

Approved NCWSC Minutes May 15, 2016

Holiday Inn Express, 3751 N. Tracy Blvd, Tracy

Note: The minutes for this meeting are not chronologically ordered. In an attempt to make the minutes more easily used as a reference, the minutes will be ordered in a topical fashion.

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Routine Business:

The meeting began at 8:31 AM. The Serenity Prayer, 12 Alateen Traditions, 12 Concepts, General Warranties, AA/AFG Statement, and the Alateen Safety Guidelines were read.

Committee Roll Call was taken.

Minutes for the February 6, 2016 NCWSC meeting were approved as presented.

Adjustments to the tentative agenda were made.

By consensus, the meeting adjourned at 4:41 PM with the AI-Anon/Alateen Declaration.

Elections and Affirmations

Alternate Bylaws Coordinator- Gael R., DR from District 23, was the only person who stood for the position. By substantial unanimity, Gael was elected as Alternate Bylaws Coordinator.

Incoming Executive Committee- The DRs from the Northern, Central and Southern sections caucused and each selected a DR from within their section to serve on the incoming Executive Committee (EC). The new EC will begin its 18 month term in August. The selected DRs were: Julie E. (D3), Northern, Marilyn H. (D14), Central, and Brenda W. (D18), Southern. All three were affirmed by NCWSC. Current EC members Darby T. and Yvonne P. were the only persons who stood for the two "at large" positions. By substantial unanimity, both were elected by NCWSC.

2017 Convention Chairperson - Delta D., Alternate DR, D -17 was the only person who stood for Convention 2017 Chairperson. No one stood for Co-Chairperson. That position is open to a member from the Southern section.

Motions and Consensuses

Motions

1605.01 To approve the 02/06/2016 NCWSC Minutes as presented. Motion passed with substantial unanimity.

Consensuses

1605.02 - To wait until August's NCWSC meeting to discuss the budget report and the 2017 budget.

1605.03 - To submit a bid to host the 2023 International Convention.

1605.04 - To create a Thought Force regarding Pink Can Funds.

Old Business

Inappropriate Behavior Thought Force (TF) - Joan W. and Gael R. (TF Chairperson)

Joan W. indicated people would like to have seen a Task Force created following our TF discussion in February. Gael gave an overview of what an Inappropriate Behavior Task Force's focus might look like. Gael said she and another TF member thought it would be a good idea to have a Task Force that created an informational directory. The informational directory could identify tools that are available regarding inappropriate behavior.

No one expressed interest in being on the Task Force that would create the directory.

A discussion followed which included the following questions and answers:

Q: Is the informational directory going to be updated when someone shares an experience in a meeting so there is a history of this? **A:** (TF Chair) That would be up to the Task Force to decide.

Q: What is the charge for the Task Force? What is the Task Force being created for? **A:** (TF member) To write a document that gives us direction on what to do in certain types of situations. It would be a directory of resources.

Q: Can part of the charge be to clarify what we mean by directory? **A:** (Joan W.) We would work on the charge but will move on now due to time constraints.

Babysitting at NCWSA/NCWSC Meetings- Joan W.

Our Chairperson said Area requested a babysitter for yesterday's assembly. Unfortunately, the hosting district was unable to procure someone with their own liability insurance.

Several members commented that the diversity of the committee and assembly are impacted when we do not provide childcare.

Members were then asked by the Chairperson to provide babysitting resources to the Area so we would have a directory to use. Childcare will be provided at future events if the hosting district procures someone who has their own liability insurance.

We were reminded there was a Thought Force on babysitting during the previous panel. We were directed to look at past minutes for those details.

"Do Not Refer" Groups - District Representatives

DRs were asked in February to talk to their district and groups about this topic, "Is there a consensus in your district regarding Do Not Refer?". Answers to this question would give the Area some direction on how to move forward and whether or not we want to have an Area policy.

Shares from DRs included:

- One of our meetings has a script which states, "If you don't want to read the steps as written, please pass them on to the next person." Her district wants to not have a do not refer policy.

-Another DR said they do not have a consensus at this point.

- The consensus in one district seemed to be to not condone nor non-sanction meetings that don't use CAL. A number of meetings are now reading the table card.

- Copies of a non-AI-Anon prayer were on the floor so a longtime member shared information from the Service Manual and the prayer is no longer displayed. This district would not have a Do Not Refer policy.
- Several districts said their members wanted to know more.
- A request to know the results of So. Cal's Thought Force was mentioned.
- A district wanted to know more regarding the ramifications of such a policy.
- Page 101 of the 2014-2017 Service Manual (Autonomy of Groups) was read.
- The Delegate said she would like to see us create a Thought Force with a specific charge so today's questions can be addressed using KBDM.
- A DR believed the discussion has not been framed and we lack background. What does a newcomer hear when they walk into a meeting: do they hear AI-Anon?
- GRs want more information.

Eight DRs responded to the Chairperson's request. She was grateful for the discussion and encouraged us to continue discussing it. She shared that she would put together a Thought Force by August.

Area Wide Public Outreach Thought Force- Veronica P. (Chairperson)

CHARGE: EXPLORE OTHER MEDIA CHANNELS FOR ADS BOTH PAID AND FREE

1. Need help from the current thought force members to try to get your KDBM questions answered. Due July 30th
2. Outreach Survey Update: 225 total responses 203 Completed Responses
90% Completion Rate. Top Responders D6-10 17%, D12 10%
3. Survey Deadline Aug 15th!! We need more participation. Only 8 questions takes about 4-6min to complete. Survey is posted on the NCWSC website.
4. FINAL REPORT AUG NCWSC MEETING

New Business

Pink Can Distribution- Joan W., David B. and Chris M.

The Chairperson hoped to address the following questions:

- What was the original intention of the Pink Can?
- How are the funds being used today?
- Is that how we want to continue using it?
- How is the money collected?
- How is the literature inventory store?

The Chairperson said she used to take Pink Can funded CAL into treatment centers and we are no longer providing literature to these facilities. The Institutions Coordinator said he could not find documentation in past minutes saying districts took Pink Can funded CAL into treatment facilities but that did not mean we didn't bring it to these facilities. The Chairperson's concern was we were not serving the families and friends of incarcerated alcoholics.

When asked about the use of Pink Can funds, the Institutions Coordinator (IC) said it is to provide CAL to AI-Anon and Alateen members who are unable to attend regular meetings. These are people who are incarcerated or in voluntary confinement such as crisis centers.

When asked by the Chairperson where he got the guideline to say the funds are for the people who are incarcerated, the Institutions Coordinator said it was on the Pink Can when he became the Institutions Coordinator.

The Chairperson asked if any of the NCWSA members were going into recovery homes and are not receiving literature from the Pink Can collection.

Comments/questions included:

- We get our literature from the district.
- Why couldn't we use the Pink Can fund?
- We were told by the IC at the time that we could not use it for public outreach.
- Can we use the Alateen literature that is already purchased?
- Why can't our district use Pink Can funds to take literature into facilities?
- Our district was not supporting the Pink Can fund because we did not have any jails or prisons in our district. All of our literature has been purchased from a district budget line item.
- The past Alternate IC and current IC said the funds are being used to serve the families of the incarcerated.

The Budget Committee Chairperson and the Treasurer discussed the idea of having Institutions Travel expenses paid for by Pink Can donations. Spreadsheets were provided regarding collections for the Pink Can and expenses on mileage, which were \$2500 above the current IC's travel budget.

The Budget Committee (BC) Chairperson said the Pink Can fund has been very effective. There was \$18,000.00 in the checking account for the Pink Can and \$24,000.00 worth of purchased books at the end of March. The BC was hoping the Pink Can donations could cover the cost of Institutions committee travel beginning in January 2017.

The IC said not all of his travel expenses are being submitted for reimbursement and his current schedule allows for more time to devote to this service but this will not be the norm.

Comments and questions included:

- Why is there so much literature in storage? The IC said he tries to serve our members the best he can by having literature on hand.
- It seems we are having 3 conversations at the same time: 1) whether we want to use the Pink Can funds to supply literature for any institutional work, 2) whether we want to increase the amount available to IC for this year and my question 3) can we fund the Institutions Prison Travel (which is a separate line item in the budget) through the Pink Can fund starting in 2017.
- The Chairperson read the form pertaining to Donations to the Pink Can Fund.
- "What do we need to do in order use the Pink Can funds for travel and literature?" John S., Past Delegate said the Pink Can Fund was not created by a motion by Assembly so its usage can be changed by the Institutions Coordinator, NCWSC or the Assembly.
- What is the principle on why the literature is valued differently than the mileage when it's a reimbursable? We are shifting the responsibilities from our GRs to members who wish to do more.
- Are we being democratic in thought and action regarding the use of Pink Can funds? Let's practice leadership and not do it all ourselves.
- Art B., Past Delegate, said our volunteers need to be reimbursed and it does not matter if we fund travel from the Pink Can or as a line item.
- Patrick B., Immediate Past Delegate, suggested we use the KBDM process so we can have a more informed discussion.
- Are we being consistent with our Coordinators?

The Chairperson suggested we table the topic until August and maybe the IC, Treasurer and Budget Committee Chair can come up with a cohesive presentation to share in August.

