion.

### **Table of Contents**

Routine Business  
Elections  
Motions and Consensus  
Announcements  
Features  
Task Force and Thought Force Reports  
DR Meeting Report  
Committee Reports  
Coordinator Reports  
Officers & Delegate Reports  
Intergroup Liaisons  
Old Business (none)  
New Business

### **Routine Business:**

The meeting began at 8:00 am with Serenity Prayer.  
Committee Roll Call was taken.

Minutes for Feb. 2012 and Feb. 2013 Committee Meetings were approved without change.

Meeting adjourned at 4:55 pm. Closed with Al-Anon Declaration.

### **Elections**

Executive Committee Elections for second term of the Panel (July 2013-Dec 2014).

No one stood for the South DR position. Can we have an extra at large? Someone says that the purpose is to have 3 Current DRS on EC. If we don't find anyone today, Yvonne will call those from South who aren't here. We have until July.

North: Susie D. (D2) is nominated by North DRs. How can we help our groups is the question in her district as well. Affirmed by Committee.

Central: Agota P.(D13) is nominated by Central DRs. She has had 6 years in service within Northern California. Affirmed by Committee.

At Large: Tom K and Chris D stand for the positions.

Tom K: positions held - DR, Public Info Coordinator, 12 Stepper for partial term and now 12 Stepper Editor again.

Chris D: Alanon for 30+ years, got involved in Al-Anon Service for D13 as DR with Alateen interest (having been an Alateen) and with Diversity. "Be involved with service to make a difference."

Officers and DRs vote (only those that GRs elected) – and Alt DR if DR not present. Both At Large Executive Committee candidates are affirmed by written ballot.

New EC: Susie D(North)., Agota (Central), Tom K.(At-large), Chris D. (At-large)

## **Motions and Consensus**

### **1305.01**

**Text: To approve minutes of NCWSC February 4, 2012 Meeting as presented. Motion made by Roger, DR D9, seconded by Mary K., Alt DR Substantial unanimity. 0 opposed, 7 abstaining**

### **1305.02**

**Text: To approve minutes of NCWSC February 9, 2013 Meeting as presented. Motion made by Tom K., 12 Stepper Editor, seconded by Debbie O., DR D18. Substantial unanimity. 0 opposed, 2 abstaining**

### **1305.03**

**Text: To present revised budget to Assembly in October 2013 Motion made by Stephanie, DR D1, seconded by Kim H, DR and alt Bylaws and Insurance. Substantial unanimity. 0 opposed, 1 abstaining**

### **1305.04**

## **Announcements**

Announcement: Trying to move May 2014 meetings to 3<sup>rd</sup> weekend in May. Couple of different reasons.

**Affirming Regional Trustee** (I believe we nominated Sandy and then Joan as alternate – process may have begun at Assembly then affirmed here)

We can nominate someone to be regional trustee.

Sandy spoke: Would like to go on and become regional trustee. Applied once before and was not selected but was told would be a strong candidate.

Joan: At SWRDM.

Lost out to Patrick at Assembly for Delegate, which was difficult; She apologizes for leaving. She Encourages ordinary members to step forward.

DRs officers coordinators delegate, AIS liasons,

## **Features**

**SPOTLIGHT: PI/CPC Presentation** – Bruce D., Alternate Coordinator

He posted to PI/CPC Yahoo groups “Easy Outreach” flyer. (I need this.)

Also created a new flyer “When you don’t know where to turn...because someone drinks too much...”

We can have a presence at Health Fairs and in general become visible.

### **Bringing It Home - Vicki H.**

She gathered posters of groups from yesterday.

Those that show up at Assembly aren’t all the groups. We are talking to the ones who are already being served. It is the ones not being served we need to reach too.

How to get group to show up? Maybe publish list to ncwsa.org website and let other people know about it in your district.

When she was DR, Yvonne asked DRs that were active to visit other meetings that didn’t send representatives to district meetings – explain how they could be better served. Personally invite members to come to District meeting.

5 groups without group reps – how can district serve you? Have someone come to district meeting with the answers.

