

# Approved NCWSC Minutes May 21, 2017

\*\*\*\* McClellan Conference Center, 5411 Luce Avenue, McClellan, CA \*\*\*\*

Note: The minutes for this meeting are not chronologically ordered. In an attempt to make the minutes more easily used as a reference, the minutes will be ordered in a topical fashion.

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## Routine Business:

The meeting began at 8:35AM. The Serenity Prayer, 12 Traditions, 12 Concepts of Service, General Warranties, AA/AFG Statement, and Alateen Safety Guidelines were read.

Committee roll call was taken.

Changes to the agenda included omitting the Focus Box Work Force presentation since Wendy L. was not present and adding Alateen Liaisons and DR meeting reports.

The February 4, 2017 NCWSC Minutes were approved as presented by complete unanimity.

Elections were held for Alternate Website Coordinator and Alternate Archives Coordinator. One member stood for Alternate Archives Coordinator and was unanimously elected.

By consensus, we agreed to adjourn at 4:30PM and table any items not discussed by then. We closed with the Al-Anon/Alateen Declaration.

## Motions and Consensuses

### MOTIONS

- 1705.01** To accept the February 4, 2017 NCWSC Minutes as presented. The motion was passed with complete unanimity.
- 1705.02** That one copy of the WSC Summary for each NCWSC member be purchased and provided by NCWSA every year. The motion passed with substantial unanimity. There were none opposed and one member abstained.
- 1705.03** To approve the 2018 budget as amended. The motion passed with substantial unanimity. No one was opposed and 2 members abstained.
- 1705.04** To reimburse the Institutions Coordinator for expenses submitted in the year 2016. The motion passed. Twenty members were in favor of the motion. There were 8 opposed and 8 who abstained.

## Old Business

### Pink Can Fund Thought Force Recap-

The Thought Force Chairperson was not present. By consensus, we agreed to table this topic until August.

One Thought Force member remarked on a comment made at yesterday's Assembly presentation. She shared that one of the Thought Force members attended and shared at a district meeting. We were reminded today that there are diverse perspectives on this Thought Force and we were encouraged to get more than one perspective.

The Delegate said it is inappropriate for Thought or Task Force members to speak at district/other events about a current Thought or Task Force before the findings have been presented. It is okay to share your E, S, & H afterwards.

One member said there are many pieces to this topic: 1) earmarking, 2) the general fund budget, the work being done and budgeting appropriately 3) when are we going to talk about this big project? The Chairperson said we will discuss this in August.

### **Childcare at Area Service Events-** Yvonne P.

So far NCWSA has offered child care three times.

**October Assembly** – I hired a caregiver through a service when I could not find an AI-Anon or Alateen who wanted the job.

Communication:

There were no responses to my requests to know if babysitting was desired and the ages & sexes of children.

Children in care:

There were no children in the morning so babysitter was let go.

Someone came at noon with 2 children & no notice.

There were no children the rest of the weekend.

**February NCWSC** – Babysitter was hired by the district (by Alt DR, John)

Communication:

I received a request for babysitting from a member of NCWSC. John received a request from an AMIAS in the district for 2 children. A young lady was hired who had provided care for other district events.

Children in care:

1 child Friday night and Saturday morning.

3 children Saturday afternoon

We learned at this event that our new insurance requires child caregiver to be an adult and have a background check.

**May Assembly** –

We had 2 caregivers: one was an AI-Anon who wanted to provide care as a service commitment for the Saturday and Sunday mornings only. I paid \$90 for her background check.

For Saturday and Sunday afternoons and Saturday evening, I hired a second caregiver through the service. She had a background check through the service for which she paid.

Communication:

I posted announcements on the NCWSA and DR Yahoo groups twice. It was also included at the bottom of the flier/agenda with instructions to contact me. There was one response from a GR – which was a “maybe”.

Children in care:

No children came. After I asked the Assembly if children would be coming later or the next day and no one responded, I released the AI-Anon caregiver and cancelled the second one from the service.

I announced this at Assembly, and I said that a sign-up sheet would be on registration table for any member of NCWSA who was interested in childcare for the October Assembly. One person signed the sheet. This was the GR who had responded with a maybe for her child. She explained that she felt it necessary to leave her son with a family member after all; however, she hopes that we will offer child care for the October Assembly. As a single mother, she cannot afford to pay for care for a full day or weekend.

## Logistical issues and costs

- NCWSA reserves and pays for a room. A room has already been booked and paid for the October Assembly.
- Caregiver must be an adult (18 years or older).
- I posted for AI-Anon's who were willing to provide care with pay. I also posted on the AMIAS yahoo group. There was one response for ½ days.
- Required background checks cost \$80-\$90
- Caregivers are hired through a service when no one from the district wants to do it. Cost = \$35
- The professional reserves the weekend and, possibly, turns down other jobs. Hiring someone and then canceling again and again can harm the reputation of NCWSA as well as AI-Anon as a whole.
- Prospects must be interviewed by phone and in person. - Requires time and mileage.
- Prep work: Inspecting room; making signs, providing activities.

## Recommendations for Future (because insanity = doing the same thing over & over expecting a different result.)

- Post a flier on the website 2 months in advance (as well as posting on the Yahoo Groups) that child care is being offered and requiring reservations by a specific date 1 month in advance. Because a room has already been booked for October, I recommend doing this again for October.
- If there is no response by this firm date, post a second flier announcing that there will be no child care due to lack of interest. Also post this on the Yahoo groups.
- The job of organizing childcare can and should be handled by the district or it may require a Coordinator position.
- I recommend that a task force be appointed to determine ways to contact the GR's directly.

Respectfully submitted,

Yvonne P., District 10 Rep, Executive Committee

*The Chairperson asked who would like to see a task force for this situation. She indicated there seemed to be more people against having a Task Force.*

*The discussion that followed included the following Comments (C) and Questions (Q) and Answers (A):*

*C: This is childcare not babysitting. We are taking care of the children of families of alcoholics. Also, I agree with the idea that if no one shows up, we should not provide the service.*

*C: Creating a Task Force that bypasses the DRs as one of the links of service prevents DRs from filling their responsibilities.*

*C: I hope we do not give up on providing this service. As the word spreads, the next panel may be more inclined to have members who can take advantage of this resource.*

*C: On page 99 of the Service Manual on babysitting. District events have this service. This event is a service event. There are members who have older children or elderly parents who are unable to attend area service meetings. The Warranties talk about being democratic. My question is should we look to be more democratic to provide care services for others?*

*Q: There were many people who abstained regarding creating a task force. What additional information do they need in order to make a decision?*

*C: There has already been a Task Force. I suggest we look back to our history.*

*C: There was a Thought Force but not a Task Force as far as I know.*

*C: I abstained because I did not hear the charge for the task force. I think your plan for announcing it and if no one signs up then there will be no childcare.*

*C: Yvonne P. was encouraged to contact the Group Records Coordinator to get the contact information for the GRs. Market it to the GRs one or two months in advance with a cut-off date.*

*Q: Is there a job description for notifying members? A: Yvonne P. said there is no job description. Perhaps a committee could create that.*

*The Chairperson asked for a show of hands from the DRs who would be willing to talk with their GRs about what their needs might be and bring that information to the August DR meeting where Yvonne P. will have time on the DR meeting agenda to get clarity. The consensus by the DRs was yes.*

### **T.E.A.M. Event - Joan W.**

WSO has to approve a flyer before Sandi C. T.E.A.M. event Chair, can post it to the website. The three trustees for our event will be Debbie G., Chair of the Board of Trustees, Karen W.P., a trustee, Sue P., a bilingual Associate Director of Groups. They will facilitate workshops and share on their personal recovery stories.

The event will be held on Saturday, September 9<sup>th</sup> at the Lions Gate Hotel.

On Friday September 8<sup>th</sup> and as a separate event, Jaime, a Past Delegate from California South, will share her E, S, & H at a speaker meeting at the same location as the T.E.A.M. event.

## **New Business**

### **Purchasing copies of the WSC Summary-** Yvonne deG., Delegate

In the past, the Delegate would order copies of the summary while at the WSC (World Service Conference). Since WSO will no longer provide free copies of the summary, we were asked if we would like to order copies and if so who would get a copy. The price per summary is \$5.

After some discussion, there was a consensus that the Area should purchase copies. We moved, seconded and approved a motion that NCWSA would purchase 61 copies of this year's summary. The alternates could share copies provided to the person in the primary position.

The Delegate said she would either have the summaries delivered to our homes or have someone bring them to the August NCWSC meeting since she will not be in attendance.

Some of the Questions (Q) and Comments (C) included the following:

**Q:** Is the summary electronically available? **A:** Delegate: Yes.

**C:** I don't need a paper copy since it is available electronically.

**C:** Why not go to the groups/districts and let them purchase it. They then get to know this service tool is available.

**C:** It's important for DRs to have a copy available at the district meetings for GRs to see and borrow.

**C:** Order one for everyone for the first year then we can explain how to get it after that.

**Q:** Where will we cover the cost (\$305) in the budget? **A:** Chairperson: The Budget Committee (BC) could make that decision. BC Chairperson: It could come from the Literature Coordinator's budget since its literature and her budget is large.

**C:** It's a helpful service tool.

**C:** An electronic version is searchable.

**Q:** Who would not get a copy? **A:** Chair/Delegate: Convention, Thought Force and Task Force chairs and other ad hoc chairpersons, as well as Alternates.

### **Elections of Alternate Website and Alternate Archives Coordinator positions-** Joan W.

Those members willing to stand for the open positions were encouraged to share their interest in the positions.

Kristie A., DR for District 1 stood for Alternate Archives Coordinator. After an opportunity for discussion, Kristie was elected by substantial unanimity.

### **2018 Budget Discussion-** Bonnie M., Budget Chairperson

The Budget Chair asked that we let the Budget Committee know when there are any unforeseen expenses as soon as possible so they can try and fit them into the budget.

Some of the 2018 expense increases include facilities, bookkeeper expenses, corporate storage, committee expenses and corporate expenses. The estimated donations from groups/district/AIS were increased to just under \$83K.

The Budget Chair said the suggestions and changes from today's meeting will be added and the updated 2018 budget will be posted on the list server and in the fall issue of the 12 Stepper. The budget conversation would continue at the August NCWSC meeting.

A motion was made by Yvonne P. and seconded by Jim S. to approve the budget as amended. By substantial unanimity, the motion passed.

### **AMIAS Recertification** – Tom K.

#### **Proposal:**

Change AMIAS recertification frequency from annually to the third year of every 3-year panel.

#### **Facts:**

1. California Department of Justice notifies the NCWSA AAPP of any subsequent arrests of all current and past AMIAS in perpetuity.
2. California teaching credentials are renewed every 5 years for adults who work with minors full time. I have renewed my California Teaching credential every 5 years since 1985. I was finger printed in 1985 and simply answer a few questions on-line every 5 years. There are 300,000 teachers in public schools in California ([www.cde.ca.gov](http://www.cde.ca.gov))
3. WSO does not require annual collection of recertification forms (A22.9). At 2016 AMIAS R&R I spoke with Barbara O (WSO) for several hours. She was the key WSO person as the AMIAS requirement was implemented at WSO. She said it is up to each area how frequently to collect recertification forms. March 11, 2017 I confirmed the WSO opinion on this idea during the annual AAPP WSO conference call. May 17, 2017 Email from WSO confirms this fact.
4. The WSO AMIAS database must be updated annually. What AAPP does is go to the database and individually update each AMIAS. During the year AAPP receives new AMIAS, AMIAS who have resigned and those who have been de-certified by DOJ. If NCWSA chose to collect A22.1b recertification forms every 3 years then the NCWSA AAPP would simply renew every NCWSA AMIAS in the WSO database without collecting A22.1b forms the first 2 years of each panel then collect A22.1b forms every 3rd year of each panel.
5. Reducing frequency of signing A22.1b recertification form still allows the DAPP's to contact AMIAS as frequently as needed on a case by case basis but at least every 3 years. AMIAS who are sponsoring Alateen meetings will connect with other AMIAS also sponsoring those Alateen meetings and will naturally keep in contact.
6. Other AMIAS who are never seen in meetings could be contacted by the DAPP or other AMIAS to check in more frequently than every 3 years to establish that they are continuing to attend meetings and remain active in their Al-Anon program.
7. Annual recertification in WSO database will be based on respect for AMIAS taking responsibility for notifying DAPP about any changes (address, status, last name, email address, phone, etc.).