The Treasurer suggested a Thought Force (TF) that used the KBDM process to address the thoughts presented at this committee meeting. The 2017 Budget still needs to be reviewed in August. The current budget has \$5000 in line item 5161 (Institutions Travel). The Treasurer also said reimbursements above this amount will not be approved this year.

There was a consensus to create a TF regarding the Pink Can Funds. The Chairperson said she would not frame the charge of the TF at this time. Anyone interested in participating on the TF was asked to add their name to the sign-up list. The Chairperson asked that the TF Chair, whoever that may be, to communicate with her. We will hear from the TF at the August committee meeting.

Area History Book -Diana C.

Art B. is working on getting the existing history book to be printed on-demand for about \$150.00. The second project is to write the next 15 years of NCWSA history. The cost to prepare the new book to be printed in an on-demand format is about \$800. Anyone interested in being on a review committee is welcome to sign-up.

Questions/statements and answers included:

Q: Is it CAL? **A:** The Chairman of the Board of AFG said it's not literature. It could be used at meetings because it's history. Literature contains sharings. The history book does not have sharings.

Q: A meeting in my district displays AA books because it's part of the history of AI-Anon. I see this as a slippery slope. **A:** The decision on the first history book was made by the Assembly 15 years ago. Our current policy in the Service Manual says we do not display literature from other programs.

Q: Can you clarify why we are discussing this now? **A:** Art shared a bit of financial history of the first history book. We are now looking into having the book printed on-demand. There is an initial investment of \$500 for set-up for printing. Books are printed as they are purchased. One option is to have the printer deposit funds from purchases to our bank account.

Q: Will we be working with one vendor for print-on-demand? **A:** Yes. Our 8th Tradition says we may employ special workers.

Statement: That feels like endorsement to me.

Q: Is the current history book online as a PDF and can the update also be in PDF format? **A:** The current book is online as a PDF. The reason we decided to do a print-on-demand is because members have said they want a printed copy of the book.

Q: I think this topic requires more time and more information. Can we bring this to the August committee meeting since we have gone over the allotted time and some members have already gone home? **A:** The Chairperson said we will table the topic due to time constraints.

2017 TEAM Event- Joan W.

Our Chairperson asked us to think about having our TEAM event on the same weekend as our October 2017 Assembly.

The WSO is facilitating a "Meet the Board" event the same weekend as our October 2017 Assembly. We are therefore unable to combine these events.

One Day Assembly- What worked/what didn't-

This topic was not discussed.

Respectfully submitted on July 18, 2016 by

Rosanna H.
NCWSA Secretary

APPENDICES

REPORTS

DR Meeting – Bill G.

A report was not submitted.

Following the report, a discussion regarding the procedure for having Area topics brought to the WSC and what topics the Delegate takes to the WSC. The current and past delegates expressed their experiences on how Area ideas are presented at WSC.

The Chairperson encouraged the DRs to talk to their GRs to see if there are topics the GRs would like our Delegate to take to WSC.

Alateen Liaison & Committee Reports

Alateen Liaison North - Justin T.

A report was not submitted.

Alateen Liaison Central –Taft W.

A report was not submitted.

Alateen Liaison South- Vanessa B.

A report was not submitted.

Budget Report – Bonnie M.

The Budget Committee met by conference call April 21, 2016

Bonnie, Chris, Kristie, Mary and John in attendance

- We reviewed the current draft budget, presented at the Feb. 2016 NCWSC meeting
 - Institutions Coordinator requested an additional \$4000 for travel. We discussed the large reserve in the “Pink Can” fund of \$18,000+ in checking and \$24,000+ in literature inventory. The Budget Committee recommends to NCWSC that, since the Pink Can fund has been so successful, it can now fund prison-related travel as well as literature and prison outreach can be funded completely by the Pink Can fund. This will need to be taken back to the groups and discussed, to be voted on at the October 2016 Assembly. If approved, all monies in the fund at the end of the 2016 fiscal year will be used exclusively for literature, all groups will change the wording on Pink Cans in their groups to reflect the change in purpose, and starting in 2017, prison travel will be funded by the Pink Can fund. On the 2017 Budget, the line item for Institutions Travel (Prisons), line 5161, has been changed to zero. We will also add the Institutions “Pink Can” budget to the general budget to be more transparent to the fellowship.
 - Alateen Coord requested an additional \$500; approved
 - We added an expense line for Alateen Express, to treat it as an Area Newsletter
 - PI/CPC Coordinator requested an additional \$1150 for a special project: a Public Outreach Day, following the October 2017 Election Assembly to include all incoming outreach coordinators.
Following the example of previous special projects, (i.e., Sponsors R & R and Diversity Day), and to reflect our efforts to be self-supporting, we created new account lines (both Income and Expense) for a Public Outreach Day event. This also allows us to broaden the scope from PI/CPC to a joint Outreach project of PI/CPC, Diversity, Institutions and Alateen
 - We added \$3000 expense for electronic voting equipment for the October Election Assembly

- We would like to encourage all Coordinators to develop “Sustainable Growth” plans: how do we pay for expanding outreach? We also discussed the importance of Coordinators visiting Districts when invited and not generating projects that would add to a District’s expenses without discussing the funding with the District

I am so very grateful for an awesome Budget Committee!

Bonnie M
Alternate Delegate

Because of our time challenges, we were asked if we wanted to discuss the budget and the Budget Report today or in August. The consensus was to wait until August. Our Chairperson said we would begin the conversation before lunch in August.

Executive Committee- Dede W.

A report was not submitted.

It was noted that there are gaps in the Financial Assistance situations as it relates to Alateen Event Sponsors. The Executive Committee (EC) Chair encouraged all to bring these observations to the EC.

2016 NCWSA Convention Chairperson –Patty B.

The first thing I want to do is to thank and acknowledge all the members of the 2016 Convention Committee for their dedication, time, effort, and inspirational ideas that helped make this a memorable experience for all that attended. I'd also like to thank the officers, coordinators, DR's, and GR's that helped spread the message of AI-Anon by encouraging members to attend. And a very special thank you to everyone that volunteered their time, money, or donated raffle items and food for the hospitality room.

The 2016 Committee worked very hard to organize this event and to try out some new ideas. The underlying theme and mood we tried to convey in this convention was fun and fellowship. Some of our ideas work better than others but we all learned a great deal on this experience. Here are a few examples:

- 1) Along with one dollar and five dollar sales of tickets, our donation drawing committee sold tickets for \$20 stretches. It was fun to watch people find the tallest person in the room to stretch their tickets for them. The donation chairs also had buckets in front of the raffle prize that you could put your ticket into. That way you could choose which raffle to enter. As a result, our donation drawing ticket sales totaled \$824.
- 2) Those who attended the convention will remember that it was a very windy Friday opening day. Our balloon arch never made it into convention hall. Balloons popped faster than we could blow them up as a result of the static in the air. However the decorations committee also created a living tree of life in the hotel lobby and made it available for anyone to write their name or prayer on a leaf and attach it to the tree. There were many beautiful inspirational messages left on the tree.
- 3) In the area of Ways and Means, T-shirt sales were down this year and we have an abundance of them left over. But I'm happy to report all of the jar openers/mouse pads were sold!
- 4) The speakers we had were great. Most all the surveys returned raved about the powerful messages the speakers delivered. And Nick provided translation for the Spanish Alateen & A-Anon speakers again this year which was greatly appreciated. Before the main speakers on Friday & Saturday night, we provided entertainment. Nick D. sang & played the guitar on Friday night & The Festering Resenments had us all laughing on Saturday night.
- 5) We cut down on the number of Alathon meetings throughout the weekend in order to encourage people to attend the panels, workshops, and speaker meetings. Those meetings turned out to be well attended and there were usually 20 to 40 people in the room.

- 6) On Saturday night before the speaker meeting, we had a recovery countdown. Members of Al-Anon, Alateen, and AA all participated. I felt a sense of pride and inspiration as I watched members stand up and be recognized for the time and effort they have put into their recovery.
- 7) Diana C, our Archives Coordinator had a wonderful display in the hotel lobby honoring Al-Anon's 65th birthday.
- 8) Veronica P also had a great display on site highlighting Public Information. The workshop that she and Pleas organized was informative and well received by those in attendance. This was the second year that Veronica has presented a workshop at convention. I feel that it's important for people at convention to learn how they themselves can spread the message outside the walls of the rooms.
- 9) The Alateen's put on a Q&A panel again this year and as always it was honest and refreshing to hear how these young adults practice the program.
- 10) Annette A, one of our Alateen sponsors, came up with a number of suggestions to incorporate into the Alateen guidelines. Some of those suggestions include meeting the Alateens at the beginning of the convention to welcome them, set boundaries, and read over the guidelines. The Convention registration form could also include a checkbox asking if the person is an AMIAS and if they are willing to serve as a sponsor during the convention. That way, the AMIAS could be vetted before the convention begins and we would have a good number of them available to help throughout the weekend. There are a few other suggestions and I will attach those to my official report. Hopefully they will be of use to the next convention committee.

Although I'm not sure what the final numbers are, our pre-registration deposits totaled \$4,240. That total represents registration money, T-shirt sales, mouse pad sales, and donations to helping hands. The convention weekend deposits collected totaled \$5,437.06. This was a combination of money collected from Alathon meetings, donation drawing, hospitality, walk-in registration, Ways and Means, and seventh tradition collection at the speaker meeting.