One coordinator said: representation without GRs – how could that happen? Could have a dual member who can take information to and from and not vote at district meeting.

GR representation – attendance at Assembly. GRs in groups attending districts another thing. We have in our records at Assemblies, etc. We haven’t asked question (widely) how many groups are not represented at district level.

What is representation for non-majority population.

NC: rise of Spanish language intergroups – existing DRs don’t know what is going on with meetings that are in their district. Is it a problem or an opportunity that we have rise of intergroups. We could ask questions about distance, cost, why not attend district meetings.

Centrally located assemblies, districts – why people not coming.

Our out of the box thinking hasn't gone far enough how we could apply changes – do we need district, area structure.

Aware of Spanish language meetings.

If we divide the area to bring the number of meetings down to under 400, that would be 3 new areas. Why not make one of them Spanish? They don't have to be next to one another. You can group in any way.

Sizeable and skyrocketing population. Southeast Asian population in Bay area. Chinese of all different types – we fail in outreach, it works when they come to us. When we go in as missionaries we are doomed.

OUT OF THE BOX – the top hasn't even been lifted on this conversation. Yesterday presentation was interesting – what problem are we trying to solve? No longer DR.

Drain a bucket with poking soda straw. How come your group doesn't have a GR. Chris not convinced there is a problem.

The Delegate can't attend to all groups – that was the start – but we need to ask and figure out what our questions are.

He's in a high population, District working well. Preaching to the choir. The ones here may not have an issue with the structure at all.

People went away yesterday with information how to improve way groups are served. Maybe more with have business meeting. Having the conversation gives information.

How do we raise this question – the group inventory. They already have this tool.

KBDM Questions passed out to Delegates only. Back of paper lists how many meetings per district.

Next meeting we will ask that you share.

Continue to generate conversation. Whole goal is to not have a supposition of where we will end up. Our members don't have a clue about what is available to them.

We have a little better idea.

Group has only One Day at a Time on table at meeting

Only available date is Aug 23 and 24 for next committee meeting. DRs answer KBDM questions with their group reps –some sort of word document perhaps. Whatever form works for you to get it done. Just AI-Anon meetings so far.

Can have coordinators come visit your district meetings and help with questions too.

We want the conversation to start. Also districts not represented in this process. Adopt a district was an idea on the floor

Listserv guideline moving up on Johanna's priorities.

## **Task Force and Thought Force Reports**

### **Assembly Guidelines** – DeDe

Some communication, feedback from Oct Assembly. Now Carol, the Alternate – Assembly Guidelines.

Peggy has 2 new knees. Carol was appointed by

Charli : Task Force working on **Alateen Safety Guidelines** Jim S. was on original committee; Bonnie often makes the meetings, Chris makes the meetings. Line in line out style, seeing what happened to convention guidelines decided to overhaul. Making some other revisions. Table of contents with sections clearly defined. Initial certification/recertification and also group registration and contact. 4 actively working and Annette A Alateen Coordinator from D22. Charli not sending out to everyone but if really interested, Charli will send you a copy.

### **Treasurer Guideline** – Chris M.

Art B., Carol G., Claude

Will send clean copy that meets requirements and a strike-out copy.

### Comments

P9 M “shall prepare budget” – is this Treasurer? No, it isn't

P4 top: Financial Assistant for the post office box (NCWSA, needs to say)

P6 ii 60 days expenditures taking place-changed last year from 1 year to 60 days in guidelines.

Treasurer receiving checks? No, the Financial Assistant. Retention and destruction – should be a calendar for when things will be discarded. Need consistent approach to destruction of data

P4 PO Box: So Cal has courier that picks up and delivers, never change PO Box

This would likely increase our costs.

Disbursement of excess funds – nothing about that in this guideline. They are waiting for another something to be developed.

H&I intended to be self-supporting but isn't (P3)

Please send your questions – will consider.

A motion to improve the Treasurer Guideline in concept? DeDe, second Anne 1 abstention. Passes

Maurice's report: (from Jessica)

Many active meetings, most represented by GR.