#### **Benefits:**

1. Reduces obstacles from AMIAS certification process
2. Reduces work for AAPP
3. Reduces work for 27 DAPPs and alternate DAPPs
4. Reduces work for 370+ AMIAS
5. Would still be more protective than California Teaching Credential process for adults who work full time with minors with their 5-year frequency

#### **Specific Changes include:**

**Change A22.1b form** to state "Recertification of AMIAS is required every 3 years (third year of each 3-year panel) with a deadline set by the AAPP". The only change is to delete "annually" and replace with "every 3 years (third year of each 3-year panel)". It is the first statement on the A22.1b form.

#### **Change B17** definitions to match;

- Page 3 in definition of AMIAS add; (recertification is required every 3 years, third year of each 3-year panel).
- Page 4 in definition of Area Sponsor Candidate List remove "annually".
- Page 5 definition of Recertification change "Each Spring" change to; every 3 years (third year of each 3-year panel), each AMIAS who wishes to remain certified until June 30 of the 3<sup>rd</sup> year of each 3-year panel.

- Page 14 section J "Each year WSO requires recertification of AMIAS ..." add sentence at end of this section; NCWSA AAPP completes WSO recertification in the WSO AMIAS database without collecting A22.1b forms in years 1 and 2 of each 3-year panel and in year 3 of each 3-year panel collects A22.1b forms prior to completing WSO recertification in the WSO AMIAS database.
- B17 and A22.1b are found at <https://www.ncwsa.org/ncwsa-requirement-for-alateen-member-safety/>

If approved by NCWSC, local counsel and WSO it means that all AMIAS who recertified this year (2017) will need to complete recertification form A22.1b in the spring of 2020. The AAPP will check all AMIAS as recertified in WSO database in 2018 and 2019 without collecting A22.1b forms. In 2020 the 27 DAPPs will send A22.1b forms and the AAPP will recertify only those whose forms have been completed. All newly certified AMIAS in 2017, 2018 and 2019 will be certified through spring 2020.

The following Comments (C) were shared:

**C:** A past AAPP said: we cannot remove a layer of safety without having something else in place. An Alateen meeting is not like a school where there is a huge support structure in a closed environment. Our only guarantee for Alateen safety is our certification and training.

**C:** A past Alateen Coordinator and current temporary DAPP said she was familiar with the paperwork. She did not think doing all of the paperwork was necessary. She felt doing an annual certification is important for the district to check in with the Area. Waiting every three years is too long. Each district can meet with the AMIAS and send in one paper. She does not think this was a question of safety.

**C:** The Alateen Coordinator thinks we need to do this on an annual basis based on some of the questions on the form. If we waited three years to know there was an issue, it could have affected the Alateens. In one example she shared, it did affect the sponsors. Also, when we check in with AMIAS on an annual basis we can see if they are still attending Al-Anon meetings and if they are working the steps. Perhaps a different training with the DAPPs and the forms would help. A letter from a past AAPP said we could consider changing to a simpler form but checking in annually.

**C:** The AAPP said any AMIAS can be removed at any time.

**C:** A DR said she did not feel prepared to vote on this today since she was not part of the yesterday's conversation. There are some Areas with more AMIAS restrictions.

**C:** The subject is how are we going to do this as volunteers and who will do what.

**C:** A DAPP said he could see how the paperwork can be overwhelming. He felt the amount of paperwork keeps some people from becoming AMIAS.

**C:** A past Delegate said there is nothing in the recertification requirement that requires a once per year recertification. We might want to consider how to simplify the process so more people can volunteer to do the job of AAPP.

**C:** Perhaps we could annually identify only the information that has changed in the past year.

The AAPP agreed to postpone the vote until August, although he will not be present. He also said he has learned to trust the people who step up to AMIAS service.

### **Do Not Refer (DNR) Thought Force Report** – John McG., Thought Force Chairperson

#### **The Charge:**

Consider the 5 KBDM questions and apply them to the following charge:

- 1) Why has our Area found it necessary to form this Thought Force?
- 2) Is our Area affected by various practices not using our 3 Legacies and Al-Anon principles?
- 3) What ought our Area do with groups who are not abiding by the 4<sup>th</sup> Tradition?

#### **The Thought Force members:**

David B. District 24

John M. District 25 (Thought Force Chair)

Rosanna H. District 16

Sidney R. District 24

Yvonne P. District 10

### Research Resources:

- CAL (Many Voices, Paths to Recovery, HAW, Daily Readers, Conflict Resolution Kit)
- Our Three Legacies
- Service Manual 2014 – 2017
- NCWSA & NCWSC Minutes, Ask It Basket (AIB) Questions, and NCWSA Website
- NCWSA Guidelines, Bylaws, including Conflict Resolution Process
- Current and Past Delegates, Current and Past Trustees
- World Service Conference Summaries
- World Service Office
- Members also contacted Districts and asked the following questions:
  - 1) Please share any information about groups in your District who chose not to follow the Twelve Traditions or engage in practices that might negatively affect any Al-Anon member, group, or Al-Anon as a whole?
  - 2) What approaches have been taken to talk with these groups? What has worked? What has not worked?
  - 3) 6 of the 27 Districts responded with the following challenges ...

### Research Revealed:

- Groups that use outside literature, A.A. Big Book, A.A. promises, ACA literature.
- Groups that endorse outside issues; changing the wording of the Steps or Traditions or taking a group conscience allowing members to change them as they wish.
- Groups that call themselves Al-Anon but are not registered.
- Groups with “high pressure” sponsorship; pyramid sponsorship
- Groups that endorse outside practices; meditation meetings, showing movies.
- Groups that exclude members; men only, women only.

### Research Revealed:

When asked what approaches have been successful or unsuccessful in communicating with these groups, the Districts that responded said ...

- The groups feel what they are doing does not harm other meetings or Al-Anon as a whole.
- The groups just listened but were not interested in discussion or changing.

### Update:

- The Thought Force began meeting in April by conference call every Sunday for one hour.
- Each member is asked to submit a report on their area of research, followed by question & answers.
- To date, we have researched KBDM Questions 1 – 4.
- We plan to give a final report at the August NCWSC.

### In Closing:

- KBDM Question #5 asks, “What do we not know about this issue that we wish we did?”
- The Thought Force would like to hear from the members of NCWSC any questions or experience, strength and hope on this question they have to share.

Thank you for letting us be of service to the fellowship of NCWSA.

John M.

Thought Force Chair

Members were asked to share their Questions (Q) or E, S, & H (C) on KBDM Question #5. The shares included the following:

**Q:** What does KBDM and ACA mean? Also, I would like to know more about how the Thought Force (ThF) members interpreted the charge and if the Thought Force could clarify the items listed under “Research Revealed”  
**A:** Knowledge Based Decision Making, Adult Child of Alcoholics. One ThF member said it is a challenge to not “fill in the blanks” with personal beliefs but instead rely on the data gathered. It was important to stay neutral and not project an outcome.

**Q:** In our Bylaws it states that our groups do follow the Traditions. **A:** The ThF did access the Bylaws and Guidelines through the website resource.

**C:** The Delegate stated it's important to write a very narrow charge so it cannot be open to translation and interpretation.

**C:** Another ThF member said she felt the charge was clear. It was question 5 that was a challenge because she does not know what she does not know.

**C:** The ThF Chair said it's important to hear the knowledge and experience from NCWSC.

**C:** Past Delegate Panel 49 said this topic came up while he was the Delegate. WSO does not have a policy to not refer someone to a meeting. If Areas want a Do Not Refer Policy for WSO to honor, the Areas would have to have a policy that contains these 3 criteria: clear on the violation, clear on reporting it to the group to fix, a way for the group to be put back on the meeting list.

**C:** The ThF Chair said we are still trying to determine if a DNR policy is necessary or needed. One of the questions we asked (the DRs) was "Are there challenges in your district?" We were looking for examples. Often the response from groups is the belief that they are not harming/affecting AI-Anon. What the ThF is looking for is other examples where a conversation was started, where did it go and what did it look like.

**C:** A DR said she has a meeting in her district that has had issues. She did not reply to the ThF because the issue has not come to fruition. Her intent is to provide a complete report before the ThF presents its final report.

**C:** This topic will continue to be a challenge that we as members need to continue addressing.

**C:** One male DR was told to notify the women's meetings before he visited and there is a meeting that meditates during the meeting.

Several other examples of challenging meetings were shared.

### **Area Committee (NCWSC) Inventory-** Rosanna H.

At the February NCWSC meeting there was discussion and consensus to conduct an NCWSC inventory during this panel. It was noted that the next panel may benefit from this inventory since this panel is near the end of our term of service.

The suggestion that came from an Officers' call and presented at this meeting was to use the G-8a Guidelines (WSO's Group Inventory Guidelines, My View of the Group). Every member, including those with no vote, was encouraged to pick the top 5 Guidelines questions they would like to see the committee address in August and forward their choices to the Secretary. After a tally of all submissions, the Secretary would post the top 5 vote-getters on the Yahoo group by the end of June. Every member was asked to come to the August committee meeting prepared to share their perspective/answers for the committee's top 5 vote-getting questions.

After a discussion and by a show of hands, we were in agreement to devote 2 hours on Friday night (7:30-9:30) and possibly 1-2 hours on Saturday at the August meeting. There were 2 members who did not want to start the inventory on Friday night and 4 members abstained.

Since the inventory would start at 7:30, the DRs would not have a separate meeting on Friday night. Instead, the whole committee would gather on Friday night to start the inventory.

The DRs were reminded of the DR NCWSC Yahoo group where they can share issues they are having and get feedback from other DRs. This was suggested as a replacement for the August's Friday night DR meeting.

### **Appeal: Reimbursing Institutions Coordinator** – John S., Past Delegate

David B., the Institutions Coordinator, shared that his expenses exceeded his 2016 budget. The overage was mainly for travel for setting up meetings in prisons with local AI-Anon volunteers. He ended the year \$2,400-\$2,500 over budget and did not plan to ask for reimbursement for the overages.

In February he heard NCWSA had a financial surplus. He then decided to submit a request for reimbursement for the overage. He was informed by the EC Chairperson that he needed to talk to the Area Chairperson regarding the reimbursement. There was a conference call between all three parties (the Coordinator, the EC and the Area Chairperson) where the EC simply listened. It was a cordial meeting.



David said the Total Coordinators line item in the 2016 budget was under budget by \$6,000.00.

His reimbursement request was turned down by the Chairperson and this is why he is appealing to NCWSC.

The Area Chairperson said she appreciated the service the coordinator provides and shared her reasons for turning down his request. The reasons were: 1) when a request was made in March at the Officer /Delegate meeting for an additional \$5000 for Institutions work, the Coordinator was asked to please not start meetings unless we had the funds to do that, 2) in an email to the coordinator, the Chair said she was not willing to approve overages from any coordinator. She did not hear back from David. 3) she had to be consistent. There were other Coordinators who had great outreach ideas that were expensive but were not going over their budget.

There was a discussion with the EC, the Chairperson and the Institutions Coordinator in March of 2017 and the Institutions Coordinator said he would accept the decision of the Chairperson. The Chairperson thought the matter was resolved.

Questions (Q) and Comments (C) from NCWSC members included:

**Q:** Was the bulk of the overage to start AI-Anon meetings that are not in NCWSA? **A:** High Desert State Prison is in California. We reached out to the fellowship in Reno because it's the closest location with a sizeable population of members.

**C:** The NCWSC Guidelines state Coordinators are expected to remain inside their budget. It also says should circumstances require an increase; the Chair needs to be notified. I really don't want to see us attacking people for doing their job.

**C:** Our primary purpose is to carry the message and it should not cost money to be of service.

**C:** The Budget Committee recommended a budget of \$9000 for 2016. The Coordinator wanted to stick with \$5000 and take advantage of any excess funds because he believes all service is equal.