Unfortunately, at the time of our turnover meeting, no one stepped forward to lead the 2017 Convention. The only people that have stepped up to service are 2 Alateens. I don't know what needs to happen to move the convention forward. But it needs to be refreshed and vitalized. Maybe a 1 day convention instead of a weekend. But new ideas and people willing to be open to try new ideas are necessary for the convention to continue and grow.

Our committee learned a lot during the past year of planning. We all learned lessons about working together, sharing ideas, organizing, communicating, procrastination, listening, and having faith in ourselves and in the process. I thank you for allowing us to experience those gifts

In Service-
Patty B.

Q: With the shrinking number of attendees, a request was made to open up a dialog about doing Convention differently. A: (NCWSA Chair) We will have a discussion on this in August. In the meantime, bring this topic back to your districts and come back with ideas. Perhaps we will have a workshop or something in October.

2016 NCWSA NoCAC Chairperson – Cel N.

A report was not submitted.

When asked if NCWSC will be updated on the financial status of NoCAC, we were reminded that the NoCAC guidelines state the NoCAC Treasurer provides quarterly financial reports to the NCWSA Treasurer. The NCWSA Treasurer is looking forward to hearing from the NoCAC Treasurer.

Coordinator Reports

Alateen Coordinator- Lisa B.

AMIAS Training

The trainings have been well attended and I am so very grateful to all the people who have attended and shared their experience, strength and hope. I continue to learn so much with each training and I am so grateful for those of you who make Alateen possible.

Sponsors R & R

- The 10th Anniversary R & R will be held on September 16-18, 2016. The English registration packet is in your bins and on the NCWSA website. The Spanish version should be up by the end of June. In celebration of our 10th anniversary we will be selling T-Shirts and tote bags that can be tie-dyed at the event. They must be paid for by the pre-registration date.
- We continue to have our monthly meetings (except for May) and are excited to have Chris M and Yvonne D who started this weekend 10 years ago as our speakers along with Barbara O (former Director of Member Services now retired). This theme this year will be the original one from 10 years ago, "Commitment, Compassion & Consistency".

NoCAC

- I have attended committee meeting(s). Dates and campsites have been reserved for the BASHs & Fundraiser.

Alateen Safety Advisory Committee

- We met by phone and reviewed what worked and did not work regarding the NCWSC Event Safety Guidelines at the February committee meeting. We are now working on the Assembly Event Safety Guidelines for the Assemblies. Thank you to Taft and Justin for your participation.

Liaisons

- I am so grateful that John has stepped up to assist as liaison to the liaisons.
- The Alateen Safety Advisory Committee has also discussed how we can improve the Internship/Mentoring program that we introduced in February. Because there may be one-on-one working meetings between the liaisons and the coordinator they will be working with, we are working on a short form to get permission from their parent or guardian.

WSO

- I am now officially Tom K's back-up with regards to the re-certification process and have yet to meet with him to learn all the things that would be necessary for me to step in if he is unavailable. Let's pray that doesn't happen.

Goals

- We will have another District Alateen Coordinator telephone call in July.
- Get the WSO Training Modules up on the AMIAS List Server.
- Continue working on the R & R Guidelines and get them approved and posted by the end of my term.

Up-coming Training

Saturday, June 25 District 5 (Santa Rosa Area) WSO Modules IVA and IVB

Saturday, July 30, District 16 (Tri Valley Area) Topics TBA

August--- open. If you are interested, please contact me

Sponsors R & R September 18-20 (Occidental)

Alateen Express

John has published the Spring 2016 issue of the Alateen Express and copy is in your bins. The results of the Alateen Survey taken in November at NoCAC are included in this issue. Addition copies can be found on the areas website at <https://www.ncwsa.org/newsletters/#alateen-express>. He will be sending a copy to each Alateen Group by mail. Please send sharings to altalateencoordinator@gmail.com

I attended the H & I Conference and one of the panelist mentioned that many of the teens who come into a recovery home where she worked reported that they had been to Alateen meetings but many of the teens were high at the meeting. I did get up and respond with a comment that (don't remember the exact words) that Alateen is for family and friends of alcoholics and we realize that many of them have

challenges that take them to other programs but all are welcome but the focus is not on recovery from their substance issues. It is up to the group conscious to determine if an Alateen member who is under the influence can attend the meeting. In my experience, many groups have been okay with them attending as long as their behavior is not disruptive.

I also attended the Northern California Council of Alcoholics Anonymous Spring Convention in San Ramon and attended the young peoples speaker meeting. One of the speakers mentioned that many of the young members of AA have attended Alateen before coming to AA themselves.

I was also contacted a member of The International Conference of Young People in Alcoholics Anonymous, (ICYPAA) committee regarding our Area's Alateen Safety Requirements. They wanted to know some information about the history and if we have had some problems that caused them to be created. I did my best to answer his questions but because I wasn't around when the B-17 was originally written I have to rely on those who did for additional information. He did send me a copy of their guidelines and in some ways they are much tougher than ours especially as related to Non-Discrimination and Anti-Harassment. This might be something we want to look at when it is time to revise the B-17 again.

There have been many comments made to me about Alateens not being welcomed at AI-Anon meetings. Please remember that AI-Anon is for everyone from birth until death. There is no age limit on who can attend an AI-Anon meeting. Please welcome everyone regardless of their age.

District Representatives; please give a copy of this report to your district's Alateen Coordinator and District Alateen Process Person. I will post it to the AMIAS and NCWSA List Servers too.

Thank you to all the districts who have reimbursed me for my travel to do trainings in your districts. This will ultimately help the Area.

I still hope to do some webinars with Alateen Outreach Webinars with Veronica later this year.

That's all for now folks.

Alateen Rocks!
Yours in Service,
Lisa B & John M

Archives Coordinator - Diana C.

Terry, Art and I have distributed Summary Questionnaire to past Delegates, officers, coordinators, Liaison's, DR's and Alt DR's in order to continue updating the Archives with historical experiences and growth for Northern California World Service Area and to assist Art in making the revisions and Area update for Journey to Recovery, Northern California's Fifty Year History, **the next 15 years**. Many thanks to those of you who have replied, please keep it coming. We need your help to keep our history up to date.

It has been fifteen years since the Journey to Recovery was published. If you would like to read the existing Journey to Recovery (pdf), it is on line at the NCWSA website www.ncwsa.org.

I was invited to display the NCWSA Archives at District 23's Day in AI-Anon to participate in celebrating AI-Anon 65th Anniversary. They made a beautiful box to collect donations for World Service Office. Thank you so much to District 23, it was a very successful and exciting Day in AI-Anon.

We have been invited to the NCCAA Summer Conference (June 10-12, 2016) in Santa Rosa to display the NCWSA Archives. They have reserved a room for AI-Anon participation and I hope you all will join us. I am looking forward to meeting Peter (NCCAA Archivist) and checking out the AA display.

We have also been invited to the 20th National AA Archives Workshop in Concord on September 8th-11th to display the NCWSA Archives and a tentative request to do an AI-Anon Archives Workshop. I am very excited to share the NCWSA Archives at an AA National event. They are encouraging AI-Anon participation and I hope many of you will consider attending.

I attended the NCWSA Convention and it was a fantastic event. I am so grateful to Carol and Paul for their assistance in creating a NCWSA Panel Tree to display at the event in celebration of AI-Anon's 65th Anniversary.

Thank you for the opportunity to Serve,

Diana C., Archives Coordinator;
Terry C., Archives Alternate Coordinator

The Archives Coordinator asked DRs to bring the Archives Summary Questionnaire back to their district and form a committee that would complete the form. If you did not get the form, let the Archive Coordinators know.

Bylaws Coordinator – Jim S.

Dear NCWSC,

The following has been accomplished since the February NCWSC Mtg:

- 3/7/16 B32 Secretary/NCWSC List Server Guideline (draft) was sent to the NCWSA Chairman for feedback & approval. Emails & phone calls have been attempted to contact the Chairman for status, which have failed, no response has been received. There is no status on when review or approval will be completed.
- 2/1/16 B04 Treasurer Guideline was approved by NCWSC on 8/2014, they were sent to the NCWSA Chairman for feedback & approval. I received a response that there were questions that needed to be discussed with the Treasurer. I referred the Chairman to discuss with the Treasurer and to let me know the results. I have not received any status on this guideline as yet.

To-Do's before the next NCWSC Mtg:

- Write a Bylaws Coordinator Guideline.
- Request the NCWSA Treasurer update Form A04 Expense Report to reflect the correct \$.27/mile.

If anyone has NCWSA Guidelines to update please contact me beforehand so I can send a copy of the Guideline Format Template to be used with your updates.

Electronic Voting – An NCWSC approval by a majority vote is needed to make an update to the NCWSA Bylaws so the update letter can be put into the 12-Stepper and therefore a majority vote at the next Voting Assembly in October, 2016.

If there are any additional Bylaw changes that are needed please send a Microsoft Word letter to me with a summary of the update, what the existing verbiage is if needed otherwise, where it needs to be placed and what the new verbiage will be. This letter will need to be put in the next 12-Stepper. The letter deadline to me will need to be 2 weeks before the Voting Assembly 12-Stepper deadline.

Yours in Service,
Jim S., Bylaws Coordinator

When asked if forms needed to go through the Bylaws Coordinator before they can be posted to the website, the Bylaws Coordinator said they should be sent to him and he can forward them to the Chairperson for review before they are posted.