Jessica is withdrawing from her position as Alateen Liason, as she is turning 21

**Thought Force: Alateen Bridging the Gap** - Chris M.

NCWSA Alateen – Build the Bridge and Mind the Gap Survey Alateens and AI-Anons - “Our best thinking”

Alateen is a part of AI-Anon Family Groups for ages 12-20 and for younger members ages 6-12.

Many Alateens don't continue into AI-Anon once they age out of Alateen. It is important to keep AFG growing so that no one gets left behind!

At an Alateen Conference some Alateen sponsors discussed how we can better support Alateens transition to AI-Anon. Young people have expressed that it is not the same in AI-Anon.

The topic was brought to Assembly in 2011 and the chair requested a thought force to brainstorm ideas how we can better support Alateens. The thought force was put on the back burner during the transition between panels and the framework was provided by the NCWSA chair in the Summer of 2012.

Below are some results received from 64 surveys to help us with the Thought Force on Building the Bridge and Minding the GAP . The following step will be to create a task force to implement the ideas. Thank you for participating. 64 Member Surveys Total – 48 Paper – 16 Online

1. How long have you been a member in AI-Anon-48 and Alateen-16? 64 Surveys: 0-4 Yrs -22 ; 5-9YRS - 15; 10-14YRS - 7; 15-19 YRS- 10; 20-24 YRS - 5; 25+YRS - 5

2. Are you an AI-Anon member involved in Alateen Service (AMIAS)? YES / NO Number of AMIAS – 25 with 15 - 0-4 Yrs.; 5 – 5-9 Yrs.; 5 – 10+ Yrs.

3. Have you attended NOCAC? 25/64 Members attended YES / NO . Circle how many conferences have you attended: 1 yr-7 ; 2 yr – 4; 3 yr-5; 4 yrs-2; 5yrs-3; 6

7ys-1 8 9 10+ yrs -3

4. List primary reasons why you have or have not attended?It seems like a fun time and great experiment; very new to service; too new to attend; not ready to commit the time away from my own children;time constrained; inspired by courage of younger members; energy is contagious; did not go back because I can't afford it;- uncomfortable in large groups; too much energy for me; encouraged to attend and helped me become a sponsor. I love it and will always go back it is a gem stone in my recovery; I won't go because I don't like restrictions; rotation of leadership;

5. If you are an Alateen member or have been an Alateen, have you attended AI-Anon meetings? 12 Alateens responded who have attended AI-Anon

6. If you have attended, did you keep coming back to AI-Anon after Alateen? 5 Alateens kept going back.

7. If not, why not? Were you welcomed in AI-Anon?Yes, was very welcomed; kinda it was a little awkward; awkward cause my mom is in AI-Anon;

8. What do you think can be done to attract more Alateens, to continue in AI-Anon?

Young AI-Anon meetings; Ask people to try it; Be more accepting of Alateens, we are a little silly; more public outreach; fun Alateen events; facebook; social media; link to the website; sponsor's support; be more welcoming; free conversation; al-anons use to be teens too; sometimes I'm afraid AI-Anons are critical of mistakes I make as a youth because they know much better and have learned that lesson before; offer babysitting; more Alateen speakers; mentors; invite them to AI-Anon; continue efforts in all areas; work with schools; Alateens make announcements; need more people to model working the steps; Alateen field trip to meeting; remind AI-Anon members that meetings are open to everyone; support and provide info to local colleges; al-anons need to not talk down to alateens; we are one group not 2;

9. Are you aware that there are young people's AI-Anon meetings in our area ? 27 –YES out of 64

10. Some Heard but don't know where;  10. If yes, have you attended and would you keep going back? 6 - YES 6 -YES

11. How do you support Alateen today?  Donations; Attend meetings; Attend fundraisers and events; word of mouth; on gtw committee; attend nocac; time; talent; money; sponsor a meeting; prayer;

12. How would you like to support Alateen today? What is preventing you? Encourage membership; time and schedule prevents me from supporting alateen

Considered becoming a sponsor once I work the steps; not yet ready; would donate more if I had a job; background check; fear; go into High Schools and do presentations; go to Juvenile Hall; have an open Alateen meeting at convention; I have sponsees involved in Alateen; spread info about what is happening;

Any other suggestions or comments?  Love hearing from the teens at speaker meetings/events  One of the best services I've done  Too many personalities and not enough principles.  Encourage and motivate al-anon groups to book an Alateen speaker.  Need more young people meetings.  Assign an AI-Anon mentor for those Alateens ready for transition.  Becoming a sponsor has increase my AI-Anon/Alateen family and helped me not take myself so serious and I have learned to have fun. Thanks Alateen you Rock!  I truly feel part of a family in Alateen;  Thanks for doing the survey and raising awareness.