**C:** I hope we can have a budget that is flexible enough to support those who are really active in their service.

**C:** (Treasurer) We currently do not have a method for a group to make an automatic deposit to NCWSA yet. Maybe this will be possible when we get a new website. It's important that we honor the budget and the process and the decisions made by the Chairperson. I would like to see us treat all of our Public Outreach departments the same.

**C:** Service is not for fun and for free. My gas bill has gone up \$100-\$200/month and I don't care because Institutions service has upped my program. There are not enough people in my district to cover all of the Institutions meetings.

**C:** The amount of overage was 50% of the coordinator's total budget. I would like to see a 2-3 person committee that addresses topics like this.

**C:** The EC had the option to overrule but they chose to honor the Chairperson's decision.

The Chairperson felt an obligation to honor the budget approved by the GRs. She asked for a show of hands for those who wished to vote on this matter today. The consensus was to vote today. The Chairperson left the room and John S. facilitated the discussion and vote regarding whether or not to reimburse the Coordinator.

John S. read the flowchart that is part of the B-27 Guidelines (Conflict Resolution Guidelines). He stated that flexibility has been put into the budget. The Assembly approves a summary budget not specific Coordinator budgets.

**C:** (Treasurer) Since last year's taxes are done, if we decide to reimburse the Coordinator, my recommendation to the Budget Committee would be that we reduce the amount we send to WSO and show it as an expense in this year's budget.

**C:** The Coordinator's budget was \$5000 and the amount spent was roughly \$7500.

**C:** I think we should split it 50/50.

A motion to reimburse the Institutions Coordinator for expenses submitted in 2016 was approved.

When asked by the Treasurer how NCWSC would like to account for this expense, by consensus, we were in favor of the Budget Committee exercising its traditional methods of determining how the funds will get paid from the 2017

budget and to include the Executive Committee if necessary. By consensus, we voted to send the excess funds to WSO.

### **Meeting Bylaws Requirements for the 12 Stepper Newsletter- Jim S.**

As Bylaws Coordinator, Jim S. shared his concern about the timing of the printing of the 12-Stepper as it relates to meeting our Bylaws obligations. He also shared email correspondence he sent on September 15, 2016 to the Area Chairperson, the EC and others. The emails expressed concerns for non-compliance of the timing of printing and distribution of the 12-Stepper.

He also shared that Bylaws changes need to be presented in writing to the GRs no later than 45 days before an assembly. Since our August NCWSC meeting is 8 weeks before our voting assembly, our 12 Stepper Editor would have 2 weeks to assemble, edit, publish, mail and get the newsletter into the hands of the GRs. The newsletter guidelines suggest the editor allow 5 weeks from when the newsletter is ready to be sent to the printer to ensure it is received by the GRs in a timely manner. This is not possible if the newsletter includes August NCWSC meeting reports.

Our Chairperson can discuss changing the month we meet (back to July from August) or we can ask that the 12 Stepper come out in July. These are the only ways we will be able to share the proposed budget and any Bylaws changes with the GRs and be in compliance with our Bylaws.

There was a problem after last year's August NCWSC meeting when the information that resulted at that meeting was not included in time to be discussed at the October Assembly.

Committee discussion included the following Questions (**Q**), Answers (**A**) and Comments (**C**):

**Q:** Do we need to do more than update/modify the 12 Stepper Editor's guidelines? **A:** The guidelines are already revised. What I am addressing is when the written notification needs to come out in order to be in compliance. I would like to see us move the August NCWSC meeting back to July. **C:** My understanding is that if we send our reports to the Secretary and 12 Stepper Editor within 2 weeks after this meeting then we can be in compliance.

**C:** The Past Chairperson stated that during her panel there was a complaint that there was a 7-month time period between NCWSC meetings (July to February). The complaint was that was too long to not have a business meeting so we tried changing the July meeting to August. She did not think this change had anything to do with the timing of the 12 Stepper. It has to be ready in June.

**Q:** Now I understand it's the May reports that need to be in the Fall Issue of the 12 Stepper. If the Chairperson said she would have an October agenda ready and the tentative budget has been approved today, why couldn't the 12 Stepper be out to GRs in a timely manner? **A:** The Chairperson said she would get a basic agenda ready and make changes based on the August meeting.

When asked what she needed in order to meet the 45-day advance notice requirement, The 12 Stepper Editor said she needed all committee meeting reports by June 3rd.

### **October Assembly Host Committee**

Chris A.C. agreed to chair the Assembly host committee for October. She will post a flyer on the list server soon listing the help that is needed. She asked all members to go back to their districts and ask for volunteers. We were reminded of the service burden that has been placed on Districts 6-10 and that anyone from any district can serve on the Assembly committee.

Respectfully submitted on July 31, 2017 by

Rosanna H.  
NCWSA Secretary

# APPENDICES

## REPORTS

### DR Meeting – John McG., DR, District 25

The following topics were discussed at the Saturday night DR meeting:

**Pink Can Fund and Focus Box** were proposed as new business items.

Is the DR meeting an appropriate venue for this, or should it be discussed exclusively at NCWSC for transparency? Members chose to save discussion for NCWSC meeting.

### **Alateen Safety**

What are various districts doing in terms of requirements for AMIASs recertify?

### **Voting Guidelines**

What guidelines are your districts establishing?

### **When are districts holding their elections this year, in view of this October being an election assembly?**

What do you do if you are going to stand for an Area position but must choose before Assembly whether to take a service position at the district level?

### **Communication within the District** - Yahoo Groups, emails, etc.

How are folks handling the funneling of the enormous amount of information that comes to the DR?

**Best practices in encouraging people to step up to GR, DR, and other service positions.** Also, once they step up, best ways to get them up to speed.

### **Discussion of drug addiction during a meeting** (and other things that dilute the AI-Anon focus)

More about this available in the World Service Conference Summary of 2015

Service manual addresses this issue on p.124.

**Heide, District 9 DR, will chair DR meeting at August NCWSC meeting.**

**Meeting closed** with Serenity Prayer at 9pm.

## Alateen Liaison & Committee Reports

### Alateen Liaison North – Katie R, Alternate

Hi my name is Katie. I am your alternate northern liaison. In these past few months there is not a whole lot I have done, partly because I was not able to attend the assembly in February. However there are things I have done. In April, I joined Alateen coordinator Lisa B. to an AMIAS training in Chico. I was able to give my input and voice on how Alateens want to be treated by AI-Anons and in AI Anon meetings. I also gave input to AI-Anons that had questions about how to run meetings and what to do in certain circumstances. This weekend I have gone to the one day assembly and instead of giving input, took in input from the AI-Anons in the Coordinator meeting. These are a few things I have done as liaison but I also have a lot more that I would like to do.

My goal serving this position is really to make sure information is being given to all of my districts. There has been some confusion if some of my districts are not getting information on upcoming events which I plan to help solve. My main goal is to really make sure my districts are getting the flyers and information for upcoming events such as NoCAC bashes, diversity day, NOCAC fundraisers, and of course the conference itself NoCAC. Also as liaison I am participating in a mentoring program where I work with an AMIAS who serves Alateens. I am happy to say I have chosen Diana who works as archives. For the next few months I will be working with Diana and her alternate, Kristie, to learn from them and work with them on different things.

A major project we have planned is to go through all of the archives and to possibly put together “The History of NoCAC”. I also serve as a group rep, and like the central liaison has said, I want to encourage and really help get more group reps to assembly. Alateen group reps are so very important because they are the voice of their group. It is also important that group reps go to assembly to be give information to bring back to their groups. If group reps aren’t going to assemblies and other important meetings, their meeting is going to suffer from lack of information on upcoming events. This could be a main cause on why some of my districts are reporting that they have not heard anything about these events. I intend on working with all district reps from district 1-10 to see which meetings have group reps, if the group reps are going to important assemblies and meetings. Also working with them to make sure they are getting necessary information and if they are not, communicating with them furthermore to find out why they aren’t and how to fix this problem.

### **Alateen Liaison Central** –Zach L., Alternate

A written report was not submitted.

### **Alateen Liaison South**- Carmel E.

A written report was not submitted.

*A question posed to the Alateen Liaisons was “How do we convince the teens that being a GR is important and that someone needs to step forward”? One liaison said Alateen doesn’t have much of a voice. There is important Alateen stuff we talk about. If they have an opinion on certain topics, they get to express it. Another liaison said there are newcomers that are not aware about the program and service. It is important that the liaisons “bring them up”. As Al-Anons, you can remind us that Alateens’ voices matter. The third liaison said it’s important for Alateen GRs to attend because some Alateens come from broken homes and sometimes don’t have a voice.*

*One member said an Alateen GR attends the district’s business meetings. He wanted to attend yesterday’s Assembly and we did reach out to other districts asking for help but there was not an AMIAS who was able to bring him home after the Assembly. Perhaps we need to discuss the importance of GRs serving as AMIAS’.*

*The Delegate encouraged the Alateen liaisons and offered to help them write an Alateen version of “An Open Letter to a GR” with an Alateen perspective.*

*One liaison said her home group is doing letter writing. The focus was on the benefits of attending NoCAC, Woods, and assemblies.*

*The Delegate said if all letters were combined into one, she is willing to send it to WSO and perhaps the fellowship as a whole can use the letter to encourage participation.*

### **Executive Committee (EC)** - Darby T

Hello All NCWSC members!

The Executive Committee has spent time reviewing the checklist for our 501c3 corporate responsibilities and report that at this time, all items are in compliance. This is a big responsibility as without compliance, NCWSC would be in danger of losing its 501c3 status.

The committee is comprised of Al-Anon members from our various districts, North, South & Central as well as two (2) members-at-large, who are also very active in their respective districts. As a group, when issues are brought to us – whatever their source, we start by asking the participant(s) if the conflict resolution guideline B-27 has been completed. If not, then our recommendation is to follow the guideline to resolve any issue and generally the problem is resolved. As with all things, we are not involved with the outcome; although we encourage adherence to the unenforceable, the Al-Anon Steps, Traditions, and Concepts of Service. We have found this process to be successful – even if we don’t like the outcome.

For the remainder of this year, the committee plans to review - the process by which Committee Guidelines are created/reviewed and/or changed. Currently, some guidelines conflict with other committee guidelines – in some cases; even with the by-laws! Perhaps some clarity and/or recommendations will arise from our review.

As the Chairperson of the Executive Committee, I have continued to review the financial deposits for the area.

Thanks largely to the other committee members, we have interviewed in a timely manner those seven (7) persons interested in serving as area financial assistants.

All officers have been interviewed twice as indicated in our By-Laws.

Thank you everyone for all your service,

Respectfully Submitted,

Darby T

Executive Committee, Chairperson

**EC's Composite Summary of 2016 3-Day Assembly Evaluation Forms**

There were a total of 142 evaluations turned in, although not all questions were answered, each category did have enough statistics to be able to find a median response for each of the items within the survey. This is approximately 50% of the total attendance effectively, a good cross section of the full attendance.

The first part deals with Attendees and their Groups.

All Districts but District 19 had representation (*the DR from D19 indicated there were 3 representatives in attendance*), the range of distance traveled were local to over 400 miles. The smallest number from a District was one Attendee; the largest was 14, with an average of 5 plus per District (but no breakdown with specific information such as GR, DR, Officer, Coordinator, Delegate, Past Delegate, etc.

57 traveled alone.

27 traveled with one other person.

29 traveled with two other people.

14 traveled with three other people.

4 traveled with four other people.

2 traveled with more than four other people.

90 Attendee's expenses were fully paid by their Groups, 20 were paid half their expenses.

5 were fully paid through their District, 7 were paid half their expenses.

3 were fully paid for by the Area with one half stipend

11 fully paid their own expenses

1 Attendee stayed only Friday night in the host hotel.

19 Attendees stayed only Saturday night in the host hotel.

98 Attendees stayed both Friday and Saturday nights in the host hotel.

18 Attendees did not stay at any hotel

46 Attendees did not stay at the host hotel. Other hotels stayed at were The Crowne Plaza, Doubletree, Ramada and La Quinta, largely due to the host hotel having inadequate availability.