Diversity Coordinator – Nick d

Dear Assembly of beautiful people - the family disease alcoholism knows no boundaries we strive to bring awareness and

“Offer hope and welcome to Anyone, Anywhere reaching out for help”

Diversity Day July 16 2016 Castro Valley. Flyers available. We hope to you at one of the workshops How to attract young people; reaching out to the Indian Community; Double Program (AI-Anon/AA) personal challenges/ Primary purpose workshop; an out of state or country Virtual Speaker; LBGTQIA Transgender workshop; AI-Anon in Prison; Spanish AI-Anon Speaker; Fabulous Alateen panel; close captioning for the hearing impaired. If you want to do service and help please contact us.

Diversity Committee ncwsadiversity@gmail.com

We welcome new members and suggest districts encourage establishing Diversity Coordinator Positions.

Simultaneous Interpreters/ Document Translators

We need more members to help. We thank all the districts for using the translation equipment at their local meetings as you are offering hope and gratitude.

Document Translation

Most of you are translating via with online tools. Thank you. Online tools are not perfect yet they are pretty accurate, and convey accurately the information that is translated. This is another example of progress, not perfection. Translation of the NCWSA Bylaws into Spanish is about 80% complete. This massive technical legal document is being translated with meticulous detail and I hope to complete the task this summer.

Translation/ Interpretation Requests

- We need live interpreters and ask that GRs communicate to members with that skill set (again, any language) to send us an email. If any group/event needs equipment please let us know. More districts are providing their own member interpreters. Requests for translation equipment can be obtained by using an online form or simply sending us an email to NCWSADiversity@gmail.com.
- Thanks to the Spanish Intergroups and Districts who reached out to talk about how we can help expand the concept of diversity.
- Hearing Impaired: We are excited to provide close captioning at Diversity Day 2016. If you have hearing impaired members please encourage them to come. One of our members will be providing this service and we are so grateful for her service.

Diversity Outreach

- We encourage Districts to host Spanish Speakers at their speaker meetings. Bring your phone headsets. We hope more English speakers will "want what they have" and will attend Spanish speaker meetings to "hear the translated experience strength and hope" as we did at Convention this year.
- In 2016 the equipment has been to Districts 23, 25, 2 and 3, 15, 16, 19 NCWSC, AMIAS trainings Convention, H&I Conference, Tracy, Assembly and traveled from Fresno to Monterey to north of Santa Rosa. Great job to all those who are using the equipment fully to welcome "anyone anywhere".
- We continue to reach out to diverse groups and encourage all GRs to ask any fellow members that are also part of LBGTQIA, Asian, African-American Populations, Hispanic Cultural centers that you reach out and get in touch with them by establishing a diversity coordinator position in your districts.
- Thanks to all DRs and GRs that continue to reach out diverse groups helping them feel included and part of AI-Anon. We ask all DR's to announce that we are looking for people to participate Diversity Outreach by emailing ncwsadiversity@gmail.com or call me Nick d @ 925 570 3969

Diversity Database

- Google Drive is used to centralize our interpreter/translator database, shared with collaborators and can be shared with past and future trusted servants. We continue to look for translators in other languages

Partial List of Documents translated Available in Spanish are posted on the NCWSA Website. (If you are looking for a particular document please contact us and we will help you find it) Some of the most used documents are as follows:

- A22-7-AlateenTravel And Treatment Authorization
- A22-3-Letter To Alateen Sponsor Applicant
- B17-EN ESPANOL Alateen Safety Guidelines
- Sponsors R&R registration packet
- NoCAC Registration packet
- Growing Together Weekend Registration Packet

Coming soon..... NCWSA Bylaws en Español

Love in Service,
Nick d. - Diversity Coordinator
Stephan T. - Alt Diversity Coordinator

**Let us Offer hope and welcome to Anyone, Anywhere reaching out for help.
Let it begin with me!**

Facilities Coordinator - Carol S.

- I have been very busy since our February Committee Meeting.
- The 2016 Convention in Sacramento was a great success.
- We just had our Spring Assembly at the Trinity Baptist Church in Livermore. The turnout was amazing with over 300 members. We did have some glitches with the presentations and because of that we are asking the people doing the presentations to send David or I advanced copies to insure that they will work properly.
- Joan and I took a drive up to Redding and so the next Committee Meeting will be August 26-27, 2016 at the Red Lion Hotel in Redding. I've already sent you all the information on the yahoo group. Room cost is \$112. The cut-off date for registering is July 26, 2016. Breakfast Buffet is complimentary.
- Our 3 Day Assembly in October will be at the Lion Gate Hotel and Conference Center in McClellan CA. The room cost will be \$115. I think you will all love this facility. It's a little different and very unique. The cut-off date is September 23, 2016. Our registration cost will be \$30 to help cover the cost of the facility and Saturday lunch. I will be sending you all the information next week. I just received the internet registration code. Included is a complimentary continental breakfast.
- Our February 3-4, 2017 Committee Meeting will be in Aptos CA. The room cost will be \$119.99. Included is a complimentary hot buffet breakfast.
- We are also in negotiations with the Jackson Rancheria for our August 25-26, 2017 committee meeting.

I would also like to start looking in the Central Area for a hotel for our 2017 Convention, but unfortunately no one has stepped up to be our Chair as yet. (thankfully after this report Delta stepped up to chair the next Convention)

Thank you for letting me serve,

Carol Smith
NCWSA Facilities Coordinator

If you are going to submit a report (PowerPoint, Excel, anything with audio) for the assembly, send it at least 7 days in advance so the Facilities Coordinators so they can work out any glitches.

The date for the May 2017 Assembly has changed from May 13th to May 20th.

The date for the May 2017 NCWSC meeting has changed from May 14th to May 21th.

Group Records Coordinator – Alternate, George L.

A report was not submitted.

When asked, some DRs admitted they did not know how to access their district's group records. The Alternate Group Records Coordinator (AGRC) said he and the Group Records Coordinator (GRC) will send out an email with instructions on how to use the Group records_database.

Alateen meetings use G-3 Forms not the A-16 forms. Forward G-3 Forms to our AAPP, Tom K.

When asked how to note the "end time" of a meeting on an A-16 Form, we were told there is no accommodation for that since WSO does not have a field for that information.

Someone shared that a group conscience was taken to continue to update the "Group Focus" box and that not updating the Focus box does not conform to the Assemblies' group conscience. We were told the Group Records Committee member (Dean) had been entering the meeting information online. The Focus Box information is retained, but a human being will have to step in to take over for Dean. Dean can show them how.

The Secretary read the February 2016 minutes which stated: the Website Committee and GRC had challenges in entering the Focus Box data and that the topic would be brought back to the Assembly.

Our Chairperson said it was impossible for our trusted servants (Website Committee and GRCs) to conform to that Assembly group conscience. For the sake of being able to have a database, our Chairperson gave approval to move forward without adding the Focus Box information because there was no easy remedy and we needed to move forward.

The Delegate said we cannot make a change without an Assembly vote.

The AGRC said they (GRCs) were incorrect in posting an updated A-16 form and that there is no way to keep track of/record the Focus Box data.

Website Coordinator wanted to know the origin of the Focus Box topic. The Chairperson said that question would be answered after lunch.

Institutions Coordinator - David B.

Hello Everyone,

The Al-Anon participation at the 2017 Northern California Hospitals and Institutions Conference of AA went extremely well. The NCWSA Institutions Conference Planning Committee started with all new members, being from District 5 Santa Rosa and did outstanding service work. There were three professional panels with a total of ten professionals speaking. The members in the audience heard how the staff of various facilities works with their clients dealing with the family illness of Alcoholism.

The Friday night Alateen panel included both Alateens and Alateen Sponsors. All shared their Experience, Strength and Hope which included an institutional facility along their path.

Keynote Speaker Claire R facilitated a discussion on the principle of Anonymity when working with the professional community using a PowerPoint presentation from the World Service Office (WSO). Her talk

as the Keynote Speaker Saturday afternoon had standing room only. There was 110 chairs on the floor and everyone was very excited to hear her speak.

Claire's trip included attending an Al-Anon meeting inside Old Folsom Prison Thursday night. Claire has spent many years as the employee responsible for Institutions service. Everyone celebrated the 65th Anniversary of Al-Anon and of Institutions Service as this was the first service started at the WSO. In addition the Southern California World Service Area Institutions Coordinator Billy M attended this event. Southern California World Service Area also participates in their local H&I Conference and though it is different in many ways, the objective is the same – to inspire and encourage members to step into service by working their 12th Step out in the community.

On the financial side this service conference will come close to breaking even. Many thanks to the Districts, Groups and members who generously donated funds to support all of the work the committee planned. We are working on the 2017 H&I Conference, which will be held on May 5, 6 & 7 in San Jose.

Thanks to the donations to the Pink Can Fund over 75 copies of How Al-Anon Works (both English and Spanish) were handed out at the newest Al-Anon members in an Institutions meeting, that being the first meeting at the Sierra Conservation Center State Prison in Jamestown. Their Group name is the Blue Monday Group; blue being that all of the inside members wear blue clothing.

Also the inside membership (both English and Spanish Groups) in the Soledad Prison have submitted a proposal to the Prison Administration for a three day Al-Anon Convention. The staff encouraged them to make the request and we are hopeful for the final approval in time for the event to be held on the last weekend of July. This process includes many departments to sign off on the form.