## **DR Meeting Report – Tobin**

The DRs met at a dinner place and had great fellowship. Topics discussed:

- Money – whether we should disclose in our reports our district's finances.
- Hosting district may invite Alateens to fundraise.
- Is the 800 number working properly?
- Read p 95 of service manual: If you would pass anything on to
- Responsibility of getting flyers out to group and GRS
- To be schooled by members here

## **Committee Reports**

### **Executive Committee Report - Lisa B, Chair (plus Roger, Kim, Rosanna)**

#### **(they will send report)**

Are recommending NoCAC turn in financial statements every two months.

Chairperson Report (she will send)

### **Budget Committee Report** - Johanna

Archives increase 5121 and 5125: to \$500 and \$2,000

Addition of childcare providers –rooms etc

Some people wanted to add more money to past delegates SWRDM funds. Adding Immediate Past Delegate to Swrdm specifically

DR incurred \$35 cost for dR conference call. Many have free long distance.

Dr conference calling – call in number technically free unless you get long distance charges. Roll call is free to caller., area pay per minute per person. LA number for DR calls.

#### **1305.01 Committee Motion:**

**Text: To present revised budget to Assembly in October 2013**

**Motion made by Stephanie, DR D1, seconded by Kim H, DR and alt Bylaws and Insurance. Substantial unanimity. 0 opposed, 1 abstaining**

### **Audit Committee Report** – Johanna (*Johanna send?*)

Budget committee kicks Treasurer off committee and does audit, asking Treasurer for information.

NoCAC – didn't follow any of principles, setting up to have them follow the principles.

EC and teens came up with alternate plan to meet the needs, so recommendation of committee may not go.

Funds will not be disbursed until meeting with treasurer.

Audit committee were recommending that adult AMIAS be treasurer of NoCAC and that we try for 3 year period. Recommendation of EC committee likely acceptable to budget committee.



Questions? Comments? Suggestions?

Charli – as AAPP – responsible for the behavior of adults. Putting AMIAS in charge of Alateens is like asking a fox to guard the henhouse. Making AMIAS in charge of treasury seems wrong.

Claude – Would be happy to work with NoCAC Committee this year. Wants to caution – Claude will be on all 3 accounts – this is after the fact. At best will be able to see what happens. No guarantees.

Carla – Past Alateen Coordinator – what we are asking is obedience to the unenforceable. Working with NoCAC sponsor and teens. How to help Alateen sponsors for NoCAC to take good care of the cash and checks. Appreciates Christina's commitment. That AMIAS who are involved work to make sure NoCAC guidelines get followed.

Chris M. – appreciate NoCAC Committee stepping up. Seems to be false belief that if we put an adult in charge everything will be ok. Solution that works well is a constant check in. What other areas have done – they team up an AMIAS with teens on committee to help out. Co-sponsor and Co-chair handle money and are responsible. NoCAC guidelines need to be updated. Sponsor guidelines need to be updated.

Susie (D2) – we are trusted with little, we are trusted with much. Being at meeting – home group-treasurer walked off with money. She comes from banking background. The bank won't enforce it. We are trusted services. Learning experience.

Lisa B. (EC, Alt Alateen Coordinator) – when EC reviewed Audit Committee recommendations tried to come up with good plan. We can only make recommendations – they will learn a ton from what they go through. Think they came up with good compromise.

Cyndi –past DR – Have someone be an overseer to help person in charge of treasury.