**Years in AI-Anon:**

1-3	35
4-7	36
8-12	20
13-20	14
>20	27

**Previous Assemblies:**

None	24
1	41
2	12
3	11
4	15
5	6
Greater than 5	25

The next evaluations are based on a scale of 1 (poor) /2 /3 (satisfactory) 4 /5 /6 (outstanding)

**Content of the meetings and Assembly – median of all evaluations:**

Friday night GR Workshop 4.85

Materials at Assembly 4.37

Reports 4.55

Visual Aids 3.98

Member Participation 5.03

Overall Rating 4.64

**Presentations:**

Information 4.46  
 Questions answered 4.61  
 Focused 4.33  
 Overall rating 4.65

**The Meeting Facility:**

Parking 4.64  
 Room Temperature 5.22  
 Lunch 4.81  
 Seating Comfort 4.48  
 Sound System 4.68  
 Lighting 4.44  
 Overall 4.84

**The Host Hotel:**

Comfort 4.87  
 Temperature 4.53  
 Parking 4.95  
 Amenities 4.58  
 Overall 4.78

Comments ran the gamut between high praise for the entire experience and some constructive criticism regarding discomfort, tight seating, temperature and sound fluctuations, etc.

Because of time constraints and unfamiliarity with several issues there were a few who felt less prepared during the meetings.

On the negative side others felt that some of the budgetary and expenditure discussions were difficult to appreciate, and there was mention of some tensions that were helped by the use of the Serenity Prayer when there were disagreements.

In conclusion, as I completed this task, I am pleased to note that not one of the measurable evaluations resulted in anything less than better than satisfactory (3.0) leading me to conclude that the Three Day Assembly was a success.

Respectfully submitted,  
 Marilyn H., DR D14  
 Executive Committee

*The Delegate shared that the evaluation forms belong to the Chairperson to help better serve the Assembly. The EC was added to the process because a past Chairperson was struggling in their position. The EC summary should provide oversight, not details.*

*When asked by the Chairperson, the majority of the committee was in favor of seeing the details. The Chairperson thought the recap is another tool to keep us transparent and possibly helps the EC when interviewing the officers.*

**2017 NCWSA Convention Chairperson –Delta D.**

What an incredible, awesome and successful Convention 2017!

I want to personally thank my 2017 Convention committee and all who volunteered and helped! You weren't going to let me fail and therefore none of you failed! What an experience for me to have met and fell in love with so many people, AA, AI-Anon/ Alateens! We took this on not knowing what we were doing and by the time we thought we knew what we were doing, it was over and we celebrated our success! Thank you for not letting me quit from the beginning to the end!

Decorations were all donated from District 17 decorations committee and all who made a cut out.

Donations collected \$1,630.00.

40 baskets were donated.

Registrations: 293, 181, 112 walk-ins and 20 to 40 not picked up that were pre-registered.

Ways/Means ordered 125 t-shirts and we have less than 14 left. I've brought them to sell. Mary C. made pillows out of the previous year's t-shirts and made \$200.00. I have about 3 left to sell.

People loved the jig saw puzzle with the convention logo and consistently worked on it in the hospitality room. Hospitality Room did a great job and the expenses were covered. Thank you District 17 for the \$100.00 donation towards the hospitality room needs.

We sent our Delegate Yvonne the left over fans and give away cards for love gifts.

The Serenity Prayer was said in different languages at the main speaker meetings with an Alateen leading in English while Darby did it in sign language. On Sunday morning a 5 year old lead us in the Serenity Prayer (many tears). We closed singing the Lord's Prayer.

**Road blocks:**

- Not enough participation from NCWSA Officers/Coordinators.
- Committee not left with enough money to cover unexpected daily expenses. None of us had enough personal credit cards to cover. NCWSA Treasurer was not available and did not show up. "Lest problems of money, property and prestige divert us from our primary spiritual aim" Tradition 6.
- Lots of people approached me regarding the reading of the Alateen B-17. Too long and too threatening and very uncomfortable.
- Alateens not allowed in Hospitality Room without AMIAS and we had plenty of food and drinks and the puzzle for them to work on and fellowship. They were told they could not hang out there.
- Not a large Spanish speaking contingency. Our Diversity Coordinator was diagnosed with cancer and immediately went for treatment and we could not find someone else to step up.

God is Good and everything went as it should. Thank you God.

Your 2018 Convention Chair is Rhonda D. – D-20

We need a Co-Convention Chair to step up from Districts 1 to 10.

Love in service,  
Delta D.

*The Alateen Coordinator said the B-17 Guidelines were not read. What was read were the guidelines and agreements written by the Alateens (they are very similar to what is read at Area business meetings). Also, Alateens could go to the Hospitality Suite, they just needed an AMIAS to go with them.*

*The Treasurer shared that NCWSA has a process for providing an advance. No one has to use personal money in order to do service.*

*The Convention Chairperson said she read something about an advance. It stated it would only be \$300. More money than that was needed.*

*A member shared that it would be helpful if an NCWSC member (EC member or Office/Coordinator) with an understanding of the guidelines and Bylaws was able to consistently assist the Convention Committee, especially since many of the Convention committee members were new to this type of service.*

*A member requested that the Alateen Safety Committee meet and create something short and user-friendly without being so legalistic and awkward.*

**2017 NCWSA NoCAC Chairperson** – Francisco L-M.

Dear Northern California,

As the representative of the Northern California Alateen Conference, I want to thank you for all contributions to NoCAC. We have fundraised well so far this year, and we have received tons of outreach support from AMIAS throughout the state, but **together, we can do even better.**

Attached, I will note some logistical points about NoCAC's status, and additionally there will be link available online for the [June BASH Flyer](#). There will also be flyers handed out to the GRs and DRs to pass out. Please remember that **both AI-Anons and Alateens are welcome at all NoCAC Events and NoCAC itself.**

Finally, I want to ask of you to help us embody the principle that "*When anyone, anywhere, reaches out for help, let the hands of AI-Anon and Alateen always be there and let it begin with me*". This year is Alateens 60<sup>th</sup> Birthday, therefore, we truly want to come together and promote Alateen events such as NoCAC, sponsor meetings if possible, help drive teens to Alateen Events, and make sure that at the very least, we show up. **Together we can make it,** and I truly believe in that.

Kindly,  
Francisco L-M E-mail: [nocacchair@ncwsa.org](mailto:nocacchair@ncwsa.org)

## NoCAC Logistics:

<ul style="list-style-type: none"><li>• NoCAC set for November 3, 4, 5<sup>th</sup> at Newark-Fremont Doubletree by Hilton</li><li>• NoCAC June BASH booked for June 23, 24, 25 at Big Meadow Stanislaus Forest</li><li>• August BASH booked for August 11, 12, 13<sup>th</sup> at Liberty Glen Campgroup</li><li>• NoCAC reaches out to Northern New York State Alateens</li><li>• NoCAC Logo nearing completion</li></ul>	<ul style="list-style-type: none"><li>• NoCAC Committee attends GTW</li><li>• NoCAC Committee attends NCWSA Assembly</li><li>• NoCAC reaches out to Oregon State Alateens</li><li>• NoCAC gains 4 new Committee Members</li><li>• NoCAC signs hotel contract</li><li>• NoCAC sets monthly fundraising goals (in April)</li><li>• NoCAC Committee attends D16 Day in Al-Anon</li><li>• NoCAC Welcome Sub-Committee Kicks Off</li></ul>
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## **Coordinator Reports**

### **Alateen Coordinator-** Lisa B.

#### AMIAS TRAININGS

• I am available in June, August and October to do trainings in your district. Also the WSO training Modules II, IVA and IVB are on the AMIAS list server so you can do the trainings 24/7.

#### SPONSORS R & R

• The registration package is now available. We are excited to have a panel (presented in Spanish) on Friday night and the open mic topic will be diversity and inclusion. For those of us who don't speak Spanish we will listen in English using the translation equipment. Bev A will be our out of town speaker.

#### NoCAC

• I have been attending the monthly meetings and visited the hotel where NoCAC will be held this year and am super excited about what has been accomplished so far.

#### ALATEEN SAFETY ADVISORY COMMITTEE

• Thank you for reviewing the Alateen NCWSC Meeting and Assembly Safety Plan and Guidelines. I will make a few minor changes after this weekend and then send it to Joan for a final review before we post them to the NCWSA website.

#### LIAISONS

• Zach and Katie (two of our alternate Alateen Liaisons) participated in the AMIAS trainings in District 15 and 3. This has added a new dimension to the trainings and I believe we have all gained new insights.  
• At the February committee meeting we started the mentoring program. Carmel (South) is mentoring with Nick D and Zach (Alt Central) with Stephan T. I look forward to hearing what they have accomplished so far and what their plans are through August.

#### WSO

• This is the 60<sup>th</sup> anniversary of Alateen. What is your district doing to celebrate?  
• Once again an Alateen from our area has been published in the "Alateen Talk" Winter 2016, Volume 54 No 4 edition. Please remind the CMA for the Alateen meetings in your district to bring the group's copy that they receive from the WSO to the Alateen meeting. And thank you for sending your sharings to the WSO.  
• I continue to receive one to two requests a month from the WSO from people interested in Alateen in our area. I forward these requests onto Alateen Coordinators in the district where the requests originally came from and ask them to contact the requestors.  
• Alateen can now be found on Facebook, Instagram, Twitter and YouTube. Visit <http://www.al-anon.org/> for more info.

#### NCWSA CONVENTION COMMITTEE

• I attended the Convention in March was overwhelmed by the sharings of the Alateen that participated in the general sessions and Alateen panel. I hope to work with the new committee until the end of my term.

#### NCWSA ALATEEN COORDINATORS PHONE CALL

• I will schedule another call sometime during the summer. If you have a new Alateen Coordinator in your district or change of Alateen Coordinator, please send me their name and email address ASAP so that I can invite them to attend the phone call and pass on request from the WSO to them.

#### GOALS

• Complete the R & R Guidelines and get them approved and posted to the NCWSC website by the end of my term.



## UP-COMING TRAININGS

- July 2017 District 11 (Marin County) WSO Training Module II “Sponsorship: The Alateen Meeting” Date TBD. September 15-17, 2017 Sponsor’s R & R in Occidental at Westminster Woods Contact Lisa B (me)

## ALATEEN EXPRESS

John has already mailed the Spring 2017 editions to your Alateen meeting CMA (Current Mailing Address). Please be sure to bring it to the Alateen meeting. Additional copies are available on the NCWSA website <https://www.ncwsa.org/newsletters/#alateen-express>. Please continue to send sharings (pictures, poems, songs, photos, etc...) to [altalateencoordinator@gmail.com](mailto:altalateencoordinator@gmail.com)

Alateen Rocks!  
Yours in Service,  
Lisa B & John M

*When asked, the Alternate Alateen Coordinator said Alateen Express is currently in English only.*

## **Archives Coordinator** - Diana C.

A Big Thank You to Carol S. for setting up the Archives at Convention 2017.

I want to thank Kristie A. for stepping up for Alternate Archive Coordinator, and Katie, Alateen, for choosing Archives to mentor. I am very excited to have help! We will be working on organizing and documenting the Archives.

The Lois and Anne Skit and Lois’ Story continues on the road; A big thank you to the Districts, Groups and AA Event that have invited Yvonne and myself to share the skits and the movies at your events. We will be in Three Rivers (District 19) at the, “Joy of Recovery in Al-Anon”, day in Al-Anon on August 26<sup>th</sup>. Please join us for Dinner with Lois and Anne.

PRASSA (AA Event with Al-Anon participation) was an exhilarating weekend of Fun and Recovery. In celebration of Lois’ Birthday...we brought Stepping Stones to life in the Al-Anon room with many grand displays of Bill and Lois’s home. People commented that they felt at home when they came in the room,

DID YOU KNOW.....Lois first introduced the idea of “obedience to the unenforceable” as a way of explaining how the Al-Anon fellowship applies the Twelve Traditions to group problems in a new chapter that she wrote for the March 1966 printing of *Living with an Alcoholic* (B-5, p165 ). “Obedience to the unenforceable” was first mentioned the previous year in *Al-Anon Faces Alcoholism* (B-1, p273) as a general way of explaining the role that volunteers play in sustaining the vitality of a democratic society.