They will be ordering literature for their event, as it will be open for any incarcerated individual to attend. I am currently delivering about five thousand dollars of Conference Approved Literature (CAL) to members in Institutions service to deliver to the facilities. New orders to WSO will be sent in very soon.

Institutions Service is the service work of putting the Al-Anon and Alateen Declaration into action through the 12th Step. The H&I Service Conference and the Pink Can Fund provides the tools for our members to feel safe and confident when going into the communities that want Al-Anon & Alateen meetings or panels.

Thank you for allowing me to be of service the Northern California Fellowship – both inside and outside!

In gratitude,
David

The Coordinator said he would post the WSO's Inmate Correspondence Forms to NCWSA website's Institutions page.

Insurance Coordinator- Carol G.

Hello Al-Anon Family ! Things are moving along in the fun and festive world of insurance. Since our last meeting, I have facilitated in acquiring insurance certificates for numerous regular weekly meetings and 21 certificates for Special Events. It doesn't sound like all that much, but when you take into consideration that sometimes people ask for a certificate at the last minute, sometimes things get a bit exciting for me. In one such instance, I sent an "urgent" request for a Special Event certificate that needed to be available the very next day.....I had the certificate within ONE hour.

I feel SO blessed to be working with such an awesome and efficient Asst. Client Advisor. She makes my job as your Insurance Coordinator so very pleasant. The day after our last committee meeting, I received information renewing coverage for meetings previously covered in 2015.

There still seems to be some confusion as to which forms to use when requesting insurance coverage for regular Weekly meetings and Special Events. I am still receiving requests on old forms with the past coordinators' contact information on them. A wise AI-Anon member encouraged me to remind the DR's to please let the groups in their districts know to use the most updated forms from our website (ncwsa.org). Click on "forms" and scroll down to form A26a (Insurance Certificate) or form A26b (Special Event Certificate). Fill it out and email or snailmail it to me.

I'm still happy to say that I'm learning new stuff everyday about insurance and enjoying being your Insurance Coordinator.

Thank you for allowing me the opportunity to serve.

Carol G / NCWSA Insurance Coordinator

We were told Districts 6-10 have their own insurance. These districts do not go to Area for insurance and should go to their intergroup website for more information.

Literature Coordinator – Catalina L. (read by Art B.)

NEWS FROM THE WSO

1. How has working the Twelve Steps helped you as a parent or grandparent of a young problem drinker?

The new pamphlet in development for parents and grandparents of young problem drinkers still needs your experience on applying each of the Twelve Steps to your lives. Please be specific about how each Step can be applied to the issues facing you as a parent or grandparent. If you have been affected by a teenager or young adult's drinking,

Which Step was the most challenging for you?

Which Step brought you the greatest rewards?

If you are raising grandchildren due to the drinking of your adult children, how has each Step helped you?

Please send your sharings via postal mail, fax, e-mail, or electronically on the Members' Web site, al-anon.org/members. Once you have logged in, click on the "Individuals" tab. Then click on "Featured Publications." Then click on "Send Your Sharing."

2. Electronic Forum is now more widely available!

Individual copies of The Forum are now available on Amazon and Kobo for \$1.49 (U.S.) and Apple iTunes for \$1.99 (U.S.). At this time, annual subscriptions are not available from these electronic bookstores. An annual electronic subscription to The Forum continues to be available from Nook, the Barnes Noble electronic bookstore. The cost of an annual subscription is \$11 (U.S.). Individual copies can be purchased for \$1.49 (U.S.). This announcement is informational only, and is not an endorsement of any electronic store, reader, or other products sold by electronic bookstores.

3. Thank you for carrying AI-Anon and Alateen's message of hope!

Members are distributing 150,675 copies of the annual public outreach magazine, AI-Anon Faces Alcoholism 2016 (AFA). That is in addition to the 220,025 copies that were purchased last July. Thank you for your dedication and commitment to reaching out to those who are still suffering.

We would also like to extend our appreciation for all of the AFA sharings we received. Member sharings are the heart of the magazine and it would not be an effective public outreach tool without them. We appreciate every sharing we receive. Keep them coming!

4. Now Available - Lois's Story (AV-1) and Lois W. & the Pioneers (AV-24) DVDs are now available with French and Spanish subtitles!

Be inspired by Al-Anon's story from the words of our cofounders and early pioneers. The videos are ideal for group gatherings, anniversaries, district meetings, workshops, Area Assemblies, conferences, conventions, or just an Al-Anon family gathering. Presenter materials available for audience participation.

Each DVD can be rented for \$25, and all return packaging and postage will be included with orders. It is requested that orders be placed three weeks in advance of when the DVDs will be needed.

5. We continue to need sharings for the new daily reader. For the latest writing guide, go to : <http://www.al-anon.org/members/pdf/WeStillNeedYourExperience.pdf>.

6. Courage to Change is the first Al-Anon daily reader to be available electronically, in English, Spanish and French.

Contact one of the following electronic media providers to purchase a copy of the Courage to Change e book for your iPad, Kindle, Nook, or other electronic reading device: Apple iBooks, Amazon, BarnesandNoble, Kobo. On Apple iBooks, the electronic book is priced at \$13.99 (U.S.), and on Amazon, Barnes and Noble, and Kobo, it is available in two parts, each for \$6.99 (U.S.).

7. Al-Anon's daily reader Courage to Change is now available as an audio book (eA-16)!

Contact your favorite audio vendor for more information. Listening length is nine hours and 14 minutes. The audio book is sold as a downloadable MP3 file through these vendors, rather than directly from Al-Anon, because they have the technology that can provide copyright protection for our literature. In accordance with our policy on anonymity, the narrators are not identified.

8. The Forum Book

The 2015 World Service Conference gave conceptual approval to develop a piece of Conference Approved Literature based on member sharings published in past issues of The Forum. The piece is intended to compile thoughtful sharings that are important enough to be read for years to come. You are cordially invited to send us your most memorable and relatively recent, Forum sharings (2005 - present). There is only one caveat! We need to know the title, month, and year in which it appeared in the magazine. You can submit your suggestions online. Go to the Members Web site at al-anon.org/members. Click on Individuals, Featured Publications, The Forum, THE FORUM BOOK (working title.)

WRITING WORKSHOPS

On May 7, 2016, Verena and I conducted a writing workshop for the New Daily Reader in Albany, CA. We had 15 participants and 1 person stopped by and picked up information. Nine people submitted their shares, which I will forward to the WSO.

On May 14, 2016, Verena and I will conduct a writing workshop for the New Daily Reader at the one day assembly.

District 15 and I are working on a date for me to conduct a writing workshop in Montclair later this year.

If you would like to conduct a writing workshops in your district, I will send you the WSO Guidelines for conducting a writing workshop, the WSO flyer for the particular piece of literature, and if you want, "scripts" I have prepared for each piece of literature you intend to write on, e.g. "Intimacy," "Parents and Grandparents of Alcoholics," "New Daily Reader", etc.

LITERATURE ORDERS FOR INSTITUTIONS

Since our last Committee Report in February 2016, there have been no additional orders for literature for institutions.

In loving service and gratitude

Catalina, Area 3 Literature Coordinator

Email: nocallit@outlook.com; Phone: (415) 509-2706

and Verena, Area 3 Alternate Literature Coordinator

There were 63 writings from yesterday's writing workshop to be submitted to WSO for the new daily reader.

When asked about a Spanish version of the new daily reader, Past Delegate John S said during panel 49, the WSC voted to request that WSO no longer publish anything unless it could be published in all three languages (French, English and Spanish) at the same time. He was not sure if this is happening.

PI/CPC Coordinator- Veronica P.

Convention Outreach Report

Outreach Workshop 8:00 - 9:30am

- 9 in attendance
- 1 webinar attendee calling from Mountain View
- Broadcasted live from Sacramento via webinar. Webinar invites sent to the Coordinators to test out live webinar broadcast environment.
- Broadcast environment test proved successful. Attendees at the workshop convention were able to interact with the webinar attendee.

Outreach Table 9:30am – 4:30pm

- 4 people filled out Thank You cards for the Thank A Station PSA Campaign
- 10 visitors
- Made an outreach announcement before the AA speaker Brian F. Gave PICPC a spotlight to the Convention Attendees about PICPC presence.
- Showcased WSO YouTube Channel PSA's on my iPad in a loop.
- Showcased D13 Bus Ads

Outreach PICPC Office Hours 5:00 – 6:30pm

- Ask it basket lead by Pleas S. Alt PI/CPC Coordinator
- Topics technology and social media
- Building relationships with the professional community
- Where to find information on how to do Al-Anon public outreach
- NCWSA Institutions, Diversity shared ESH about their outreach experience
- 8 attendees

NCWSA PI/CPC – May 2017

1. Area NCWSA PI/CPC will not be doing an outreach table for SF Pride 2016 at Soberfest. Soberfest is an event hosted by the Castro Country Club. I don't have the bandwidth to organize volunteers this year. Please announce to your groups that if members would like to have an outreach table they can contact me Veronica P. at PICPC1951@gmail.com the GR's of D12 have been informed about this.
2. June month Conf call webinar with the other district coordinators June 9th 6-7PM email PICPC1951@gmail.com to receive your webinar invite. We'll have Q&A after from 7-7:15. Listen in to what other outreach coordinators are doing. Please announce this opportunity to your groups. Really trying to get outreach coordinator representation in districts that do have a coordinator in service.
3. NCWSA is working on hosting Outreach Day Oct 14, 2017 in D24 Monterrey Bethlehem Lutheran Church 8-4PM. this will take place before the election assembly. If anyone is interested in running for an Area outreach coordinator position, this is THE event to attend to. This will be an opportunity for members to learn more about what is Al-Anon/Alateen outreach by means of workshops and

speakers. The local Professional Community will be invited to learn about what is Al-Anon and how it may help their clients/patients who are struggling with the effects of someone else's drinking. My hope is that this event will dispel myths and misconceptions about Al-Anon outreach. I have 6 slots to be the Outreach Day Committee: email me if you want to be on it.