Art B., past delegate – sadness in heart when agreed we had to put an adult in charge. The IRS looks at large charities and we are one now. We are turning in a report to IRS and know we don't have documentation on NoCAC – this affects AI-Anon as a whole. If we had an adult in charge for 3 year trial period. We need the records done properly so we can retain our nonprofit status. It is a complex job. Same kind of job Claude is doing. On weekly or monthly basis rather than

Vicki – has heard this every year for 20 years. “We want you to succeed.” This concept has changed. Teamwork situation - education idea is great. We don't do enough mentoring. Dialogue important. If treasurer needs help, ask for help. We have supported NoCAC from day 1.

We can make ourselves consistently, lovingly available.

## **Coordinator Reports**

**NoCAC Chair Report:** - Christina

Had first event tie-dye event, a little small, fundraised for scholarship.

Event to be held in Mt. Diablo Campgrounds in June.

Things that were requested by committee

1. everyone to be interviewed. They were.
2. Meeting with Claude to get her set up on accounts
3. May 15<sup>th</sup> financial training session for them
4. Getting lockboxes and keys within 2 weeks. For trunk of car when at campgrounds, etc.

### **2014 NCWSA Convention Chair Report** – Nancy

Had turnover meeting. “20 years one day at a time” is theme as it is the 20<sup>th</sup> convention. First committee meeting will be held First or third Saturday in June. Need secretary, hospitality and lots of co-s but main positions mostly filled. Anyone welcome.

### **Bylaws and Insurance** Joyce (see her report for rest)

#### **Groups may not use the Area’s tax ID#**

Multiple guidelines being worked on. There is an outline she offers to people writing guidelines.

Spring and fall Assembly informally voted as way to describe Assemblies.

Growing Together – special cert since longer than 24 hrs.

Gina – got insurance to stop charging for employees didn’t have.

### **NCWSA Facilities Coordinator** – DeDe

Oct 25-26 Flyer. The toll free number isn’t working, but direct number does. If you are an Officer and Coordinator – must be received by October 1. If you do not, don’t expect a lurch. Let your group know make your room reservations as soon as possible. If on middle July sold 30, not adding rooms. Oct 1 to make reservation. Deadline to add rooms is sometime in July. \$99 rooms. If you want 3<sup>rd</sup> person \$10/night \$120 for 4 people in room.

\$25 preregistration includes a lunch. You must select a lunch.

If you register at door, no lunch in \$30. Please repeat: Get your rooms in.

Contracts – we have to set limits. We are not signing contracts that put us in jeopardy.

Bids: District 1-10, north – February Committee, May – south?

AV Equipment.

August 11-26 Central

August – unable to get a bid. Prior to February

## **BIDS DeDe**

DIST 5 – OCTOBER 2013, couldn't do it, too expensive.

AIS 6-10 host Oct 10-11-12 Sacramento. 2014 (Central)

August 2013– Monterey, Gilroy, etc, couldn't get anything there.

Motion: How about Tracy – same place as July last year. Substantial Unanimity.

Feb 2014 – North Committee meeting – get in hosting paperwork  
May 16-17-18-, May 31-June 1-2 South Section

## **Institutions Coordinator Report** – David

Sharing our Service – Carrying Message Inside.

Next event is in Chico.

Will Courage to Change be printed in paperback? (so can be taken into prisons). WSO got bids for production costs. Answer came back, no, not at this time.

David met Judge who start report card system in LA at conference. He thought that 12 Step Community needs to inform judges about what is possible out there. Do you know anyone who has a relationship with the court system?

## **Group Records Report** - Carol G.

Carol worked today with website coordinators to get groups updated on our ncwsa website.

Would like “no mail status” to go to zero, so we have current CMA for all

## **Alateen Coordinator's Report** – Bonnie

Jessica's alternate will be contacted as Jessica has left.

Liaison are elected at Alateen Conference – they also elected a backup after the alternate.

Bonnie attended SWRDM in Albuquerque – included a breakout discussion with Alateen enthusiasts, she got to pick their brains and find out things going on in all 8 Areas of our Region. Just about everyone revising their Alateen requirements – So Cal almost done, asked to send them.