Lois wrote that the individual’s willingness to comply with the larger group conscience on matters affecting the wider Al-Anon community depends upon “a loving understanding among its members,” not the enforcement of any laws or rules. ‘*Many Voices, One Journey* pg. 124’.

In support of Alateens’ 60<sup>th</sup> Anniversary, do something special for the Alateens....attend and/or volunteer at an Alateen Event; Attend and/or donate to NoCAC (Northern California Alateen Conference); become an Alateen Sponsor; get involved with the Alateens, THEY ROCK!!!

Thank you for the opportunity to Serve, Diana C., Archives Coordinator

## **Bylaws Coordinator** – Jim S.

Dear NCWSA,

The Bylaws Coordinator and Alternate Bylaws Coordinator have been working on 3 revisions to the Bylaws. Numbers 1 and 2 below should not require any discussion, 3 will need some discussion:

1. If all went well at the NCWSA Mtg on 5/20 the Electronic Voting Bylaws Revision was passed. If it passed I will make the change to the Bylaws and repost to the web.
2. To revise Executive Committee address registration contact. This was requested by Rosanna H., NCWSA Secretary. As it stands it’s written that the Executive Committee registers their addresses with the Group Records Coordinator of NCWSA. The revision would be to register their address with the NCWSA Secretary.

3. To revise eligibility to serve as AAPP to allow added qualified candidates. This was requested by Tom K., NCWSA AAPP for Alateen Safety. The current language in the Bylaws under eligibility to serve for Area Alateen Process Person states: "An AI-Anon member who is serving, or has served, as a DR and who is a certified AI-Anon Member involved in Alateen Service is eligible to serve as Area Alateen Process Person."

The revision would read: "The Area Alateen Process Person (AAPP) must be an AI-Anon Member Involved in Alateen Service (AMIAS). In addition, the Area Alateen Process Person is an AI-Anon member who is serving, or who has served, as a District Representative or, is serving or, has served, as a District Alateen Process Person (DAPP) for at least 1 year and have been responsible for one District AMIAS Renewal Process."

The Bylaws Coordinator and Alternate Bylaws Coordinator would like to recommend putting Motions 2 & 3 in the April/May 12-Stepper and for agenda items for presentation and motions proposed for the NCWSC in August and the NCWSA Assembly in October, 2017.

If anyone has a NCWSA Guidelines revision please contact me beforehand so I may send a copy of the Guideline Format Template to be used with your revision.

Yours in Service,

Jim S., NCWSA Bylaws Coordinator and Gael R., NCWSA Alternate Bylaws Coordinator

### **Diversity Coordinator** – Nick d

Dear Committee – As we enter the summer 2017 we continue to bring awareness that the family disease of alcoholism knows no boundaries as we extend our welcome and **"Offer hope and welcome to Anyone, Anywhere reaching out for help"**

There have been no events since the fall assembly, however we participated at Sponsors R&R, NoCAC and were present at the Yosemite Summit Conference. During these events we got an opportunity to talk to the "younger crowds" and both Stephan and I got feedback and additional clarity for future opportunities. The Alateens to whom we spoke regarding service continued to restate the feeling that their voice is not always heard and feel treated like children, not having equal voice or access in matters regarding their positions in various events. The young AI-Anons we talked to also felt that they were not "heard" or understood and that it is difficult to complete the Alateen-to-AI-Anon transition.

We encourage all AI-Anons to continue reach out to Alateens in your groups or districts and engage in simple conversations and for example ask them how they are doing, what they are doing for service, how they are working the steps and then listen.... That is it. Warmth and welcome may be all they need to "feel part of". As far as the actual access and voice relative to service positions, I'd ask all AI-Anons working alongside Alateens doing service to ensure that you are doing whatever is possible to include them in conversations, meetings and decisions. A voice heard is a heart touched.

**Diversity Day 2017 June 10th 2017** in Castro Valley is going to be amazing!

We had a Fabulous Committee:

- In keeping with the theme of anyone anywhere the committee handled all its business virtually and most of the tasks accomplished via email or phone.
- Inclusion: We still have many things to learn about inclusion. I would ask all GRs to continue to carry the message: Anyone! Anywhere!

If you wish to join next year's committee please let us know or email us at **Diversity Committee** [ncwsadiversity@gmail.com](mailto:ncwsadiversity@gmail.com)

We welcome new members and suggest districts encourage establishing Diversity Coordinator Positions.

### **Simultaneous Interpreters/ Document Translators for Diversity Day.**

We need help. We thank all the districts for using the translation equipment at their local meetings as you are offering hope and gratitude, but we need more. At the 2016 Diversity Day we only had 3 people. Two of them did the bulk of the work and it's a lot of work for one day, so please keep reaching out to your fellows to see if they are willing to be of service.

## Document Translation

Most of you are now translating via with online tools. Thank you. Online tools are not perfect yet they are pretty accurate, and convey accurately the information that is translated. This is another example of progress, not perfection. Many documents and flyers at the request of Area and districts all those are available on the Diversity shared drive and many are posted in the area documents repository.

## Translation/ Interpretation Requests

- We need live interpreters and ask that GRs communicate to members with that skill set (again, any language) to send us an email. If any group/event needs equipment please let us know. More districts are providing their own member interpreters. Requests for translation equipment is easy just email NCWSADiversity@gmail.com with the date, location needs and ensure you can pick up and deliver the equipment to the next event that needs it.
- Thanks to the Spanish Intergroups and Districts who reached out to talk about how we can help expand the concept of diversity.

## Diversity Outreach

- We encourage Districts to host Spanish Speakers at their speaker meetings. We hope more English speakers will "want what they have" and will attend Spanish speaker meetings to "hear the translated experience strength and hope".
- In 2016 the equipment has been to Districts 23, 25, 2 and 3, 15, 16, 19, 5 NCWSC, AMIAS trainings, Convention, H&I Conference, Tracy, Livermore Assembly, GTW, NCCAA, and traveled from Fresno to Monterey to north of Santa Rosa and to the Sponsors R&R. Great job to all those who are using the equipment fully to welcome "anyone anywhere" and thank you for taking good care of it. We are noticing that the requests for equipment are starting to die down, though we will be interpreting both AI-Anon and AA speakers at the Sacramento Spring Fling Feb 10-12th. Though we have a few requests this year. GTW, Sponsors R&R, Assemblies and a couple of District Speaker meetings
- We continue to ask districts to reach out to diverse groups and encourage all GRs to ask any fellow members that are also part of LGBTQIA, Asian, African-American Populations, Hispanic Cultural centers that you reach out and get in touch with them by establishing a diversity coordinator position in your districts.
- Thanks to all DRs and GRs that continue to reach out diverse groups helping them feel included and part of AI-Anon. We ask all DR's to announce that we are looking for people to participate Diversity Outreach by emailing ncwsadiversity@gmail.com or call me Nick d @ 209 436 9299.

## Diversity Database

- Google Drive is used to centralize our interpreter/translator database, shared with collaborators and can be shared with past and future trusted servants. We continue to look for translators in other languages.

**The List of Documents translated Available in Spanish are posted on the NCWSA Website.** If you are looking for a particular document please contact us and we will help you find it some of the most used documents are as follows:

- A22-7-AlateenTravel And Treatment Authorization
- A22-3-Letter To Alateen Sponsor Applicant
- B17-EN ESPANOL Alateen Safety Guidelines
- Sponsors R&R registration packet
- NoCAC Registration packet
- Growing Together Weekend Registration Packet
- NCWSA Spanish Intergroup bylaws
- Sponsors R&R reg. packet
- Sponsors R&R invitation email
- Instructions for collecting 7th Tradition
- Alateen Poster Template
- Diversity Day Workshop
- A22-6 Alateen WSO registration

Love in Service,  
Nick d. - Diversity Coordinator & Stephan T. - Alt Diversity Coordinator

**Let us Offer hope and welcome to Anyone, Anywhere reaching out for help.  
Let it begin with me!**

## Facilities Coordinator - Carol S.

- The 2017 Convention was great. Delta and the Committee did a great job. Your next Convention Chair is Rhonda from D20. I am looking for a place for our 2018 Convention and it's very tough out there. I only

have two bids so far. The lowest bid is \$5,000 for meeting space with \$2,200 food and beverage minimum and \$175 sleeping rooms. I will continue to look, but we may have to move out of the bay area.

- Our August Committee Meeting will be at the Jackson Rancheria on August 25-26, 2017. The room cost will be \$139.00. I will send that information as it get closer.
- The TEAM Event will be at the Lions Gate Hotel on September 8-9, 2017. We will be having a Friday night speaker, so if you would like to stay over Friday night, the room cost is \$115. The Lions Gate Hotel is undergoing renovations due to a broken beam in the ballroom, so we may be here at the Conference Center. We will let you know as soon as we do.

Our October Voting Assembly will also be at the McClellan Conference Center. We ran out of rooms at our last 3 day Assembly so for this Assembly we have 105 rooms each night. The room cost will be \$115. If we need more rooms one option is to use the Crowne Plaza on Date Ave. I would like to ask someone from Districts 6-10 to Chair the October Assembly. I know this puts a huge burden on this area so I am going to add a check box to the Assembly flyers for those members in other areas that would like to help out. I would like to thank everyone who helped out with the Assembly yesterday.

- We are going to have our February 2-3, 2018 Committee Meeting at the Santa Cruz/Scotts Valley Hilton. I've added breakfast to each room, so the cost of double rooms will be \$169. Out of all the facilities in the surrounding area, this is the only one that responded to our requests. We have a suite for daycare and our checkout will be extended until 6pm so we only have to reserve for one night.

In Service

Carol S.

NCWSA Facilities Coordinator

*A DR indicated some members prefer a destination location for Convention. Sometimes there is a higher price but there may be more participation at those destination locations.*

*The Facilities Coordinator said our current location cost \$1,200.00 versus \$10,000.00 for the same thing in the Bay Area.*

*The Chairperson said we are not financially attractive to hotels because we don't drink. Also, if the DRs are willing to be more involved, it might help us find more meeting locations.*

### **Group Records Coordinator** – Wendy L.

GROUP RECORDS: As of May 15, 2017: 861 Active Al-Anon Groups & 68 Active Alateen Groups

GROUP RECORDS POSITION:

Group Records Coordinator (GRC) is the "keeper" of group information for the area and the World Service Office. The records are used by NCWSA & WSO for mailings, website and other service arms for meeting location, and Assemblies for Group Representative Voting. The GRC enters updates and new group information into WSO database, performs functions to upkeep the Group Focus data, prepares District and/or Group detail reports, and prepares labels & sign in sheets for assemblies. The GRC ensures new groups receive current by-laws by mailing a welcome letter with other AREA information. In addition, the GRC keeps & maintains the 12-Stepper subscription data. A good working knowledge of excel, merge functions in word processing, internet downloads, and web based data management is vital. At the beginning of the term, WSO provides a web based instruction conference to train you in how to enter group data and how to export group data. GRC's from all over the country will be in attendance! Commitment and time allowance for the position can be summed up as:

1. After the initial learning curve, the time involved is 4 -5 hours / month. Much of the work can be shared with Alternate GRC.
2. The week before Assembly and the time before 12-Stepper mailing there are more hours spent preparing data for postal coding, merging data to labels in a word document and printing.
3. As a coordinator of the NCWSC, the GRC attends committee meetings, 3x year and Assemblies.

GROUP FOCUS: As part of the GROUP FOCUS TASK FORCE I have tested a process created by members of the TASK FORCE. This process allows GRC to track and keep group focus data as part of the Group Records Responsibility. More will be reported in the coming months. If groups want recognition of one of the focus areas: 1) Men 2) Women 3) Parents 4) Al-Anon Adult Children 4) LGBT or 5) Regular Al-Anon, then members must use

the AREA group records change form, A16. If groups send updates or new group formation directly to WSO, there is no focus tracking.

2017 GOAL: I have updated most of the procedures so that in the fall the newly elected Group Records Coordinator and Alternate can easily transition into position duties.