4. Aug 20th PI/CPC and Institutions will be hosting an outreach workshop for D12 San Francisco DIA. Please come to hear what we do and hear panel speakers on institutions service work at area level.
5. Thank a Station Campaign - fill out Thank You Post Cards to local TV and Radio Stations. I'll have PSA reports. If your station is listed fill out the card and we'll send on your behalf to the station! Or Get a stack of Thank You Post Cards at the Break
6. PICPC Office hours I'm available during my lunch to talk about outreach in your district.

Happy Outreach,

Veronica P. - NCWSA PI/CPC Coordinator

Pleas S. - NCWSC Alt PI/CPC Coordinator

12 Stepper Coordinator- Debbie O.

A report was not submitted.

Anyone wanting to confirm their subscription to the 12-Stepper can contact the Group Records Coordinators.

Website Coordinator – Penny G.

Dear NCWSA:

- I worked with the previous Website Coordinator and transferred the ownership of the domain name NCWSA.org from his personal account to NCWSA. He committed to also change the ownership of the hosting account over to NCWSA.
- There is now a Google Analytics account owned by NCWSA and it has been embedded on the site for several months. We average 200 visits per day.
- We are still working on bringing the Meetings by Map back online; please be patient.
- I worked with the District 23 Website Coordinator and the Public Information Coordinator to create new Wordpress websites with them. Each district that would like to maintain their own website on our site may do so.
- At the request of the treasurer, I created a new page, which will contain the financial records. This page is being updated under the working title of Financial Reports.
- We will be updating the Web Guidelines to be more practical and relevant.
 - We have been approached to discuss the practice of publishing video and audio speaker presentations by the districts. We do not monitor website content of the websites attached to NCWSA but we want guidelines since they are attached to our name.
- We are hoping to redesign the website. In working on the design, we are asking the question, "What is the purpose of the website?" The website can have several purposes but we really want some guidance, perhaps even a missions statement, so that we can build the website with direction.
 - Our website redesign is meant to be more user friendly and accessible on mobile devices. We welcome members to provide input on the website and/or on the contents. The Website Committee maintains the website but do not have the ownership decisions over the contents.
- We encourage all District Reps and Coordinators who have content or areas on the website pertaining to your role, please review what is posted and provide updates where necessary.

- A special request for districts that have a page on the website: **review your content!** Please only publish a PDF meeting schedule if it is kept up to date.
- An example of content that needs updated: On the page “Service Positions” the position of Insurance and Bylaws Coordinator has been changed. It is not clear who owns this content, but it needs to be updated. It is a PDF document that cannot be edited.

Respectfully,
Penny G, Website Coordinator

District 6-10 Intergroup - Lisa K.

A report was not submitted.

Northern California Hispanic Intergroup – Janie L.

1. This group has been working hard on our Public Outreach. We just celebrated our 23rd anniversary on the 2nd of April, 2016 in Daly City.
2. February 2, 2016, we had our Valentine’s Dinner Dance in Alviso, California.
3. On April 20, 2016, we had a Concept workshop in South San Francisco.
4. Also our Public Outreach person has been involved in several health fairs in the Bay Area.
5. Our intergroup continues to visit some of the groups that have asked for help.

Happy in Service,

Janie
Spanish Liaison

Santa Clara Valley Intergroup- Bruce D.

Santa Clara Valley Intergroup is the Al-Anon Information Service of Districts 20, 21 and 22 in the greater San Jose area. As an AIS, Intergroup is charged with managing important program functions in fulfillment of our program purpose of helping families and friends of alcoholics, both in and outside these rooms.

Intergroup consists of Officers, Service Board Members, Meeting Group Representatives and a full slate of Coordinators, similar to the service positions of our Northern California World Service Committee.

Intergroup meets monthly, and works in cooperation with the three Districts. As stated in the G-4 Guideline, Al-Anon Information Services, “Experience shows that when the Information Service works closely with the Area and the Districts, it increases its formula for success.”

In addition to supporting the local membership with our Book and Literature Store, Meeting Directory, Archives, Newsletter, Special Events, Insurance and Website, Intergroup moves our program message out and into the community.

Public Information presented an Al-Anon information table on April 16th at the annual Healthy Living Fair. Sponsored by the Council of Churches, it is the largest event of its kind in Santa Clara Valley with an attendance of over a thousand. More events are on the calendar as the outdoor fair season goes into full swing.

Institutions has certified 3 more members to carry the message into Elmwood Correctional Facility, where we have had a presence for many years. Currently, only the women’s side is being served but our Coordinators are looking to get men involved in order to serve the male population there, as well. A recent outreach to Juvenile Hall was met by a receptive staff and a number of young people have signed up for an Al-Anon meeting at the facility.

Alateen received an inquiry from the counseling department at Silver Creek High School. Our Coordinator placed two books in their Library, provided literature for both students and faculty and is in the formative stages of starting a new Alateen Meeting at the school.

Current topics of discussion at Intergroup include the creation of a Diversity Coordinator position and increasing the number of groups who are contributing to the cost of the insurance that Intergroup provides for the meetings.

Santa Clara Valley Intergroup is an active, multi-faceted service body joined together by obedience to the unenforceable and a common purpose. It is a pleasure and privilege for this group conscience to meet the challenge in 2016 of fulfilling our program purpose to help families and friends of alcoholics.

Yours in Service,

Bruce D.,
Santa Clara Valley Intergroup Liaison

Officina de Informacion Hispana del Este de la Bahia Al-Anon (Spanish Intergroup East Bay)- MariaCarmen G.

A report was not submitted.

South Bay Spanish Intergroup- Maria Elena H.

A report was not submitted.

Delegate & Officers Reports

Delegate – Yvonne deG.

A report was not submitted.

Alternate Delegate - Bonnie M.

Hello NCWSC family,

- I continue to meet regularly, mostly by phone, with our NCWSA Officers and work closely with our Treasurer.
- I met with our Treasurer and other officers to open a “deposit only” account with Wells Fargo Bank. Chris explains that in her report.
- April 21, 2016, the Budget Committee met for a phone meeting to evaluate and update the draft 2017 Budget. I sent out a copy of the current draft of the 2017 Budget and printed copies as requested, with a report of our Budget meeting.
- Last year, we started a discussion of using web-based collaboration tools to work with each other effectively. Since then, Veronica has been offering “webinars” using a free version of MOXTRA. Starting in June, MOXTRA will no longer be free, but the price is very affordable. Since this is a tool that may be useful for many of us, I recommend paying for it as a corporate expense. I believe this can supplement, not replace Roll Call conferencing.
- NCCAA (Northern California Council of Alcoholics Anonymous) continues to be very welcoming and supportive of Al-Anon participation. In March, Districts 14 and 16 hosted the Al-Anon

participation at the San Ramon conference with a great program. I was so happy to see the level of support from District and Area Al-Anon leadership. In June, District 5 will host the Al-Anon participation at the Santa Rosa conference, including Alateen participation. Then in October, District 18 will host the Fall Conference in Modesto. Please join us and support our efforts to reach those family members who have not yet found Al-Anon.

Thank you so much for letting me to be of service.

Bonnie M.

NCWSA Alternate Delegate

It was shared that MOXTRA was not as affordable as originally thought and will no longer be used.

Chairperson – Joan W.

Hi Committee Members

Looking forward to our 5th Committee Meeting of this panel with only four more to go.

Our Facilities Coordinator, Carol S., and I have been visiting future Committee and Assembly locations – Redding, August, 2016, Aptos, February, 2017, Jackson Rancheria, August, 2017 and Lions Gate Hotel at the old McClellan Air Force base near Sacramento for our 2016 Assembly. I have signed contracts for all of these. We are still not sure of our May Committee Meeting, Assembly and October Election Assembly, 2017 facilities. Central section is beyond our budget and proving challenging. Hopefully we will have more information at our next committee meeting in Redding.

I was shocked to see that our Assembly Guidelines have not been updated since 1999. They do not comply with our Bylaws or NCWSC Guidelines. Carol and I will be working on those with help from the Officers. Also have approved other guidelines and will be working with Jim S. Bylaws Coordinator on others that need tweaking.

Looking forward to our Assembly and hearing all of the news from World Service Office from our Delegate, Yvonne, as well as the three workshops, the 65th Birthday Game, and the fellowship.

Yvonne and I have talked about TEAM in August, 2017 and will be submitting an application soon I hope.

It has been an enjoyable and busy few months. I think the one day assembly planning is more challenging than the three day assembly. Spoke at District 22 Day-in-Al-Anon, met with Officers to sign on new account at Wells Fargo Bank. Facilitate the Officers' monthly conference calls.