Since 2004 adoption of procedures  
7 out of 8 require background checks  
1 requires Megan's law check and requires 2 personal references

What age do areas consider Alateen (WS is 12-19) some Areas end at 18, some at 19, but most had raised the minimum age for becoming sponsors from 21 to 23 or 25.

A member of Alateen should have some breathing space before becoming certified.  
Some teens attend

Prosecuted someone who had taken money. Turns out she had done it in various places since no one reported it.

Alateen Service Manual coming out.

Alateen Express is out.

Chris A-C (get her new report) – updated

Report of 12 Stepper Editor; May 5, 2013 NCWSC Meeting in Elk Grove

- Revised the 12 Stepper guideline B15 which was last updated in 1999
- Published April 2013 issue for web posting March 5, 1,200 copies were ready for pick-up March 12, mailed April 19, 2013.

August 2013 issue: Send reports and announcements to me by May 30, 2013.  
August issue includes the Oct. 2012 Assembly minutes, Oct. 2013 Assembly Agenda and September through December announcements.

I encourage NCWSC to maximize use of NCWSA web page for quicker communication.

### **Literature Coordinator's Report** – Diane S.

Givaways to those who are new: couple of books.

The Writing workshops continue.

Questions:

Any idea how much the new Legacy workbook for steps, traditions, and concepts? \$15

How guidelines for Alateens created, how to decide on the property (15 year trial) – history of AI-anon book

Some members mentioned they have been talking about feeling alienated from program by Gender Identification, use of the word God. They sent some things to WSO. They felt heard, some people would call Minority Opinion. Grateful that Diane involved in literature.

### **PI/CPC Coordinator Report**– Bruce D.

Please book meetings with us, already has meeting with District 11.

Later this year will hold Outreach Summit and trade show – more to come.

Santa Clara Valley Intergroup, delivered by Errol (Susie not able to be here)

Participate in Unity Day Aug 18.

Upcoming discussions for Alateen and Sponsors to events.

Good discussion yesterday – KBDM on that issue.

### **12 Stepper Coordinator-** Tom K

- Revised the 12 Stepper guideline B15 which was last updated in 1999
- Published April 2013 issue for web posting March 5, 1,200 copies were ready for pick-up March 12, mailed April 19, 2013.
- 

August 2013 issue: Send reports and announcements to me by May 30, 2013. August issue includes the Oct. 2012 Assembly minutes, Oct. 2013 Assembly Agenda and September through December announcements.

I encourage NCWSC to maximize use of NCWSA web page for quicker communication.

There is a box of 12 Steppers in back of room-would be best it be empty by end of day, please take back to your districts.

### **Website Coordinator's Report** – Errol

#### **Meeting NCWSA's Site Objectives**

The primary purpose of the NCWSA website is to provide timely and accurate meeting information for the entire area, especially to newcomers. Getting the data up-to-date is the Website Team's highest priority compared to all other tasks.

#### **Groups, We Need Your Help**

Ideally, a group's GR or Group Contact person submits an A16 Group Records Change Form to the NCWSA Group Records Coordinator for any change to the Group's logistical meeting information, no matter how "minor" it seems to be. By the way, the form can be filled out electronically and emailed to Group Records. See the NCWSA website for details.

If your Group is already using this process, thank you very much!

Some groups don't have a GR and/or a Group Contact Person. If so, please consider encouraging your Group to appoint someone to notify the NCWSA of any meeting changes.

If your Group can do this, then Group Records and the Website Team will post YOUR meeting information in a timely and easy-to-access manner.

From the A16 form, our Group Records Coordinator enters the data into the NCWSA and WSO databases.

Periodically, the Group Records Coordinator sends a copy of the NCWSA database to the Website Team, who then update the Map, List, and City Index on these pages: Map:

<http://www.ncwsa.org/meeting-map/> □ List: <http://www.ncwsa.org/meeting-map-list/>.

City: <http://www.ncwsa.org/meetings/>

The Website Team also updates any "dependent" district's web page (e.g. D01 at <http://www.ncwsa.org/district-01/>). All other districts are responsible to update their own web pages.