PROGRESS! - Wendy

### **Institutions Coordinator** - David B.

A written report was not submitted.

### **Insurance Coordinator**- Carol G.

Hello Committee Members. These past three months have been fairly busy with lots of requests for certificates of insurance for upcoming Special Events as well as regular weekly events.

My working relationship with our Asst. Client Advisor has been a God-send. She and her team have been working very hard to make sure we get the certificates we need in a timely fashion.

There HAS been a change in how we have to pay the additional charges for a Special Event (when that event is for overnight or a whole weekend). They print the bill on one day (stating DUE IMMEDIATELY), but don't postmark it until 3 days later and then it takes 4-5 days to arrive. I scan it and send it to our treasurer. The new carrier for our liability insurance doesn't seem to understand that our checks require 2 signatures (which involves mailing our check for the second signature). In the meantime I receive a 2nd notice.

The situation gets a little tense until I am sure the bill has been paid. Anyone who knows me knows I really need more stress. I try to use it as an opportunity for growth without losing my mind.

All in all, this job has been an over-all pleasure. I am not perfect, but I keep hanging in there. A small reminder: the sooner I receive your requests for certificates, the quicker I can get them to you. Please do not wait until the last minute.

Thanks for being part of my recovery,  
Carol G / NCWSA Insurance Coordinator

### **Literature Coordinator** – Catalina L.

#### **NEWS FROM THE WSO**

**Sharings still needed:** We continue to need more sharings--particularly those that will reflect the many faces and wide variety of Al-Anon members and their approaches to recovery. There is currently no deadline for submitting sharings for the three literature projects: new daily reader, the intimacy piece, and the parents/grandparents pamphlet.

**Courage to Change e-book:** We are now able to offer the eBook version of *Courage to Change: One Day at a Time in Al-Anon II* (eB-16) in English, French and Spanish as one book. You may purchase it from your third-party vendor at \$9.99 US. There are direct links for ordering on the Al-Anon Online Store at [al-anon.org/onlinestore](http://al-anon.org/onlinestore) under the "Electronic Literature" category.

**Group e-News:** The May edition of *Group e-News* in English, Spanish, and French is now available.

English: [hosted.verticalresponse.com/1059861/9b5403b0de/522406341/...](http://hosted.verticalresponse.com/1059861/9b5403b0de/522406341/...)

Spanish: [hosted.verticalresponse.com/1059861/a55fa289d8/522406343/...](http://hosted.verticalresponse.com/1059861/a55fa289d8/522406343/...)

French: [hosted.verticalresponse.com/1059861/e28d97646d/522406345/...](http://hosted.verticalresponse.com/1059861/e28d97646d/522406345/...)

According to the terms of our agreement with our e-mail distribution vendor, the newsletter can only be posted on the vendor's Web site. If you are forwarding the *Group e-News* link to members, please include the notice below:

**You are going to a vendor page that is hosting our newsletter. Use of this vendor page does not imply endorsement or affiliation. Please include this notice if you are forwarding to other members.**

**Alateen Talk:** An electronic copy of the Winter edition of *Alateen Talk* 2016 is available on AFG Connects for your personal use only. This PDF cannot be distributed electronically because:

- The newsletter contains individual Alateen names and locations
- The members who shared in the newsletter have not given permission for posting on the internet.

Sample sharings from previous issues of *Alateen Talk* are posted on the WSO's AI-Anon/Alateen Public Outreach web site and Areas/local web sites can link to them:

English: [al-anon.org/alateen-talk](http://al-anon.org/alateen-talk)

French: [al-anon.org/tribune-alateen-pdf](http://al-anon.org/tribune-alateen-pdf)

Spanish: [www.al-anon.org/alateen-para-ti](http://www.al-anon.org/alateen-para-ti)

**FORUM UPDATE: *The Forum* still needs more sharings!** We remain very short on sharings about the three Legacies—especially about Steps Five through Twelve, and all Twelve Traditions and Concepts of Service. Also needed are sharings from Canada and from Alateen members.

**Instant Step Meetings:** Beginning in January, the "Instant Meeting" feature of *The Forum* began to include, in addition to the two or three brief sharings on the Step of the month, several thought-provoking questions to get the conversations started. We'd love to hear feedback to know if this addition is helpful in encouraging conversation.

**Forum Subscription Reports:** In an effort to provide you with information you can really use, we'd like to know if the subscription reports we post every quarter are helpful. Please keep in mind that we do not currently have the resources to provide an individualized report to each Area Coordinator, but if there is some general information you could use that is not currently on the report, or if there is current content you don't need, please let us know. We can't promise immediate changes, but please know we would like to make improvements. First, however, we need your input.

**THE FORUM BOOK (working title):** So far, members have sent in over 441 titles and publication dates of *Forum* articles that they consider the best of recent years. So far, only one article from the first quarter of 2017 has been suggested. (We hope we're doing better than that!) Please keep encouraging members to let the WSO know which *Forum* stories they want to see included in this book. And don't forget to send in your own selections!

**The *Forum* Writing Guideline (F-1)** is being revised. We'll post a pdf once it has been designed.

**New Writing Guide for Incarcerated AI-Anon Members:** For those Areas that have AI-Anon meetings in correctional facilities, the WSO has a new writing guideline. We'd love to include sharings from these members in *The Forum*.

**An easier way to find the e-magazine version!** You can now find direct links for ordering the electronic version of *The Forum* magazine on the AI-Anon Online Store at [al-anon.org/onlinestore](http://al-anon.org/onlinestore) under the "Electronic Literature" category.

If you have any questions for the WSO staff regarding *The Forum* or your role as *Forum* Coordinator, please call 757-563-1600 between 9 a.m. and 6 p.m. ET, Monday through Friday, or email questions to [wso@al-anon.org](mailto:wso@al-anon.org), with "*The Forum*" in the subject line.

**CAL Quotations for Area Calendars:** The WSO has 20 quotations (in English, Spanish, and French) from Conference Approved Literature on its website. They can be used by AI-Anon service arms in 2018 calendars without completing the currently required reprint permission request form. The only stipulation is that you include the attribution to the quotation immediately following it, and that somewhere in the body of the calendar you include the following credit line:

"All AI-Anon Conference Approved Literature copyright by AI-Anon Family Group Headquarters, Inc. Reprinted with permission for one-time use by AI-Anon Family Group Headquarters, Inc."

### **WRITING WORKSHOPS**

If you would like to conduct a writing workshop in your district, I will send you the WSO Guidelines, the WSO flyer for the particular piece of literature, and if you want, sample "scripts" I have prepared. I also recently obtained a copy of a 19-slide PowerPoint presentation on "How to let go of the fear of writing for publication", authored by an AI-anon member, which I will send to you upon request.

### **LITERATURE ORDERS FOR INSTITUTIONS**

So far, for the year 2017, orders total \$12,354.92

In loving service and gratitude  
Catalina, Area 3 Literature Coordinator Email: [nocallit@outlook.com](mailto:nocallit@outlook.com); Phone: (415) 509-2706  
and Verena, Area 3 Alternate Literature Coordinator

**PI/CPC Coordinator**- Pleas S., Alternate PI/CPC Coordinator, read Veronica P.'s report

Hello NCWSC Family,

PICPC has been busy. Here are some of the highlights coming up and long term vision of Area PICPC

**PICPC Guidelines** - Working on updating the PICPC guidelines to get current. The draft has been completed. Going over the draft with my Alternate if I missed anything.

**Diversity Day June 10th, 2017** - PICPC will be hosting a panel featuring all district outreach Coordinators. We'll be sharing on the topic of "Keep an Open Mind" the invisible effects of the disease of alcoholism.

**Outreach Thought Force** - Friday June 30th 6-8pm Live Webinar Broadcast from San Francisco! flier to be posted soon on the List Serve. You are welcome to attend in person OR call in :)

**Outreach Day 2017 Oct 14th** - Fliers were distributed at Assembly and a copy are in your bins. The Outreach Committee is diligently working on creating a thought provoking and empowering outreach event. If your district does not have an outreach coordinator, consider having a scholarship to send a carpool of candidates to attend the event. We will have a workshop called "Becoming a District Outreach Coordinator".

**D5 Workshop Recap** - PICPC hosted an outreach workshop at D5 in Santa Rosa. Highlights include "Day in a Life" a walk through on your daily routine and finding places to post an AI-Anon event or drop off an AFA. Results, a member who attended was able to share with a fellow who was on their way to the Philippines to live there and wanted to know how to start a meeting. The Outreach event prepared this member on how communicate to this person where to find the resources to start a meeting in a foreign country!

**D25 Visit** - made two visits to D25! Presented ways on how groups can participate in local outreach to make their meeting location more visible to the public.

**GTW outreach for Outreach Day** - I attended GTW 2017. Outreach Day stickers were placed in everyone's love bag.

**Sponsor RR 2017** - PICPC is available to host an outreach workshop if needed. I do plan on attending please get in contact with me for any outreach support.

**New PICPC website!** - [www.ncwsa.org/picpc](http://www.ncwsa.org/picpc) See Spot the Errors Contest Flier! Email us a list of your errors. The person with the most errors wins a prize. Winner will be announced at Fall Assembly.

**PICPC Monthly Conf Calls** - 2nd Thursday every month 6-7pm with Q&A from 7-7:15pm email us if you would like to get on the call.

In Service One Day At A Time,  
Veronica P.  
NCWSA PICPC Coordinator

**12 Stepper Coordinator** - Debbie O.

For me I am grateful for the last year of this panel. It has been my most peaceful internally. I have faired the external issues with much more acceptance.

My time line for the next 12 Stepper per my guidelines and the suggestion of our area chair is all reports through the August 26, 2017 NCWSC need to be to me by Sept 2, 2017, which is a 1 week date to compile. So I can have to my review committee by Sept 9, 2017. With allowing 1 week for review I should have it to the printer by Sept 16, 2017.

The printing process usually takes 2 weeks so it should be to the Mailing committee by Sept 30, 2017. This has been to date at least a month process not counting the printing process. So you can see why I have been out of compliance of my time line to get to the GR's 45 days prior to Assembly as of Sept 4, 2017.

The fall Assembly 12 stepper guidelines on pg B-15 read "Includes the prior Assembly; the proposed budget for next year; reports from officers, coordinators and committee chairs; and announcements for special NCWSA events." So my hope is we can do a review of the By Laws and Guidelines over all so we can as a body become more compliant in all our affairs.

I want to thank those who have reached out to me and very grateful to those I have reached out to for help, and when there is a question regarding a coordinator position, reach out ask said coordinator to the next officers call and we can start the conversation early to find a solution sooner.

This has been a for me a 3 year issue and hopefully will not continue into the next panel, So if I am to do something different please let's have a discussion now.

Concept 4: Participation is the Key to Harmony. Thank you for allowing me to serve, Debbie O.

Amendment to my report with discussion for the NCWSC, I will be leaving the Aug 2017 committee reports out of the Fall Assembly 12 Stepper and my time line will be as follows.

Get all NCWSC Reports from today 5/21/2017 to me by June 3, 2017 so I can get my review committee, cutting that process to 2 weeks with be completed by June 17, 2017 adding the minutes from the May 20, 2017 for the area secretary should be to the printer by June 19, 2017. The printing process is usually 2 weeks estimated June 3, 2017

Given time for the July 4<sup>th</sup> holiday it should be to the mailing committee the week of July 5, 2017 which will get to the GR's in plenty of time for the 45 day time line.

Again, thank you for allowing me to serve.