SWRDM was enjoyable again and I learn much.

I have the pleasure of being the recipient of all of the AFG Connects from the WSO to the Officers, DRs and Coordinators. It's great to see the participation from members of Northern California.

Love in Service,

Joan W., Area Chairperson

Area Alateen Process Person – Tom K.

Dear NCWSA Family,

I am the custodian of records – keeper of confidential information for 383 certified AMIAS in our area, NCWSA plus 342 past-rectifiable people who are now inactive AMIAS.

Annual Recertification March through May 30: 27 DAPP's are helping with this and all AMIAS need to complete A22.1b recertification forms, even if you are newly certified any time prior January 1, 2016. If the meeting sponsors do not recertify the meetings need to get another certified AMIAS or else the

meeting will become inactive. There are some districts who have completed all recertifications (4, 9, 15, 23, 24, 25, and 27). I have 156 remaining to recertify or become inactive by May 30, 2016.

Web Postings: I need to assure the safety of teens at district and area events. For detailed instructions see <https://www.ncwsa.org/submit-an-event/#about-submit-an-event>

New AMIAS: In the first 4 ½ months of 2016 I have sent letters of congratulations to 31 new AMIAS's. There are several people who have applied but got stuck for various reasons (California Department of Justice, DOJ, not in AL-Anon long enough, etc.) and I need to keep track of these. It is the District Alateen Process Person (DAPP)'s who help the most with getting them un-stuck

Annual Alateen Meeting Update: 79 meetings in NCWSA were sent an Annual Update Sheet and an envelope printed with my address from WSO in April (36 have sent update sheets, 43 remain who need to send an update). They need to make any changes and send them to me.

R&R Planning Team: I am on the planning team for the annual Alateen sponsors event in Westminster Woods September 16-18, 2016.

As an NCWSA Officer I meet with the other officers as needed, and I sign checks as second signer.

California Department of Justice (DOJ): I am the custodian of records for NCWSA, I am the only person who sees finger printing results. Turnaround can be weeks or months, I'm never clear why such variation.

WSO AMIAS Database and WSO Meeting Database: I learned in the annual WSO AAPP conference call that a second person in our area can get access so Lisa B agreed to get approved.

Love, Peace and Joy in Recovery,
Tom K.

The following statement and question was posed to and answered by the AAPP.

Q: Sometimes events say they are abiding by the NCWSA guidelines but when we get to the event, the guidelines are not being followed. What are the procedures in place to review the event guidelines? I am concerned that events are taking place with no event guidelines in place. Training in the B-17 is not mandatory. Perhaps it should be.

A: I make sure there are two AMIASs and reply to the person submitting their flyer stating the event is approved to post with the understanding that the two AMIASs will insure the safety of the Alateens at the event. I have seen two events that have a safety plan in place. (Immediate Past AAPP) We sign WSO's AMIAS forms stating we agree to follow our Area requirements. If we sign that form we are responsible to know what the Area's requirements are.

Secretary – Rosanna H.

Dear NCWSC Family,

Here's what I have been doing since February:

- Submitted draft of B-32 (NCWSC List Server) Guidelines to our Chairperson for review and approval for a second time. After the first review, I felt it was necessary to change who is an "owner" of the NCWSC list server. The guidelines now state the Alternate Delegate is the alternate "owner" and the Secretary is the primary "owner". I will update my guidelines to reflect this change. Once the guidelines have been approved I will post them on the NCWSC Yahoo group.
- Update the NCWSA Roster as necessary. Adding the "AMIAS" label requires a bit more time but it is certainly manageable. Please continue to let me know if there are any corrections that need to be made.
- Continue to take minutes on the monthly Officers Calls.
- Reviewed B-29 Guidelines (NCWSC Motions Passed/Failed) for passed motions that required a change to NCWSC positions guidelines or NCWSC guidelines. This task came about while the

officers were discussing reimbursements for certain officers or the Delegate to attend outside TEAM events. There was one motion that was not reflected in the NCWSC Guidelines and one motion not reflected in a position guideline. I notified the appropriate NCWSC members about my findings. I did the same for B-28 Guidelines (NCWSA Motions Passed/Failed). Everything was in order.

- Submitted Draft October 2015 Assembly Minutes to the website for posting in late February and the Draft February 2016 NCWSC Minutes in late March.
- Researching possible replacements for our Yahoo group (list server). Some members said the current group has inconveniences and there are other formats that may be more cell-phone friendly. To date, I have not had any responses to my request for what other services members would like to have if we changed to a new platform. The Secretary for California South shared with me the platform they are using. Perhaps we have an inconvenience but not a need to change what we currently use. More will be revealed.
- Examining what my corporate responsibilities are as Secretary, specifically, are there requirements for
 - 1) when minutes are to be presented to the committee/assembly for review and approval and
 - 2) what should be contained in the minutes. One of my hopes in filling the position of Secretary was to minimize the minutes whenever possible and make them easier to read. After talking it over with others, I plan to restructure the minutes going forward and hope I will accomplish this goal.

I would love more proofing help. Please encourage anyone you think would be willing to help to call or email me.

Since the minutes are posted on a publicly accessible website, please do not include your email address or phone number within the body of your report if you do not wish to share that information publicly.

I am grateful to all who turn their reports in on time and beyond grateful to the proofers who are generous and helpful and catch so many things I can't see.

Peace, love and joy in service,
Rosanna H., NCWSA Secretary

Treasurer – Chris M.

Since the last Committee Meeting I have accomplished the following: (It continues to be busy but manageable!)

- Prepared the quarterly sales tax report online from prior quarter data.
- Gathered and provided documents to the CPA to complete the 2015 tax returns.
- Received and will file tax return on time by May 16, 2016.
- Prepared requests received for payment and sent checks to be signed by the Chair or available officer.
- Provided copies of financial reports to Officers and the Executive Committee Chair.
- Prepared an appeal letter for the Group Reps, included in the 12 Stepper asking for individual donations.
- Provided a copy of the 2015 Financial Reports for the GR's at the May Assembly.
- Attended Convention to pay bills for Convention Committee & Hotel and gathered financial information.
- Met with the officers at Wells Fargo in Sacramento while at Convention and opened a new savings account to allow for better bank access for financial assistants since Citibank has closed several branches, including the one near our PO Box and main financial assistant. Funds will be transferred monthly from Wells Fargo to the Citibank Operating account.
- Met with the budget committee and helped complete a 2017 Proposed Budget for consideration.

- Working with Website Coordinator to setup Financial Reports page for the website for easy access for Group Reps and help reduce the cost of printing.
- Conference call with officers monthly to discuss business between meetings.

Attached is the current financial reports for the 1st Quarter ending March 31, 2016:

- 2016 Income to date - \$19,694 (decrease from 2015 by \$9,415.37, due to timing of Convention)
- 2016 Expenses to date - \$12,592 (decrease from 2015 by \$10,113.30, primarily from reduced committee expense and NoCAC not needing their grant funds this year since adequate funds are available from fundraising! Great job to our trusted servants)
- 2016 Net Profit to date - \$7,102 (increase from 2015 by \$697.93) (P&L Attached)
- Ending Checking Account Balance 3/31/16 - \$28,992 (about 4.5 months operating expenses) (Before Transfer of 2015 Excess of \$5,876)
- Money Market & CD Account Balances - \$23,640.56 for a Prudent Reserve (about 4 months of operating expenses. Balance Sheet - Attached)

Things to Think about:

- The 2016 budget anticipates \$77,150 from donations, which equates to about \$85 per group per year. Encourage members to donate excess funds after supporting the group and the district operating costs.
- **All donations are appreciated. Please mail to: NCWSA, PO Box 728, Vacaville, 95696.**
- The Budget Committee and Executive Committee approved the transfer of 75% of the excess funds from 2015 Net Profit of \$4,408 to replenish the reserves and the remaining 25%, (\$1,469) will be provided to WSO to help with their shortfall. WSO needs our help. Donations are short and they continue to balance the budget from reserves which won't last forever. Only 62% of the NCWSA groups donate to WSO.

Please thank your groups for their donations! We can't continue to carry the message without their continued support!

Thanks so much for your support. Think abundantly!

Participation is the key to harmony!

Yours in service, Chris M., NCWSA Treasurer

NORTHERN CALIF. WORLD SERVICE AREA OF AFG, INC.

Profit & Loss Budget vs. Actual

January through March 2016

	Jan - Mar 16	2016	\$ Over (Under)
	Actuals	Budget	Budget
Ordinary Income/Expense			
Income			
4000 · Donations Income	19,117.56	77,150.00	-58,032.44
4100 · Events Income	548.25	42,350.00	-41,801.75
4310 · 12 Stepper subscriptions	17.00	50.00	-33.00
4910 · Interest Inc	11.19	0.00	11.19
Total Income	19,694.00	119,550.00	-99,856.00
Expense			
5000 · Officers & Delegate	634.74	6,350.00	-5,715.26
5100 · Coordinators	3,191.37	22,150.00	-18,958.63
5200 · Committees	4,548.15	25,200.00	-20,651.85
5300 · Conferences	899.70	8,000.00	-7,100.30
6100 · Events	1,758.88	42,450.00	-40,691.12
6310 · NOCAC grant	0.00	3,000.00	-3,000.00
6410 · 12 Stepper expenses	0.00	3,450.00	-3,450.00
66900 · Reconciliation Discrepancies	2.00		
7000 · Corporate Expenses	1,557.16	8,950.00	-7,392.84
Total Expense	12,592.00	119,550.00	-106,958.00
Net Ordinary Income	7,102.00	0.00	7,102.00
Other Income/Expense			
Other Income			
8100 · Institutions Literature	6,539.15	0.00	6,539.15
Total Other Income	6,539.15	0.00	6,539.15
Net Other Income	6,539.15	0.00	6,539.15
Net Income	13,641.15	0.00	13,641.15

NORTHERN CALIF. WORLD SERVICE AREA OF AFG, INC.