The advantage using the A16 form to our members is that all meeting data is the same in the NCWSA database, WSO database, Website Map, List and City Index database. The advantage to the GR or other Contact Person is that they only need to send one form to only one person - the NCWSA Group Records Coordinator. Another advantage is that this process probably has the best accuracy.

---

A disadvantage is that the changes may not be as timely as other methods (examples below), particularly if a change form is received just after the NCWSA Group Records database has been sent to the Website Team.

There are other ways that the website meeting data can be updated, but they are far less efficient and/or accurate. Some examples and the tradeoffs are listed below.

Someone emailsthewebteamusingoneofthe"ContactUs"formswithnoted changes.

Advantages: The web is updated rapidly. The submitter does not fill out an entire form for a small change. One disadvantage is that If the Website Team does not recognize the submitter, then we take extra steps to try to validate the information, which can significantly delay the changes appearing on the website. Another disadvantage is that the Website Team does NOT maintain records of the changes. And the Website Team forgets to forward the email to the Group Records Coordinator and other Website Team members. When a new database is received from the Group Records Coordinator, any changes not reported to the Group Records Coordinator will be lost.

Someone clicksthe"Commentonthismeeting"linkintheMap'sdetaileddescription for a meeting and notes changes. Advantages and disadvantages are similar to example 1.

TheDRsendsacopyofalistofmeetingsintheirDistrictwithmark-upsofthe meeting changes.

Advantage: Less work for DR (instead of submitting an A16 form).

Disadvantages: More chances of errors by website team members interpreting hand writing and re-typing information. No electronic record of the changes.

### **Problems With the Update Process**

The most common problem is that when a meeting disbands, no one is responsible for, or remembers to do, an update. Another problem is that the Group decides that the changes are considered to be "minor", or "everyone regularly attending the meeting knows about the change, so why bother notifying the NCWSA?". Consequently, no one creates an update and new members, newcomers and people moving to your area can't get the help they need.

### **Highlights of Things New to the Website**

Literature page revision:

4. ! Added Lit Hit
5. ! Added Writing Workshops info, including schedules.
6. ! Reorganized page □ Convention Survey □ Language Skills Survey □ Alateen Thought Force Survey (Bridging the Gap) NCWSC and NCWSA Agendas

### **Upcoming Changes**

\* Rotating news banner on the front page. We need a volunteer to be a member of the Website Team as a "News Editor". □ \* Complete CMS implementation. Team is researching front-end or back-end user access.

\* New "look" to the website, with NCWSC approval. □ \* Make website even easier to use on mobile devices. \* An AI-Anon / NCWSA app for iPhone and Android.

### **Pending Discussions**

\* More "alias" email accounts? □ \* Change hosts due to memory limit, cost, email accounts, etc.

With gratitude in advance of your help, The NCWSA Website Team

### **Officers & Delegate Reports**

#### **Alternate Delegate Johanna**

Early September (6<sup>th</sup> maybe) 2014 for TEAM. Working on language of love parade for those who are going to International. Send Johanna email or have anyone you know who is going who wants to participate in the language of love parade.

Once we have a date in place, Johanna will contact the volunteers

#### **Treasurer's Report - Claude**

Non-profits - IRS report and FTB report by May 15, no extension (not tax return, just extension)

Attorney General

If you don't do it for 3 years in a row, you won't be a non-profit anymore.

NoCac Accounting:

Received expense receipts. Copies of T shirt expenses and check stubs, did accounting. Do not have many receipts. On bank statement, 12 branch withdrawals, \$4, xxx.xx.

almost \$5,000 withdrawals (in cash). Some 323.45, others \$500. We will assume that it is for expenses. No documentation.

No receipts for most checks either but appear to be correct.

Report given to officers, EC, and budget committee.

### **Intergroup Liaisons**

## **District 6-10 Intergroup Report** - Lisa G.

Located in Sacramento. If use our book depot please feel free to make a donation.

The Share and Care, monthly newsletter – (see her report)

## **Old Business**

### **Childcare** - Kim H

Entertain idea of having childcare at Assemblies. Read letter to D24 from member grateful for licensed childcare at District Speaker meeting. Hold meeting in YMCA where caregivers.