Debbie O

### **Website Coordinator** – Penny G.

Dear NCWSC:

- At this time all of the projects previously started are complete. We worked on the ownership of NCWSA.org, researching and resolving records problems related to meetings, launched new sites for D23 (thank you Julie), PICPC (thank you Veronica) and D4 (thank you Patty.)
- The transfer of ownership of the website domain name and account to NCWSA are complete. We now completely "own the website". The Treasurer has assisted to set up recurring billing and has paid the bills. (Thank you Chris.)
- The Website Committee has worked with the Group Records Committee and together we have stopped the practice of keeping meeting data in three or more database locations; WSO, NCWSA, and the Intergroups. The groups have been asked to send the record change form, the A16 directly to the Group Records Coordinator, with a copy to Intergroup, if applicable. Group records inputs all data into the WSO database and provides a report to NCWSA from the WSO monthly, eliminating all website involvement for database input or maintenance. The Website Coordinator no longer maintains 28 separate databases manually, a big part of the enormous meeting data error rate. Error rates have plummeted. If any group finds an error on the schedule or makes a change to the group records, PLEASE fill out an A16 form so that the newcomer can find your meeting.
- There is currently a trial effort among the Group Records and the Website Committee to modify the records from Group Records to include Group Focus in a Focus Box. (Thank you Dean C., Wendy and team.) The Website Committee will publish accurate data, but it is not the function of the Website Committee to create, update or delete data. The website committee is "read only" with meeting data. Groups had previously received a suggestion to place the Group Focus in the name of the meeting, such as "Monday ACA Ladies Perfume Free" Group. If a Group Focus is important to your group there is the option of renaming your group to include it. It's not known at this time if the Task Force will continue to maintain a separate group focus data base and integrate it back into the meeting data. This panel is lucky to have free programming assistance to design and maintain this, would anyone like to step up for the next panel? If not, this might be an "unfunded mandate" where we vote to do something that is not easy to do, requires special expertise and would be an ongoing expense.



- I saved the best for last! It's time to replace our website completely. It's taken us a long way, and to go further we need to upgrade the coding for several reasons. Since the website was built, we've changed the way we use the Internet with smart phones and tablets. We need a website that will automatically adjust in size to the user's device. The website we now have is a combination of the older type of coding and WordPress.

WordPress allows us to log into the site and work on a dashboard, just like you would for your personal bank site. Unfortunately there are technical problems that prevent us from fully using WordPress and updating it. So instead of fighting the situation, we'll use a new hosting account, new software and our vendor will transfer over the content that we want to keep and add new content as appropriate.

We're very lucky to have previous Website Coordinators stepping up to help with the process! (Thank you Art and Jim!) Everyone is welcome to help and I will be sending a specific document of the assistance that is needed from each District Rep, Coordinator, Officer, Group Rep and Member. Thank you in advance for helping with the effort; everyone's help is needed.

The Website Committee submitted a quote from a professional website company to conduct the work of the transfer. The NCWSC Budget Committee and Executive Committee approved the expense for the work and it is now an approved budget item for this calendar year. A reasonable goal would be to have the work completed before the October Assembly and provide a presentation prior to a new Website Coordinator standing for the position.

Respectfully,  
Penny G., Website Coordinator

**District 6-10 Intergroup** – Joe C.

A written report was not submitted.

**Northern California Hispanic Intergroup** – Javier O.

A written report was not submitted.

**Santa Clara Valley Intergroup**- Chris A.C.

A written report was not submitted.

**Oficina de Informacion Hispana del Este de la Bahia Al-Anon (South)** - Maria Elena H.

A written report was not submitted.

**South Bay Spanish Intergroup**- Currently not represented.

## **Delegate & Officers Reports**

**Delegate** – Yvonne deG.

In lieu of a report, the Chairperson asked the Delegate to present a topic that was mentioned in the most-recent COB letter. The topic was the fact that the WSC Summary would no longer be given to Area trusted servants. The discussion can be found under New Business and is titled *Purchasing copies of WSC Summary*.

## **Alternate Delegate** - Bonnie M.

Hello family,

Since our February Committee meeting

- I attended PRAASA (Pacific Region of Alcoholics Anonymous Service Assembly).
  - Our AI-Anon room was the hit of the conference, set up to resemble Stepping Stones.
  - The Literature table received a lot of visitors and a great deal of interest in Alateen
  - The AI-Anon workshops were great, with breakouts into small discussion groups offering an opportunity to share views with people from throughout California and some from other states
  - And I always learn more about the disease of Alcoholism when I can sit in on AA meetings and panels
- The next weekend, I attended SWRDM (Southwest Regional Delegates Meeting). I was sick for much of the weekend and missed some of the sessions but the speakers were wonderful and it's always a growing experience for me to hear views from AI-Anon leaders from all over the Southwest Region.
  
- I enjoyed attending our NCWSA Convention, if only for one day.
  
- And I have been attending the planning meetings for AI-Anon participation in AA events hosted by NCCAA (Northern California Counsel of Alcoholics Anonymous), Turlock Unity Day and Yosemite Summit Conference.
  - I was unable to attend the NCCAA Conference in Foster City (held the same weekend as SWRDM) but heard great things. Thank you District 13!
  - Unfortunately, no one stepped up to chair an AI-Anon planning committee for the NCCAA Conference in Sacramento in June, but Sandi C will be our AI-Anon speaker in the main room Saturday evening and there will be an AI-Anon information table provided by District 10. Thank you District 10!
  - The Fall NCCAA Conference in Lodi in October is coming together with District 27 Hosting the AI-Anon participation and Karen R., from Arizona, as our main speaker. Thank you District 27!
  
- The Budget Committee has created the first draft Preliminary Budget for 2018. Our expenses continue to increase, but our members are increasingly generous.
  
- Our Committees and some Coordinators have been increasingly using Roll Call Conferencing. I got caught up with separating out the invoices to send each moderator a detail report for their calls. One note for those who are using Roll Call – please be cautious when accessing recorded calls on their website. It seems it is possible to accidentally order a transcript – at \$45 per ¼ hour, that's an expensive mistake.

Thank you so much for letting me serve as your Alternate Delegate. It's been quite an adventure.

Bonnie M.  
NCWSA Alternate Delegate

## **Chairperson** – Joan W.

I have really become disappointed with AI-Anon members who have forgotten that this is a loving program based on spiritual principles. The fact that on occasions I have made decisions not pleasing to some does not have to end with yelling and hostility.

This is all I have to report for the May NCWSC meeting.

Much love in Service.

Joan W., NCWSA Chairperson

## **Area Alateen Process Person** – Tom K.

Dear NCWSA Family,

Let the hand of Alateen be always there... Opening doors to recovery is what my whole life is about. Enforcing a policy that makes it more difficult to be a certified AMIAS than required by WSO goes against the AI-Anon Declaration. I know that miracles happen in 68 weekly Alateen meetings in Northern California. I propose changing recertification from annually to every 3 years (see details next page).

## **A22.9 WSO Motion of 2003: Minimum Safety and Behavioral Requirements**

1. Every Al-Anon member involved with Alateen service must:
  - a. be an Al-Anon member regularly attending Al-Anon meetings.
  - b. be at least 21 years old.
  - c. have at least two years in Al-Anon in addition to any time spent in Alateen.
  - d. not have been convicted of a felony, and not have been charged with child abuse or any other inappropriate sexual behavior, and not have demonstrated emotional problems which could result in harm to Alateen members.
2. There must be at least one Alateen Sponsor at every Alateen meeting.
3. The area requirements must prohibit overt or covert sexual interaction between any adult and Alateen member.
4. The area requirements must prohibit conduct contrary to applicable laws.
5. The area requirements must contain procedures for parental permission and medical care when applicable.
6. The area requirements must be reviewed by local counsel.

**Alateen Meetings Current Status:** 68 active meetings in NCWSA (30 Annual Update Sheets received so far this year), 63 inactive meetings in the entire database and 1 marked for deletion.

**Web Postings:** I need to assure the safety of teens at district and area events. For detailed instructions see <https://www.ncwsa.org/submit-an-event/#about-submit-an-event>

**New AMIAS:** In 2017 I have sent letters of congratulations to 32 new AMIAS's. I am the custodian of records – keeper of confidential information for 370+ certified AMIAS in our area, plus 350+ past-recertifiable people who are now inactive AMIAS. Inactive AMIAS do NOT need fingerprinting to change their status to Active since California DOJ will alert the AAPP of any subsequent arrests in perpetuity.

**Recertification 2017:** I have completed 282 recertifications and will work with DAPPs to complete remaining 88 in the next few weeks.

I will miss the August 26, 2017 NCWSC meeting when I will be traveling with my lovely wife.  
Enjoying Serenity by applying principles of our Legacies,

Tom

## **Secretary** – Rosanna H.

Dear NCWSC Family,  
Here is what I've been doing since February:

- Compiled and submitted for posting the draft minutes for the October 2016 Assembly and the February 2017 NCWSC meeting.
- Continue to take minutes for our monthly Officers' Calls.
- Continue to invite NCWSC members to join the NCWSC Yahoo group. On the NCWSA Roster (found under FILES then ROSTER on the Yahoo group) an asterisk (\*) next to a member's name denotes that person is not a member of the NCWSC Yahoo group. My pattern has been to invite an NCWSC member twice then let go. If you are an NCWSC member and wish to join, please see me. Anyone wanting assistance in using the Yahoo group is welcome to contact me and I will answer any questions and give a tutorial if requested.
- Scanned and sent for posting 5 sets of NCWSC Minutes for the years 1990 and 1991. I also scanned an additional 4 sets of NCWSC Minutes for the years 1992-1994. Whether or not we want to use the Area Website as an archive site needs to be discussed.
- At the request of NCWSC Yahoo group members, I created a Thought Force/Tack Force category under the FILES tab on the NCWSC Yahoo group. Forces that began during this panel are in their own folder while inactive forces are placed in the INACTIVE folder.
- Continue to add to a list I call "Take What You like...". This list includes time-sensitive legal responsibilities by the Secretary to NCWSA, Inc. as well as tools I found helpful in my service as secretary.

- Assemble the May Assembly 2017 GR Packets.

When I was new in service, I looked up to the Officers, Delegate and Coordinators with awe and respect. Today, I still have respect for those of us who are willing to give time, talent, experience, strength and hope to NCWSA and the world-wide fellowship. However, I no longer place any position on a pedestal because I, as a recovering, mistake-making trusted servant, was allowed to sit in a position that I never believed I would consider standing for much less serve in. It's amazing how far willingness and trust in an HP and sponsors will take us. I am grateful for the opportunities that have been given to me.

Anyone interested in continuing your service journey as secretary in the next panel is welcome to contact me. I will gladly share my E, S, & H.

Finally, thank you to the proofers who so graciously are willing to assist in keeping the minutes accurate as well as keeping our fellowship informed.

Peace, love and joy in service,  
Rosanna H

### Treasurer – Chris M.

Since the last Committee Meeting I have accomplished the following: (It continues to be busy but manageable!)

- Prepared the quarterly sales tax report online from prior quarter data.
- Gathered and provided documents to the CPA to complete the 2016 tax returns.
- Received and filed tax return on May 15, 2017.
- Prepared requests received for payment and sent checks to be signed by the Chair or available officer.
- Provided copies of financial reports to Officers and the Executive Committee Chair.
- Provided a copy of the 2016 Financial Reports for the GR's submitted in the 12 Stepper for May Assembly.
- Paid bills for Convention Committee & Hotel and gathered financial information.
- Worked with the budget committee and helped draft a 2018 Proposed Budget for consideration.
- Conference call with officers monthly to discuss business between meetings.

Attached are the current financial reports for the 1st Quarter ending March 31, 2017:

- 2017 Income to date - \$31,251.88 (increase from 2016 by \$11,557.88, due to timing of Convention)
- 2017 Expenses to date - \$20,817.58 (increase from 2016 by \$8,225.58, primarily from increased Convention expense due to timing.)
- 2017 Net Profit to date - \$10,434.30 (increase from 2016 by \$3,332.30) ( P&L Attached)
- Ending Checking Account Balance 3/31/17 - \$17,477.76 (about 3 months operating expenses) (Before Transfer of 2016 Excess of \$4,493 after completing the 12 month reserve.)
- Savings, Money Market & CD Account Balances - \$56,396.59 for a Prudent Reserve (about 9 months of operating expenses. Balance Sheet - Attached)
- Pink Can Fund Ending Checking Account Balance 3/31/17 - \$18,947.47 plus literature on hand in storage of approximately \$14,777.25. This total of \$33,724.72 is equivalent to about 13 months' recent purchase of literature for area institutions (primarily for prisons).