Balance Sheet
As of March 31, 2016
Mar 31, 16

ASSETS

Current Assets

Checking/Savings

1010 · Checking General	28,992.00
1015 · Money Market	17,308.50
1020 · Certificate of Deposit	6,332.06
1030 · Checking Pink Can Fd **	18,142.28

Total Checking/Savings 70,774.84

Other Current Assets

1110 · Advances	172.82
1190 · Inventory	1,143.80
1210 · Postage account	1,000.00
1220 · Prepaid convention	2,506.43
1230 · Prepaid facility	2,211.00
1240 · Prepaid insurance	3,019.17
1250 · Prepaid archive rent	195.00
1260 · Prepaid WSO conference	1,965.00
1290 · Prepaid other	701.09

Total Other Current Assets 12,914.31

Total Current Assets 83,689.15

Fixed Assets

1610 · Equipment/Software	3,930.69
1620 · Old Equipment	7,202.05
1690 · Accum. depreciation	-1,969.00
1691 · Accum.Deprec.Old Equipmen	-7,202.05

Total Fixed Assets 1,961.69

TOTAL ASSETS **85,650.84**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2380 · Deferrred Inc Convention	4,147.00
2390 · Deferred Inc. Alateen	3,609.22
2391 · Deferred Income - H&I	533.00

Total Other Current Liabilities 8,289.22

Total Current Liabilities 8,289.22

Total Liabilities 8,289.22

Equity

3200 · Fund balance	74,496.34
32000 · Unrestricted Net Assets	-10,775.87
Net Income	<u>13,641.15</u>

Total Equity 77,361.62

TOTAL LIABILITIES & EQUITY **85,650.84**

Literature in storage \$24,415.50

NORTHERN CALIF. WORLD SERVICE AREA OF AFG, INC.
Profit & Loss YTD Comparison
January through March 2016

	Jan - Mar 16	Jan - Mar 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · Donations Income	19,117.56	21,029.88	-1,912.32	-9.09%
4100 · Events Income	548.25	8,020.24	-7,471.99	-93.16%
4310 · 12 Stepper subscriptions	17.00	52.00	-35.00	-67.31%
4910 · Interest Inc	11.19	7.25	3.94	54.35%
Total Income	19,694.00	29,109.37	-9,415.37	-32.35%
Expense				
5000 · Officers & Delegate	634.74	959.77	-325.03	-33.87%
5100 · Coordinators	3,191.37	3,135.39	55.98	1.79%
5200 · Committees	4,548.15	7,840.95	-3,292.80	-42.0%
5300 · Conferences	899.70	989.50	-89.80	-9.08%
6100 · Events	1,758.88	3,009.15	-1,250.27	-41.55%
6310 · NOCAC grant	0.00	3,000.00	-3,000.00	-100.0%
66900 · Reconciliation Discrepancies	2.00	2,047.04	-2,045.04	-99.9%
7000 · Corporate Expenses	1,557.16	1,723.50	-166.34	-9.65%
Total Expense	12,592.00	22,705.30	-10,113.30	-44.54%
Net Ordinary Income	7,102.00	6,404.07	697.93	10.9%
Other Income/Expense				
Other Income				
8100 · Institutions Literature	6,539.15	1,978.01	4,561.14	230.59%
Total Other Income	6,539.15	1,978.01	4,561.14	230.59%
Net Other Income	6,539.15	1,978.01	4,561.14	230.59%
Net Income	13,641.15	8,382.08	5,259.07	62.74%

NCWSC Roll Call EVENT: NCWSC - Tracy

DATE: May 15, 2016

POSITION	NAME	PRESENT=X
Delegate	Yvonne D	X
OFFICERS		
Alt. Delegate	Bonnie M	X
Chairperson	Joan W	X
Secretary	Rosanna H	X
Treasurer	Chris M	X
Area Alateen PP	Tom K	X
EXEC COMMITTEE		
EC North	Heide P	X
EC Central	Darby T	X
EC South	Gael R.	X
EC At large	Dede W	X
EC At large	Yvonne P	X
COORDINATORS		
Alateen	Lisa B	X
Alt. Alateen	John McG	X
Archives	Diana C	X
Alt. Archives	Terry C	-
Bylaws	Jim S	X
Alt. Bylaws	Open	
Diversity	Nick d	X
Alt. Diversity	Stephan T	X
Facilities	Carol S	X
Alt. Facilities	David D	X
Group Records	Wendy L	-
Alt. Group Records	George L	X
Institutions	David B	X
Alt. Institutions	Dean C	X
Insurance Coord.	Carol G.	X
Alt Insurance Coord.	Sandi C	-
Literature	Catalina L	-
Alt. Literature	Verena R	-
Public Information	Veronica P	X
Alt. PI/CPC	Pleas S	-
12 Stepper Editor	Debbie O	X
Alt 12 Stepper Ed.	Melinda N	X
Website	Penny G	X
Alt. Website	BethAnn B	X
DISTRICT REPS		
D-1 DR	Kristie A	X
D-1 Alt DR	(open)	
D-2 DR	Carolyn L	X
D-2 Alt DR	(open)	
D-3 DR	Julie E	X
D-3 Alt DR	(open)	
D-4 DR	Ruth H	-
D-4 Alt DR	Mollie M	-
D-5 DR	Glenna for Arlene O	X
D-5 Alt DR	(open)	
D-6 DR	Dru W	X
D-6 Alt DR	Dennese G	X
D-7 DR	Walter L	X
D-7 Alt DR	(open)	
D-8 DR	Amparo M.	X
D-8 Alt DR	(open)	
D-9 DR	Heide P	X
D-9 Alt DR	(open)	
D-10 DR	Yvonne P	X
D-10 Alt DR	Todd M	X
D-11 DR	Darby T	X
D-11 Alt DR	Edy R	X
D-12 DR	Mary K	X
D-12 Alt DR	(open)	
D-13 DR	Linda L	X
D-13 Alt DR	(open)	
D-14 DR	Marilyn H	X
D-14 Alt DR	Billie T	-

DISTRICT REPS	CONTNUED	
D-15 DR	Maria A	X
D-15 Alt DR	Nerissa M	-
D-16 DR	Bill G	X
D-16 Alt DR	Sandy S	-
D-17 DR	Eva B	X
D-17 Alt DR	Delta D	X
D-18 DR	Brenda W	X
D-18 Alt DR	George L	X
D-19 DR	Sheri W	X
D-19 Alt DR	(open)	
D-20 DR	Cynthia P	X
D-20 Alt DR	Jackie C	X
D-21 DR	Maria G	X
D-21 Alt DR	Robin W	X
D-22 DR	Carla F	X
D-22 Alt DR	Nancy D	X
D-23 DR	Gael R	X
D-23 Alt DR	John R	X
D-24 DR	Jeanne M	X
D-24 Alt DR	Sydney R	X
D-25 DR	John McG	X
D-25 Alt DR	(open)	
D-26 DR	Maggie E	X
D-26 Alt DR	Amanda W	-
D-27 DR	Gaye E	-
D-27 Alt DR	(open)	
INTERGROUP		
D 6-10 Intergroup	Lisa K	-
SCV Intergroup	Bruce D	X
Spanish –East Bay	Maria Carmen	X
Nor Cal Hispanic	Janie L	X
Spanish- South	Maria Elena	-
ALATEEN LIAISONS		
North	Justin T	-
Alt North	Ashlynn S	-
Central	Taft W	-
Alt. Central	Shelby	-
South	Vanessa B	-
Alt. South	Aurora C-P	-
CONVENTION		
2016 Chair	Patty B	X
2016 Co-chair	(open)	
NoCAC 2016	Cel N.	X
NoCAC co-chair	Jessica M	-
NoCAC Sponsor	Stephan T	X
NoCAC co-sponsor	BethAnn B	X
PAST DEL. /Other		
Immediate Past Del	Patrick B	X
Regional Trustee	Joyce B	-
Past Delegate P-49	John S	X
Past Delegate P-46	Sandi C	X
Past Delegate P-43	Vicki H	-
Past Delegate P-40	Marilyn R	-
Past Delegate P-37	Cathy C	-
Past Delegate P-34	Art B	X
Past Delegate P-31	Peggy C	-
Past Delegate P-28	Mary A	-
Past Delegate P-25	Barbara L	-
Past Delegate P-22	Jean McL	-
Past Delegate P-19	Faun L	-
Past Delegate P-16	Irma C	-
Past Delegate P-13	Bonnie H	-
Past Delegate P-10	Judy W	-
Past Delegate P-7	Muriel B	-
Past Delegate P-4	Ann O	-
Past Delegate P-1	Helen B-R	-