Corporate childcare services. Attracting younger members into service.

Comments: took a survey some time back, didn't come to Convention because we didn't have childcare. Good to consider this...excited at this idea, in one district considering same (district)...someone mentioned how the children themselves might not be comfortable with being in childcare with a provider they don't see regularly (mentioning his own child).

Someone said their home group provides childcare – very interested in providing this but financially a little fearful.

More information on this – maybe a thought force on this, Yvonne will put together a charge, passing paper around for sign up. Could we make a target of 1 year from now to do that someone asked? Maybe get more info first.

There may have been a convention in the past that had childcare and that member's child was only child there.

How about polling the GRs to see how many might us. Yvonne thought this might come out of the thought force.

The Assembly in Monterey had 4 phone calls about childcare and those people couldn't attend since we didn't provide it.

How many people not willing to be group representatives because they have small children.

.

## **New Business**

### **Convention Review** – Kim H.

Was discussing Convention Guidelines, then confusion about what changed and what was already there. Sent out to complete the task and present for input. Seemed like the Guideline was being handed off to re-review.



She would have liked the opportunity to complete the task.

Patrick made suggestion of submitting to another committee for review and he would like to comment. "usually there is a process by which they are brought to the committee and someone walks through the changes. There were many questions, and going line by line, thought it would take too much time. Intention was to bring questions people had and clarify.

Service Manual text at WS Conference – many changes – policy committee did those changes – 25 revisions, then sent out and suggestions made. Was to have members look through the changes then come back and discuss and vote.

How do we move forward from here, and do it in a more speedy –

Charli spoke:

Guideline has 2 parts – I don't think they have to go to Assembly – actually working directions to Convention Committee. We got bogged down on 1<sup>st</sup> 4 pages, we spent much time on last section with Alateen Safety Guidelines. We need this in place for Convention.

Vicki wrote very first Convention Guidelines (with others). Job descriptions do not require approval. It is only the first page that is the Guideline.

We thanked the committee. Can we have the first 4 pages of the Guideline, Debbie O is chair of the Task Force – the thing that she knows are that the first four pages that people had questions. But she didn't receive anything in writing (email) from anyone.

The Committee has dissolved. Should we make the review committee go forward.

Would like to approve sending the job descriptions to this year's Convention committee to see if the job descriptions work for them.

Turn Manual over to Convention Committee and see if they could live with the job descriptor. Manual can just go ahead – we don't need a motion, can just happen.

What to do with first 2-3 pages? Who is willing to finish this? Old committee? Review committee? Original committee is willing to do that. 1<sup>st</sup> page then page 1 and 2. (3 page total).

Please send comments to Debbie O. Debbie will send and .

Someone said "We need best practices on how to create documents that detail the changes as work in progress."

People took on task as trusted servants, then it seemed like people were nit-picking in reviewing it.

Last name in 12 Stepper (printer) - Tom K

Suggestion by Tom: if you want your last name in there, let Tom know.

Chris M – feedback – some sizable donations from Marilyn, physical donations of stuff – bookbags, teeshirts. Some of it will be archival – keep that. Other things not archival, make available for sale at assemblies, committee meetings or silent auction.

She may have an enormous tape library, could be useful as a lending library from area or for conventions – not just what do we want to put in archives. How do we use the wealth of information she collected. She served in every office except Chair. We need to consider how we can use it.

CDs crackling. Weren't kept in air conditioning. We do have northern california library. Convert tapes to CDs maybe.

Someone said it is amazing all the suggestions. She was mentior to many people. So many people who really love her.

Veronica offered to change tapes to digital formats, i.e. mp3, could do that.. They use Dropbox to store the mp3s. cloud database storage could be next step.

Maybe coordinate with blast from the past parties. They are barely half way through.

Suggestion Could bring some to Tracy.

Anonymity of speakers needs to be considered with regards to making any copies of these tapes.

Chris M and Yvonne are sorting through stuff and maybe later have a thought force – just starting on this.