Things to Think about:

- The 2017 budget anticipates \$77,735 from donations, which equates to about \$85 per group per year. Encourage members to donate excess funds after supporting the group and the district operating costs.
- Election is coming for next panel, I'm available to speak about the Treasurer position or have someone join me for the day and review what's involved with being the Treasurer.
- **All donations are appreciated. Please mail to: NCWSA, PO Box 728, Vacaville, 95696.**
- The Budget Committee has recommended that the excess funds from 2016 of \$4,493 be sent to WSO. This is under discussion at the NCWSC with the Executive Committee.

**Please thank your groups for their donations! We can't continue to carry the message without their continued support! Thanks so much for your support. Think abundantly! Participation is the key to harmony!**

Yours in service, Chris M., NCWSA Treasurer

NCWSC Roll Call EVENT: NCWSC – McClellan, CA  
 DATE: May 21, 2017

POSITION	NAME	PRESENT=X
Delegate	Yvonne D	X
<b>OFFICERS</b>		
Alt. Delegate	Bonnie M	X
Chairperson	Joan W	X
Secretary	Rosanna H	X
Treasurer	Chris M	X
Area Alateen PP	Tom K	X
<b>EXEC COMMITTEE</b>		
EC North	Julie E	X
EC Central	Marilyn H	X
EC South	Brenda W	X
EC At large	Darby T., Chair	X
EC At large	Yvonne P	X
<b>COORDINATORS</b>		
Alateen	Lisa B	X
Alt. Alateen	John McG	X
Archives	Diana C	X
Alt. Archives	Kristie A	X
Bylaws	Jim S	X
Alt. Bylaws	Gael R	-
Diversity	Nick d	X
Alt. Diversity	Stephan T	X
Facilities	Carol S	X
Alt. Facilities	David D	X
Group Records	Wendy L	-
Alt. Group Records	George L	X
Institutions	David B	X
Alt. Institutions	Dean C	X
Insurance Coord.	Carol G.	X
Alt Insurance Coord.	Sandi C	-
Literature	Catalina L	-
Alt. Literature	Verena R	-
Public Information	Veronica P	-
Alt. PI/CPC	Pleas S	X
12 Stepper Editor	Debbie O	X
Alt 12 Stepper Ed.	Melinda N	X
Website	Penny G	-
Alt. Website	(open)	
<b>DISTRICT REPS</b>		
D-1 DR	Kristie A	X
D-1 Alt DR	(open)	
D-2 DR	Carolyn L	X
D-2 Alt DR	Rose	X
D-3 DR	Julie E	X
D-3 Alt DR	(open)	
D-4 DR	Ruth H	X
D-4 Alt DR	Mollie M	-
D-5 DR	Barbara G	-
D-5 Alt DR	Jane S	X
D-6 DR	Dru W	X
D-6 Alt DR	Dennese G	X
D-7 DR	Walter L	X
D-7 Alt DR	(open)	
D-8 DR	Amparo M.	-
D-8 Alt DR	Dean C	X
D-9 DR	Heide P	X
D-9 Alt DR	Carol K.	-
D-10 DR	Yvonne P	X
D-10 Alt DR	Todd M	X
D-11 DR	Darby T	X
D-11 Alt DR	Edy R	X
D-12 DR	Mary K	X
D-12 Alt DR	(open)	
D-13 DR	Linda L	X
D-13 Alt DR	Leslie L	X
D-14 DR	Marilyn H	X

DISTRICT REPS	CONTNUED	
D-15 DR	Maria A	X
D-15 Alt DR	Nerissa M	-
D-16 DR	Bill G	X
D-16 Alt DR	Sandy S	X
D-17 DR	Eva B	-
D-17 Alt DR	Delta D	X
D-18 DR	Brenda W	X
D-18 Alt DR	George L	X
D-19 DR	Sheri W	X
D-19 Alt DR	Helen R	X
D-20 DR	Penny P	X
D-20 Alt DR	Jackie C	X
D-21 DR	Maria G	X
D-21 Alt DR	Robin W	-
D-22 DR	Carla F	X
D-22 Alt DR	Nancy D	X
D-23 DR	Gael R	-
D-23 Alt DR	John R	-
D-24 DR	(open)	
D-24 Alt DR	(open)	
D-25 DR	John McG	X
D-25 Alt DR	LaVon	-
D-26 DR	Maggie E	-
D-26 Alt DR	Amanda W	X
D-27 DR	Gaye E	-
D-27 Alt DR	(open)	-
<b>INTERGROUP</b>		
D 6-10 Intergroup	Joe C	-
SCV Intergroup	Chris AC	X
Spanish –East Bay	Javier R	-
Nor Cal Hispanic		-
Spanish- South	Maria Elena	-
<b>ALATEEN LIAISONS</b>		
North	Sophia S	-
Alt North	Katie	X
Central	Gaby	-
Alt. Central	Zach	X
South	Carmel	X
Alt. South	Summer A	-
<b>CONVENTIONS</b>		
2017 NCWSA Chair	Delta D	X
2017 Co-chair	Rhonda D.	-
NoCAC 2017 Chair	Francisco L-M	X
NoCAC Co-Chair	Jose	-
NoCAC Sponsor	John McG	X
NoCAC Co-Sponsor	Ayisha B	X
<b>PAST DEL. /Other</b>		
Immediate Past Del	Patrick B	-
Regional Trustee	Joyce B	-
Past Delegate P-49	John S	X
Past Delegate P-46	Sandi C	-
Past Delegate P-43	Vicki H	-
Past Delegate P-40	Marilyn R	-
Past Delegate P-37	Cathy C	-
Past Delegate P-34	Art B	X
Past Delegate P-31	Peggy C	-
Past Delegate P-28	Mary A	-
Past Delegate P-25	Barbara L	-
Past Delegate P-22	Jean McL	-
Past Delegate P-19	Faun L	-
Past Delegate P-16	Irma C	-
Past Delegate P-13	Bonnie H	-
Past Delegate P-10	Judy W	-
Past Delegate P-7	Muriel B	-
Past Delegate P-4	Ann O	-
Past Delegate P-1	Helen B-R	-



Preliminary Proposed 2018 NCWSA Budget

	Budget Jan-Dec 2014	Actual Jan-Dec 2014	Budget Jan-Dec 2015	Actual Jan-Dec 31 2015	Budget Jan-Dec 2016	Actual Jan - Dec 31 2016	Assembly Approved Budget 2017	Actual Jan - Mar 31 2017	2018 Prelim Budget Requests/Estimates	Change over PY	
<b>Income</b>											
4000	Total Donations Income	73,950.00	65,128.57	74,100.00	69,044.68	77,150.00	83,447.51	78,375.00	25,396.53	87,220.00	8,845.00
4100	Events Income										
4110	Assembly Income	10,500.00	15,905.87	10,500.00	12,172.99	13,500.00	16,429.12	15,000.00	0.00	15,000.00	0.00
4120	Total Convention Income	13,000.00	10,416.98	13,000.00	14,818.56	13,000.00	11,471.36	13,000.00	5,842.76	13,000.00	0.00
4140	H & I Conference Income	250.00	786.00	250.00	0.00	1,900.00	3,930.80	2,000.00	0.00	2,000.00	0.00
4150	Total Sponsors R&R	9,750.00	12,362.00	9,750.00	10,652.51	12,750.00	10,805.50	11,750.00	0.00	11,750.00	0.00
4160	TEAM event	3,000.00	3,814.60	0.00	0.00	0.00	0.00	3,500.00	0.00	0.00	(3,500.00)
4170	Diversity Day	0.00	0.00	0.00	1,044.80	1,200.00	1,446.38	1,200.00	0.00	1,200.00	0.00
	Public Outreach Day							1,150.00	0.00	1,150.00	0.00
	PRAASA							700.00	0.00	0.00	(700.00)
4100	Total Events Income	36,500.00	43,285.45	33,500.00	38,688.86	42,350.00	44,083.16	48,300.00	5,842.76	44,100.00	(4,200.00)
4310	12 - Stepper Subscriptions	50.00	73.00	50.00	102.00	50.00	72.00	50.00	0.00	50.00	0.00
4910	Interest Income		44.78		44.87		47.85		12.59		0.00
	<b>Total Income</b>	<b>110,500.00</b>	<b>108,531.80</b>	<b>107,650.00</b>	<b>107,880.41</b>	<b>119,550.00</b>	<b>127,650.52</b>	<b>126,725.00</b>	<b>31,251.88</b>	<b>131,370.00</b>	<b>4,645.00</b>
<b>Expense</b>											
5000	Total Officers and Delegate	6,300.00	4,544.82	5,550.00	4,293.69	6,350.00	3,161.56	5,675.00	361.13	6,825.00	1,150.00
5100	Total Coordinators	18,580.00	16,939.30	18,950.00	18,080.13	22,150.00	16,044.52	19,680.00	1,753.77	20,400.00	720.00
5200	Total Committees	25,800.00	26,398.53	23,900.00	24,142.20	25,200.00	22,139.71	24,220.00	4,130.28	24,245.00	25.00
5300	Total Conferences(Officer/Delegates )	7,300.00	5,922.42	8,000.00	6,467.64	8,000.00	7,178.64	7,500.00	1,238.54	8,000.00	500.00
6100	Events										
6110	Total Assembly	10,500.00	17,821.75	10,500.00	9,244.06	13,500.00	17,848.24	16,650.00	0.00	16,150.00	(500.00)
6120	Total Convention	13,000.00	11,838.75	13,000.00	13,629.19	13,000.00	9,478.88	13,000.00	4,792.75	13,000.00	0.00
6140	Total H & I Conference	2,000.00	2,053.68	1,200.00	371.12	2,000.00	3,924.11	2,000.00	384.24	2,000.00	0.00
6150	Total Sponsors R&R	9,750.00	12,456.57	9,750.00	10,922.89	12,750.00	11,091.33	11,750.00	104.00	11,750.00	0.00
6160	Total TEAM event	3,000.00	2,566.85	0.00	0.00	0.00	0.00	3,500.00	0.00	0.00	(3,500.00)
6170	Total Diversity Day event	0.00	0.00	0.00	1,189.04	1,200.00	754.39	1,200.00	0.00	1,200.00	0.00
6180	Total Public Outreach Day event							1,150.00	0.00	1,150.00	0.00
6190	PRAASA							700.00	940.65	0.00	(700.00)
6100	Total Events	38,250.00	46,737.60	34,450.00	35,356.30	42,450.00	43,096.95	49,950.00	6,221.64	45,250.00	(4,700.00)
6310	NoCAC Grant	2,500.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
6410	12 Stepper Expenses	3,150.00	3,419.74	3,150.00	4,312.02	3,450.00	4,622.98	4,000.00	225.00	4,000.00	0.00
	Alateen Express							600.00	0.00	600.00	0.00
7000	Total Corporate Expenses	8,620.00	7,841.83	10,650.00	6,351.67	8,950.00	9,846.15	12,100.00	897.00	19,050.00	6,950.00
	<b>Total Expense</b>	<b>110,500.00</b>	<b>114,804.24</b>	<b>107,650.00</b>	<b>102,003.65</b>	<b>119,550.00</b>	<b>106,090.51</b>	<b>126,725.00</b>	<b>14,827.36</b>	<b>131,370.00</b>	<b>4,645.00</b>
	<b>Net Ordinary Income</b>	<b>0.00</b>	<b>-6,272.44</b>	<b>0.00</b>	<b>5,876.76</b>	<b>0.00</b>	<b>21,560.01</b>	<b>0.00</b>	<b>16,424.52</b>	<b>0.00</b>	<b>0.00</b>
<b>Financial Information : Pink Can Fund for Institutions</b>							3 YR, Avg. 2013-15	3 YR, Avg. 2014-16			
	Beginning Fund Balance		22,561.12		16,096.54		11,603.13		18,600.85		
	Donations Received		29,678.59		34,825.64		35,273.81		6,095.08		33,259.35
	Literature Expense		(35,565.37)		(39,319.05)		(28,276.09)		(5,748.46)		(34,386.84)
	Ending Fund Balance		16,674.34		11,603.13		18,600.85		18,947.47		
	Plus Literature on hand in storage	Estimated	10,000.00	Estimated	20,000.00		13,346.00		14,777.25		